



FACULTY OF MEDICINE AND SURGERY

**Call for admission for academic years following year one in the one cycle master degree course in Medicine and Surgery in English (LM-41)
2019/2020 academic year**

THE RECTOR

IN ACCORDANCE WITH law 2 August 1999, no. 264, "Norms regarding access to university courses" and, in particular, article 1, paragraph 1, letter a and article 4, paragraph 1 and 1-bis;

IN ACCORDANCE WITH the Ministerial Decree of 22 October 2004, n. 270, "Amendments to Regulations regarding norms concerning the didactic autonomy of universities, approved by a decree of the Ministry for Universities and Scientific and Technological Research 3 November 1999, No. 509";

IN ACCORDANCE WITH the Ministerial Decree of 16 March 2007 regarding the redefinition, pursuant to the above-mentioned decree no. 270/2004, of the bachelor and master degree courses;

IN ACCORDANCE WITH the Statute of the University of Rome Tor Vergata adopted through Rectoral Decree no. 3427 of 12 December 2011 and published in the G.U. no. 296 of 21 December 2011 and subsequent amendments and additions;

IN ACCORDANCE WITH the sentence during the Plenary Assembly of the Council of State no. 1 of 28 January 2015;

IN ACCORDANCE WITH the Regulations approved by the S.A. on 19 May 2015 and amended through the Rectoral Decree no. 1772 of 16 June 2015;

IN ACCORDANCE WITH the Ministerial Decree no. 542 of June 18 2019, regarding "Procedures and contents of admission tests for one-cycle master degree courses in Medicine and Surgery for the 2019/2020 academic year".

IN ACCORDANCE WITH art. 8, point 8 of the call announcement, which determines the number of places available for one-cycle master degree courses in Medicine and Surgery for the 2019/2020 academic year;

IN ACCORDANCE WITH the TAR sentences of Molise no. 450/2018; TAR Calabria n.n. 1498/2018, 1595/2018; Precautionary orders of TAR Lazio n.n. 4661/2018, 4660/2018, regarding registration requests for academic years following year one;

CONSIDERING that the lessons of the degree course in Medicine and Surgery already started on 7 November 2019

DECLARES

Art. 1- Number of places available

The places available for academic years following year one for the One Cycle Master Degree in Medicine and Surgery in the English language of the University of Rome Tor Vergata for the 2019/2020 academic year are shown in the following table



Places available for Italian, EU and non-EU students legally residing in Italy		
DEGREE COURSE	ACADEMIC YEAR	NO. PLACES AVAILABLE
MEDICINE AND SURGERY LM-41	4°	6
MEDICINE AND SURGERY LM-41	6°	10

These available places, calculated as of June 10, 2019, have become free due to the irrevocable withdrawal of students from their studies, or because of their transfer to another university or to another degree course.

Art. 2 – REQUIREMENTS

In compliance with the administrative categories defined above and within the limit of the academic years for which there are available places, the following students can apply:

A- students enrolled at another Italian University in a One Cycle Master Degree in Medicine and Surgery in English exclusively under the new system ex D.M. 270/04, who have participated in the admission tests to gain access to the course within the quota of places available for Italian, EU and non-EU citizens legally residing in Italy, pursuant to art. 26 of Law 189/2002;

B- Italian, EU and non-EU students legally residing in Italy who are enrolled in the One Cycle Master Degree in Medicine and Surgery in English at another EU or non-EU institute;

C- Italian, EU and non-EU students legally residing in Italy who are enrolled in the One Cycle Master Degree in Dentistry and Dental Prosthetics in English at other EU or non-EU universities;

D- Graduates in other Italian, EU or non-EU universities in Dentistry and Dental Prosthetics in English who have applied for a career abbreviation;

E- Italian, EU and non-EU students legally residing in Italy in three-year and/or post-graduate courses held in English at this university or other Italian, EU or non-EU universities;

F- Italian, EU and non-EU graduates legally residing in Italy in three-year and/or master degree courses provided in English with their qualification obtained from this University or other Italian, EU or non-EU universities.

According to the MIUR note of 11 March 2019, the citizens of the Swiss Confederation, Norway, Iceland, Liechtenstein, the Republic of San Marino and the Holy See, also if in possession of a foreign academic title, are to be treated as EU citizens - <http://www.studiare-in-italia.it/studentistranieri/>

N.B: Applications submitted by students enrolled in the 2018/2019 academic year in the last year of their course will not be accepted, should they be “fuori corso” and/or repeating an academic year or for course years prior to the academic year to which the student has enrolled.

Applications will therefore be accepted for enrollment in academic years following year one, where students are up to date with their course and exam calendar and participating in a degree course pursuant to D.M. 270/04 (and not pursuant to “Academic system” 509/99 or earlier)

- For candidates of categories **C) D) E) F)** of Art. 2, the ranking list will be compiled following this order, and only in cases where there are residual places available following the evaluation and acceptance of the applications coming from the students of categories **A) and B)** who have applied for admission to academic years following year one and who come from the same degree course.

- There is no order of priority for candidates of categories **A and B** (Art. 2) apart from the criterion described above

- In cases of equal merit, the younger candidate will be selected.



ART. 3 - Methods and terms regarding applications

Applications for admission to academic years following year one of the one-cycle master degree course in Medicine and Surgery in English, may be presented only for the years of the course in which there are places available and **ONLY THROUGH THE ONLINE PROCEDURE**: <http://delphi.uniroma2.it> according to the methods indicated below starting from November 14th to and no later than November 29th 2019.

- Connect to the online service website: <http://delphi.uniroma2.it>;
- Select Student Area, Key 1 request "check curricular requirements";
- Select key "a" "fill in the application", choose "**Course of studies in the classroom**" - **Faculty of Medicine and Surgery** and the One Cycle Degree Course in Medicine and Surgery in English;

During the enrollment procedure, applicants will be required to **upload a valid identity document** and insert the data relating to their secondary school diploma.

Furthermore, they must upload 3 files only which must be in .pdf format containing:

1- Information regarding their university of origin, the course of study attended, the year of the course, the position and the list of courses and internships carried out together with compulsory attendance certification, of the scientific sectors (SSD) of reference, of the ECTS credits earned and marks obtained. This information can be self-declared (only if you come from Italian universities), attaching the printable self-declaration form from the website of the university of origin, provided that it contains all the data mentioned above and with the date and signature of the person concerned. **The .pdf file must be entitled: DOCUMENTS_SURNAME_NAME (OF THE CANDIDATE)**

2- Details of the educational programme on the headed paper of the University of origin, of the courses attended and/or passed and of the internships attended and/or passed. **The .pdf file must be entitled: PROGRAMME_SURNAME_NAME (of the candidate).**

3- Overall study plan of the degree course attended on headed paper of the University of origin. **The .pdf file must be named: PROGRAMME_SURNAME_NAME (of the candidate)**

- Take note of the CTRL code which is to be used to re-enter the menu if it is necessary to modify, cancel or reprint the application;
- Once applicants have taken note of the CTRL code, the application must be printed out and kept together with the receipt of payment relating to the contribution paid (100 euros), which will be needed during verification requirements;

PLEASE NOTE:

Students enrolled or who have graduated in foreign Universities are not allowed to self-declare their certification.

The information referred to in points 1, 2 and 3 of art. 3 must be contained in official certification issued by the University of origin (on the headed paper of the foreign University in question, together with an official stamp and signature). All foreign documents must include:

- an official translation into Italian unless the documents are written in English;
- consular legalization (or Apostille stamp for countries adhering to the Hague Convention);
- "an on-the-spot declaration of value" by the competent Italian Representative for the territory regarding the high school title (if obtained abroad) and/or the Degree if achieved abroad.



N.B. The documents must be delivered in original form to the university only when having completed the enrollment procedures. Should applications be submitted in any way differently from the above-indicated procedure, they will not be evaluated (e.g. e-mail, PEC, ordinary mail, registered mail or other).

Registration, online enrollment, documentation uploading and payment of the contribution below are to be considered an integral part of the enrollment application in the selection procedure referred to in this announcement. Any applications received that, as of the closing date of the online procedure (29 November 2019), are found to be incomplete will not be evaluated.

PAYMENT:

At the end of the registration procedure, candidates must pay a contribution of **100 euros by entering all the required data. In this way, a form and a payment slip containing a (CTRL) code will be produced. Following the end of this registration procedure, candidates must:**

- Print out the application (which must not be thrown away) and the payment receipt regarding the contribution of 100 EUROS
- Pay the contribution at any UNICREDIT agency: the receipt of payment will include a confirmation code (AUTH);
- Connect again to the on-line delphi website and insert the payment data (CTRL and AUTH codes) for validation. The on-line validation of payment is fundamental for the evaluation.

Payment of the 100 euro contribution must be made no later than November 29, 2019 in one of the following ways:

- Online by credit card on the UNICREDIT circuit <https://online-retail.unicredit.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=vergata&action=pag> or at any UNICREDIT agency in Italy after having printed the electronic receipt of payment.

No other forms of payment are allowed. The payment of the contribution made through internet banking services on the final day possible (29 November 2019) is unadvisable due to potential problems related to the execution time of the bank in carrying out the procedure (cut-off time).

READ CAREFULLY:

Payments made by bank transfer are not permitted (and applicants in such cases will be excluded from the assessment).

Should applicants make payments after the 29 November 2019 deadline, they will be excluded from the assessment.

The contribution of 100 euros is in no way refundable.

ART 4 – Evaluation of applications

The applications will be examined by a special Commission of the Degree Course in Medicine and Surgery in English. The Commission, having verified the contents, will evaluate each individual application according to the following criteria:



1. ADEQUACY:

- of the programme
 - of the SSDs (Scientific Sectors)
 - of the number of ECTS credits
 - of the number of hours of classroom lessons relative to the courses passed by candidates at their University of origin compared to the equivalent number of lessons foreseen for the one cycle master degree programme in Medicine and Surgery in English of this University;
2. ADEQUACY of the programme, the number of ECTS credits, the number of hours of practical training carried out at the University of origin compared to the compulsory training foreseen in the one cycle master degree course in Medicine and Surgery in English of this University;
3. During the evaluation phase, the Commission will also take the preparatory courses into consideration and the courses foreseen in the didactic regulations of the one cycle master degree course in Medicine and Surgery in English of this University.

The following will also be evaluated:

- a)** the arithmetic average of the exam results for a maximum of 60 points: subtract eighteen from the arithmetic average of the exams and multiply the result obtained by five. Partial exams are not taken into account, nor are "pass-fail exams" or any form of exam that is not quantified in thirtieths;
- b)** total number of ECTS credits in relation to the number of years of enrollment, for a maximum of 60 points: award 1 point for each ECTS credit acquired, and divide the sum obtained by the number of years of enrollment in the degree course in Medicine and Surgery;

In cases where the number of applications assessed exceed the number of places available, the Commission will draw up a ranking list based on the average score of exams passed and officially registered and the total number of ECTS credits obtained in relation to the number of years of enrollment.

In cases where candidates receive the same score, precedence is given to the youngest candidate.

If the number of applications received is equal to or less than the number of places available, the Commission automatically accepts them, subject to verification of the requirements. In such cases, the selection is not carried out.

The commission, at the end of its activities, will send a report to the Student Affairs Office of Medicine and Surgery indicating for each of the candidates the following:

- Academic year
- Officially registered exams
- Authorization of clearance

PLEASE NOTE

- ✓ For candidates of categories C) D) E) and F) of art. 2, the ranking list will be compiled following this order, and only in cases where there are residual places available following the evaluation and acceptance of the applications coming from the students of categories **A) and B)** who have applied for admission to academic years following year one and who come from the same degree course;



- ✓ On the other hand, there is no order of priority for candidates of categories A and B (art. 2), the only criteria being the merit system described above (art. 4);
- ✓ In cases of equal merit, the younger candidate will be selected.

to give candidates the chance to better understand their position before participating in the call, please refer to the Academic system of the Degree Course published at the following link <https://medschool.uniroma2.it/fine-course-structure-year-1-6/>

PLEASE NOTE: - Applications from candidates with an unsuitable curriculum for enrollment in the academic years with available places indicated in the table above will be excluded. Enrollment is not possible for “fuori corso” students or students repeating an academic year.

ART. 5 – Results and subsequent procedures

The places available in this call will be assigned according to a ranking list. The Student Affairs Office will inform applicants of the outcome of the ASSESSMENT (both positive and negative) **by December 6th** through an e-mail sent to the e-mail address provided by candidates on their application form.

In the period between 06 December 2019 and 15 December 2019, successful candidates can complete their registration.

At the end of the aforementioned procedures, in cases where the residual places have not been filled, no further selection will take place. These remaining positions will be recalculated, for each year of the course, during the annual planning.

Successful candidates of this call from Italian universities must contact the Medical Area Student Affairs Office to complete their registration.

Candidates from Foreign Universities must deliver their original documentation referred to in Art. 3.I to the Foreign Students Affairs Office in order to complete their registration

Students, when completing their registration procedure, are also entitled to request the official validation of educational activities sustained after their application for the call referred to in this announcement. These additions will be evaluated by the competent educational body. **However, the academic year assigned cannot be changed.** Students will be able to obtain certificates and take their exams for which attendance has been validated, only after having obtained the definitive permission of the competent educational body.

- **PAYMENT OF UNIVERSITY FEES AND CONTRIBUTIONS**

Further information regarding **the amount and payment methods of university fees and contributions**, together with other cases of total or partial exemptions from the payment will be available in the “Student Guide 2019/2020 academic year” published on the University website at the following link::

https://web.uniroma2.it/module/name/Content/newlang/italiano/navpath/FUT/section_parent/442

- **Compulsory Vaccinations**

At the time of enrollment, students must declare their commitment, within 60 days of their enrollment, to undergo a tuberculin test, which is to be performed with the Mantoux technique, according to the guidelines for the control of tuberculosis (measure 17 December 1998 of the State-Regions Conference) and in accordance with Presidential Decree 7 November 2001, n. 465, which regulates anti-tuberculosis vaccinations. This test will be performed at the student’s Local Health Authority (ASL) of residence. Vaccination against viral hepatitis B is also



recommended, in accordance with Law n. 165 of 27 May 1991, which is offered free of charge to those who carry out work, study and voluntary work in the health sector at the Local Health Authority of their municipality of residence. Students must consign the relative certifications to their Student Affairs Office.

Art 6 – Information regarding the treatment of personal data

In accordance with Legislative Decree n. 196/2003 and s.m.i. "Code regarding the protection of personal data" and the General Data Protection Regulation - EU Regulation 2016/679, the information regarding the processing of personal data is published on the University website on the following page http://web.uniroma2.it/module/name/Content/action/showpage/content_id/17316

The manager of the administrative procedure is the Head of the Medical Area Student Affairs Office of the Faculty of Medicine and Surgery.

Art. 7 – Contact Information

Student Affairs Office of Medicine and Surgery

Address	Via Montpellier, 1 – 00133 Roma
Telephone	0672596013-43-44-45
Office hours	Monday, Wednesday, Friday from 9.00 to 12.00 Wednesday from 14.00 to 16.00
e-mail	Segr-studenti-medicina@med.uniroma2.it

Foreign Student Affairs Office

Address	Via Cracovia, 50 – 00133 Roma – Edificio D piano 0 stanza n.1
Telephone	0672592566-67-3231
Office hours	Monday, Wednesday, Friday from 9.00 to 12.00 Wednesday from 14.00 to 16.00
e-mail	Studenti.stranieri@uniroma2.it – international.students@uniroma2.it

Services for the disabled

Address	Macroarea di Ingegneria - Via del Politecnico, 1 – 00133 Roma Edificio Didattica – Piano Terra “AULA L 1”
Telephone	062022876 Tel./fax 0672597483
Office hours	Monday, Wednesday, Friday from 9.00 to 12.00 Tuesday, Wednesday and Thursday from 14.00 to 16.00
e-mail	segreteria@caris.uniroma2.it

The hereby call is a translation made for the convenience of the international students; only the call (bando) in Italian (D.R. 2751/2019) has to be considered as the official document issued by the University, the only one which students may refer to in case of disputes or controversies.

Rome,

The Director General
Dott. Giuseppe Colpani

The Rector
Prof. Orazio Schillaci