

**Selective public procedure aimed at recruiting a first-level technologist, economic category of reference EP3, on a fixed-term and full-term basis, for a duration of 18 months, at the Physics Department of the University of Rome "Tor Vergata", in the scope of the National Recovery and Resilience Plan (PNRR), Mission 4 Education and research, Component 2 From research to business, Investment 3.1, "Fund for the creation of an integrated system of research and innovation infrastructures", reference action 3.1.1 "Creation of new IRs or enhancement of existing ones that contribute to the objectives of Scientific Excellence of Horizon Europe and establishment of networks" - Project "STrengthening the Italian Leadership in ELT and SKA (STILES)", funded by the European Union - NextGenerationEU**

#### **ACTING GENERAL MANAGER**

**GIVEN** the law of 7 August 1990, n. 241 and subsequent amendments and additions, laying down rules on administrative procedure and the right of access to administrative documents;

**GIVEN** the law of 5 February 1992, n. 104 *"Framework law for the assistance, social integration and rights of the disabled"*;

**CONSIDERING** the D.P.C.M. 7 February 1994, no. 174 *"Regulation containing rules on the access of citizens of the Member States of the European Union to jobs in public administrations"* and subsequent amendments and additions;

**GIVEN** the Presidential Decree 9 May 1994, n. 487 *"Regulation laying down rules on access to employment in public administrations and the methods of conducting competitions, single competitions and other forms of recruitment in public employment"* and subsequent amendments and additions;

**GIVEN** the law of 15 May 1997, n. 127, containing *"Urgent measures for the performance of administrative activity and decision-making and control procedures"* and subsequent amendments;

**GIVEN** the Legislative Decree of 25 July 1998, n. 286, containing the *"Consolidated text of provisions concerning the discipline of immigration and rules on the condition of foreigners"* and subsequent amendments and additions;

**CONSIDERING** the Decree of the President of the Republic 31 August 1999, n. 394, concerning the *"Regulation containing implementation rules of the consolidated text of the provisions concerning the discipline of immigration and rules on the condition of the foreigner, pursuant to art. 1, paragraph 6, of Legislative Decree 25 July 1998, n. 286"*;

**GIVEN** the law of 12 March 1999, n. 68, *"Regulations for the right to work of the disabled"* and the relative implementing regulation issued with Presidential Decree 10 October 2000, no. 333;

**GIVEN** the Presidential Decree 28 December 2000, n. 445 *"Consolidated text of legislative and regulatory provisions on administrative documentation"* and subsequent amendments;

**GIVEN** the legislative decree of 30 March 2001, n. 165 *"General rules on the organization of work employed by public administrations"* and subsequent amendments and additions;

**GIVEN** the legislative decree of 30 June 2003, n. 196 *"Code regarding the protection of personal data"* and subsequent amendments and additions. and the legislative decree 10 August 2018, n. 101 *"Provisions for the adaptation of national legislation to the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council, of 27 April 2016, relating to the protection of individuals with regard to the processing of personal data, as well as the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation)"*;

**GIVEN** the Decree of the President of the Republic February 11, 2005 no. 82 "*Regulation containing provisions for the use of certified electronic mail, pursuant to art. 27 of the law of 16 January 2003 n. 3*";

**GIVEN** the legislative decree of 7 March 2005, no. 82 "*Digital Administration Code*" and subsequent amendments and additions;

**GIVEN** the legislative decree 1 April 2006, no. 198 "*Code of equal opportunities between men and women, in accordance with Article 6 of Law no. 246*";

**CONSIDERING** the Decree of the President of the Republic 30 July 2009 no. 189 "*Recognition of foreign qualifications for access to public competitions*" and in particular the art. 2;

**GIVEN** the Interministerial Decree of 9 July 2009 for the equivalence between the diplomas of old system degrees, specialist degrees (LS) pursuant to D.M. 509/99 and master's degrees (LM) ex D.M. 270/04 for the purposes of participation in public competitions;

**GIVEN** the law of 30 December 2010, no. 240 and subsequent amendments "*Rules on the organization of universities, academic staff and recruitment, as well as delegation to the Government to encourage the quality and efficiency of the university system*" and, in particular, art. 24bis;

**HAVING REGARD** to the law of 12 November 2011 no. 183 "*Provisions for the formation of the annual and multi-year state budget*" (stability law 2012) and in particular art. 15, containing rules on certificates and substitutive declarations;

**GIVEN** the Decree Law of 9 February 2012, no. 5, containing "*Urgent provisions on simplification and development*" converted, with amendments, by law 4 April 2012, no. 35;

**GIVEN** the law 6 November 2012, n. 190 containing "*Provisions for the prevention and repression of corruption and illegality in the public administration*";

**GIVEN** the Legislative Decree 14 March 2013, no. 33 containing "*Reorganization of the regulations concerning the obligations of publicity, transparency and dissemination of information by the Public Administrations*";

**GIVEN** the law of 6 August 2013, no. 97 "*Provisions for the fulfillment of obligations arising from Italy's membership of the European Union European Law 2013*" and in particular art. 7 which modified the rules on the access of foreigners to jobs in public administrations;

**GIVEN** the National Collective Labor Agreement of the University sector for the four-year regulatory period 2006-2009, signed on 16 October 2008, and the National Collective Labor Agreement relating to the staff of the Education and Research sector for the three-year period 2016-2018, signed on 19 April 2018;

**GIVEN** the law of 30 October 2013, n.125 converting the D.L. 101/2013 containing "*Urgent provisions for the pursuit of rationalization objectives in public administrations*";

**GIVEN** the Legislative Decree of 15 June 2015, n. 81 "*Organic discipline of employment contracts and revision of the legislation on duties, pursuant to article 1, paragraph 7, of law 10 December 2014, n. 183*" and subsequent amendments;

**GIVEN** the law of 19 June 2019, no. 56, concerning "*Interventions for the concreteness of the actions of the public administrations and the prevention of absenteeism*";

**GIVEN** the National Recovery and Resilience Plan (PNRR), presented to the European Commission on 30 April 2021 pursuant to art. 18 of Regulation (EU) no. 2021/241 and approved by decision of the ECOFIN Council of 13 July 2021 notified to Italy by the General Secretariat of the Council with note LT161/21 of 14 July 2021;

**GIVEN** the Decree-Law of 31 May 2021, n. 77, converted with amendments by law 29 July 2021, n. 108, containing "*Governance of the National Recovery and Resilience Plan and first measures to strengthen the administrative structures and to speed up and streamline procedures*";

**GIVEN** the Decree-Law of 9 June 2021, n. 80, converted with amendments by law 6 August 2021, n. 113, containing "Urgent measures to strengthen the administrative capacity of public administrations functional to the implementation of the National Recovery and Resilience Plan (PNRR) and for the efficiency of justice";

**GIVEN** the D.P.C.M. 9 July 2021 establishing the identification of the central administrations that are holders of interventions envisaged in the National Recovery and Resilience Plan (PNRR), pursuant to article 8, paragraph 1 of the Decree-Law of 31 May 2021, n. 77;

**GIVEN** the Decree-Law of 6 November 2021, n. 152, converted with amendments by law 29 December 2021, n. 233, containing "*Urgent provisions for the implementation of the National Recovery and Resilience Plan (PNRR) and for the prevention of mafia infiltrations*";

**GIVEN** the Circular of the Ministry of Economy and Finance n. 4 of 18 January 2022, concerning the "*National Recovery and Resilience Plan (PNRR) - article 1, paragraph 1 of decree-law no. 80 of 2021 - implementing indications*";

**GIVEN** to the Interministerial Decree of 7 December 2021, which adopts the guidelines aimed at promoting equal gender and generational opportunities, as well as the employment inclusion of people with disabilities in public contracts financed with the resources of the National Recovery and Resilience Plan and the Plan National for investments complementary to the PNRR (PNC), established with the Decree-law 6 May 2021, n. 59;

**GIVEN** that the National Recovery and Resilience Plan (PNRR) is part of the Next Generation EU (NGEU) economic recovery project in response to the pandemic crisis generated by COVID-19 and is developed around three strategic axes shared at European level – Digitization and Innovation, Transition Ecology, Social Inclusion – divided into six Missions or main thematic areas and 16 components;

**NOTING** that, as part of Mission 4, Component 2 "from research to business" intends (1) to strengthen research and encourage the dissemination of innovative models for basic and applied research conducted in synergy between universities and businesses; (2) supporting processes for innovation and technology transfer; (3) enhance research infrastructure, capital and innovation support skills;

**NOTING** that Mission 4, Component 2 "from research to business" envisaged four types of investments:

- "*Partnerships extended to universities, research centres, companies for the financing of basic research projects*" (Partenariati Estesi);
- "*Strengthening of research structures for the creation of "national R&D champions" on some "Key Enabling Technologies"*" (National Centres);
- "*Creation and strengthening of "innovation ecosystems", construction of "territorial R&D leaders"*" (Innovation Ecosystems);
- "*Fund for the creation of an integrated system of research and innovation infrastructures*" (Research Infrastructures and Technological Innovation Infrastructures);

**HAVING REGARD TO** the Notice of the Ministry of University and Research of 28 December 2021 n. 3264, for the presentation of project proposals for "Strengthening and creating Research Infrastructures" to be financed under the PNRR, Mission 4 "Education and Research", Component 2 "From research to business", Investment 3.1, "Fund for the creation of an integrated system of research and innovation infrastructures", funded by the European Union - NextGenerationEU, which aims to implement the reference action 3.1.1 "Creation of new IRs or strengthening of existing ones that contribute to the objectives of Scientific excellence of Horizon Europe and the establishment of networks", pursuant to Ministerial Decree 7 October 2021, n. 1141;

**HAVING REGARD TO** the Directorial Decree of the Ministry of University and Research of 27 October 2022, n. 415, with which the project "Strengthening the Italian Leadership in ELT and SKA (STILES)", ESFRI

area "Physical Science and Engineering", marked with the identification code "IR0000034", proposing entity "National Institute of Astrophysics", (CUP: \_C33C22000640006) and related attachments;

**HAVING REGARD TO** the Mandatory Deed connected with the acceptance of the funding granted for the project "STrengthening the Italian Leadership in ELT and SKA" ("STILES"), signed on 20 December 2022 by the President of the National Institute of Physics Nuclear, Prof. Antonio Zoccoli;

**HAVING REGARD TO** the agreement stipulated pursuant to article 15 of the law of 7 August 1990, n. 241 and subsequent amendments. between the National Institute of Astrophysics, Alma Mater Studiorum University of Bologna, the University of Catania, the University of Milan, the University of Naples Federico II, the University of Palermo, Sapienza -University of Rome and the University of Rome "Tor Vergata" for the coordination of project activities and the implementation of the project "STrengthening the Italian Leadership in ELT and SKA (STILES)", as well as for the identification and attribution of all related financial liabilities;

**CONSIDERING** that within the scope of the aforementioned project it is necessary to proceed with the recruitment, among other things, of technologists referred to in art. 24bis of the law of 30 December 2010, n. 240 (in the text in force before the entry into force of the law of 29 June 2022, n. 79 of "Conversion into law, with amendments, of the decree law of 30 April 2022, n. 36");

**CONSIDERING** that the duration of the research programs is set at 36 months starting from the date indicated in the decrees granting funding, and in any case no later than 28 February 2026;

**GIVEN** the Statute of "Tor Vergata" University of Rome, issued with Rector's Decree no. 3427 of 12 December 2011 and subsequent amendments and additions;

**GIVEN** the Code of Ethics of "Tor Vergata" University of Rome;

**GIVEN** the Code of Conduct for employees of "Tor Vergata" University of Rome;

**GIVEN** the University Regulations for the recruitment of fixed-term technologists pursuant to art. 24 bis of the law n. 240/2010 and regulation of the employment relationship, issued with Rector's Decree no. 1619 of 6 July 2021, published on 12 July 2021;

**HAVING REGARD TO** the resolution of the Physics Department Council, adopted in the session of February 7, 2023;

**HAVING REGARD** to the resolution of the Board of Directors, passed in the meeting of 26 September 2023, which approved the activation of the public selective procedure aimed at recruiting a first-level technologist, economic category of reference EP3 on a fixed-term and full-term basis, for the duration of 24 months, at the Physics Department of the University of Rome "Tor Vergata" using the resources of the National Recovery and Resilience Plan, Mission 4 "Education and Research", Component 2 "From research for business", Investment 3.1, "Fund for the creation of an integrated system of research and innovation infrastructures", reference action 3.1.1 "Creation of new IRs or enhancement of existing ones that contribute to the objectives of Scientific Excellence of Horizon Europe and networking" - Project "STrengthening the Italian Leadership in ELT and SKA (STILES)", funded by the European Union – NextGenerationEU;

**CONSIDERING** that the entry into service of the winner "is subject to the effective provision by the competent bodies in favor of the University of Rome "Tor Vergata" of the funding envisaged in relation to the initiatives of the National Recovery and Resilience Plan";

## DECREES

### Art. 1 - Call for the public selective procedure

1. The following public selective procedure is announced for the purpose of recruiting a first-level technologist, with a fixed-term contract, using the resources of the National Recovery and Resilience Plan (PNRR), Mission



4 Education and research, Component 2 from research to enterprise, Investment 3.1, "Fund for the creation of an integrated system of research and innovation infrastructures", reference action 3.1.1 "Creation of new IRs or enhancement of existing ones that contribute to the Scientific Excellence objectives of Horizon Europe and establishment networks" - Project "STrengthening the Italian Leadership in ELT and SKA (STILES)", funded by the European Union – NextGenerationEU:

<b>Mission 4 "Education and Research" - C2 "From research to business" - Investment 3.1, "Fund for the creation of an integrated system of research and innovation infrastructures", reference action 3.1.1 "Creation of new IRs or enhancement of existing ones that contribute to the objectives of Scientific Excellence of Horizon Europe and establishment of networks"</b>	
<b><i>STILES Project - Strengthening the Italian Leadership in ELT and SKA</i></b>	
<b>Reference economic category</b>	EP3
<b>Commitment scheme</b>	Full time
<b>Place of reference and service</b>	Department of Physics
<b>Duration</b>	24 months
<b>Scientific Project</b>	<p>Title – <i>STrengthening the Italian Leadership in ELT and SKA (STILES)</i></p> <p>CUP: _C33C22000640006</p> <p><b>Work Package: 4000 ExoLabs</b></p> <p><b>Activity: 4201 Pre-BioticLab_SurfLab</b></p> <p>Person reference: Prof. Claudio Goletti</p> <p>The project intends to study, with XPS photoemission techniques in an Ultra High Vacuum (UHV) environment, the evolution of the bond between complex organic molecules (COM: Complex Organic Molecules) absorbed on solid surfaces (which cover the role of the rocks present on the primordial Earth), at different temperatures, in different phases (in vacuum, in liquid), under different conditions of pH and bombardment of charged particles (electrons, ions). The ultimate goal is to verify if and under what conditions the peptide bond between amino acids could have developed.</p>

2. The position referred to in this notice is based on the resources of the National Recovery and Resilience Plan (PNRR), Mission 4 Education and research, Component 2 from research to business, Investment 3.1, "Fund for the creation of a of research and innovation infrastructures", reference action 3.1.1 "Creation of new IRs or strengthening of existing ones that contribute to the objectives of Scientific Excellence of Horizon

Europe and creation of networks" - project "STrengthening the Italian Leadership in ELT and SKA (STILES)", funded by the European Union – NextGenerationEU.

## Art. 2 - Professional profile

1. The first-level technologist, within the framework of the directives given to him, carries out planning, processing and management functions related to the "STrengthening the Italian Leadership in ELT and SKA (STILES)" project, with the assumption of the related responsibility.
2. In particular, the sought-after figure will have to carry out design and construction activities of a UHV chamber (Ultra High Vacuum) for photoemission measurements, test and verification of the performance of the apparatus (complete UHV chamber, low T manipulator, photoemission system) for photoemission measurements from thin and ultrathin layers of organic and biological materials grown in UHV on solid substrates at various temperatures (up to 10 K) at the Physics Department.
3. For this purpose the following knowledge and skills are required (advanced level):
  - systems and techniques for UHV (Ultra High Vacuum);
  - instrumentation for photoemission measurements (X and UV spectroscopy);
  - techniques and spectroscopies for the study of clean surfaces in UHV.
4. The following are also required:
  - (a) knowledge of the English language (good level);
  - (b) intermediate level digital skills as set out in the Syllabus "Digital skills for the PA", as regards the Office package, internet, e-mail, main social networks, applications for scientific instrumentation;
  - (c) ability to work independently and in a team environment, good analytical and organizational skills.

## Art. 3 - Admission requirements

1. For admission to the selective public procedure referred to in the previous art. 1 the following requirements are required:

- 1) be in possession of:

(first requirement)
(1) <b>an university degree</b> according to the previous laws in: Physics, Mathematics, Chemistry, Material Sciences, Engineering or equipollent degrees and/or equivalent to the above mentioned, as detailed in the ministerial table at the link <a href="https://www.istruzione.it/archivio/web/universita/equipollenze-titoli/equipollenze-tra-titoli-accademici-del-vecchio-ordinamento.html">https://www.istruzione.it/archivio/web/universita/equipollenze-titoli/equipollenze-tra-titoli-accademici-del-vecchio-ordinamento.html</a>
<b>or</b>
(2) <b>specialist degree</b> (Ministerial Decree no. 509/1999) in one of the classes equivalent - based on the ministerial tables currently in force - to the fields indicated above (Physics, Mathematics, Chemistry, Materials Science, Engineering and equivalent and/or equivalent degrees)
<b>or</b>
(3) <b>master's degree</b> (Ministerial Decree no. 270/2004) in one of the classes equivalent - based on the ministerial tables currently in force - to the fields indicated above (Physics, Mathematics, Chemistry, Materials Science, Engineering and equivalent and/or equivalent degrees)
<b>as well as</b>

<i>(second requirement)</i>	
<b>a particular professional qualification obtainable from</b>	from previous work experience of at least two years congruent with the activity to be carried out
	<b>or</b>
	the following post-graduate degrees: PhD in Physics, Chemistry, Engineering, Material Sciences, Geophysics, Biology.
<b>or</b>	
<i>(first requirement)</i>	
<b>three-year degree diploma</b> (to be understood as a Degree according to the definition in the Ministerial Decree of 3 November 1999, n. 509 or according to the definition in the Ministerial Decree of 22 October 2004, n. 270) in one of the equivalent classes - based on the ministerial tables to currently in force - to the areas indicated above (Physics, Mathematics, Chemistry, Materials Sciences, Engineering and equivalent and/or equivalent degrees)	
<b>as well as</b>	
<i>(second requirement)</i>	
<b>a particular professional qualification obtainable from</b>	previous work experience of at least four years congruent with the activity to be carried out
	<b>or</b>
	the following post-graduate degrees: PhD in Physics, Chemistry, Engineering, Material Sciences, Geophysics, Biology.

For qualifications obtained abroad, candidates are required to attach the provision relating to the legal recognition of the qualification held (equivalence/equivalence) with the Italian diploma, issued by the competent authorities.

For any information regarding the procedure for the recognition of the legal value of the foreign qualification in Italy, candidates are invited to consult the following links:

<https://www.miur.gov.it/web/guest/titoli-accademici-esteri>

<http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>

<http://www.cimea.it/it/servizi/procedure-di-riconoscimento-dei-titoli.aspx>

In the event that, at the time of submitting the application, the procedure for issuing the provision relating to the legal recognition of the qualification held (equivalence/equivalence) is in progress, candidates are required to produce the receipt certifying the presentation of the request without prejudice to the obligation - under penalty of forfeiture - to present the aforementioned provision for the purpose of stipulating the contract.

The lack of the provision relating to the legal recognition of the qualification held (equivalence/equivalence) or of the receipt of the presentation of the relative request determines the exclusion from participation in the public selective procedures or the impossibility of establishing the employment relationship.

It should be noted that only the "Declarations of Value" of the security are not useful for the purpose.

2) have Italian citizenship or citizenship of another member state of the European Union. Furthermore, pursuant to art. 38, paragraphs 1 and 3 bis of the legislative decree n. 165 of 2001 and subsequent amendments, the family members of a citizen of one of the Member States of the European Union, not having the citizenship of a Member State, who are holders of the right of residence or the right of permanent residence and citizens of Third Countries who are holders of the EC residence permit for long-term residents or who are holders of refugee status or subsidiary protection status, as well as those who are in any case in possession of one of the residence permits provided for by current legislation on immigration, which allows the stipulation of employment contracts of a subordinate nature with the public administration.

3) enjoy civil and political rights (foreign citizens must declare that they enjoy civil and political rights even in the States of origin or origin or the reasons for non-enjoyment).

4) not having received criminal convictions or other measures that exclude from hiring into service or cause dismissal from employment in public administrations.

5) be in compliance with the laws on military service obligations (this requirement is required only for Italian male citizens born within 1985).

6) not having been excluded from the active political electorate.

7) not having been dismissed or dispensed from employment in a public administration for persistent insufficient performance and not having been declared forfeited from state employment pursuant to art. 127, letter d), of the Presidential Decree n. 3 of 1957.

8) have physical fitness for continuous and unconditional service for employment.

9) be at least 18 years of age and no more than the statutory age envisaged for termination of service once the age limit has been reached.

10) have adequate knowledge of the Italian language (this requirement must be provided by foreign citizens only).

11) not have a degree of kinship or affinity up to and including the fourth degree with a professor belonging to the proposing structure, with the Rector, with the General Manager or with a member of the Board of Directors of the University of Rome "Tor Vergata".

2. The prescribed requirements must be possessed, under penalty of exclusion, on the expiry date of the deadline for submitting applications for admission to the procedure. Candidates are required to promptly notify any changes that may occur in relation to the possession of the requirements for admission.

#### **Art. 4 - Applications for admission - Terms and procedures**

1. To participate in the competition, candidates draw up the application according to the format published, together with the announcement, on the website of "Tor Vergata" University of Rome at [https://web.uniroma2.it/it/percorso/ufficio\\_concorsi/sezione/tecnologi\\_di\\_primo\\_livello](https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello) and attached to this letter decree (Annex A).

2. Candidates are required to send the application, addressed to the General Manager of "Tor Vergata" University of Rome, Via Cracovia, 50, 00133 Roma, duly signed and accompanied by the attachments indicated in paragraph 8 of this article, to penalty of exclusion, within the peremptory deadline of 13:00 on the



twentieth day following that of the publication of the Directorial Decree calling the procedure on the institutional website.

3. The application and related attachments must be sent in PDF format by certified e-mail (PEC) to [protocollo@pec.torvergata.it](mailto:protocollo@pec.torvergata.it), quoting in the subject line: “*Domanda tecnologo EP PNRR STILES - Riferimento n. \_\_\_\_\_*”. It is recommended to consider a maximum size limit of 30 Mbytes for each PEC, with the possibility of using several successive PECs (appropriately numbered) to complete the sending of the documentation. It should be noted that the validity of the transmission of the certified e-mail message is attested respectively by the acceptance receipt and by the delivery receipt provided by the e-mail manager, pursuant to art. 6 of the Presidential Decree no. 68 of 2005.

4. Without prejudice to the provisions of the previous paragraph, it should be noted that only in the event of proven objective impossibility to activate a PEC user or to use the method of sending the application via PEC - impossibility to be notified in advance to the Administration through timely communication to [concorsi@uniroma2.it](mailto:concorsi@uniroma2.it) - the application and its attachments can be submitted by registered mail with return receipt: in this case, candidates are required to send the documentation (not in paper format, but) in pdf on computer storage medium (non-rewritable CD-ROM, with indication of the candidate's name transcribed by hand). The envelope containing the IT support for storing the application and its attachments must be addressed to the Acting General Director. of the University of Rome 'Tor Vergata', Via Cracovia, 50, 00133 Rome and the following data must be written in capital letters on the aforementioned envelope: name and surname of the candidate as well as the words “*Domanda tecnologo EP PNRR STILES - Riferimento n. \_\_\_\_\_*”. For the purposes of ascertaining the timeliness of submission of the application, the stamp of the accepting post office is the proof.

5. In the application, candidates are required to declare under their own responsibility pursuant to art. 46 and 47 of the Presidential Decree n. 445 of 2000 and subsequent amendments:

- 1) name and surname (married women must indicate their maiden name);
- 2) the place, date of birth, residential address, telephone number, PEC address, email address and tax code;
- 3) possession of Italian citizenship or that of another Member State of the European Union or of being a family member of a citizen of one of the Member States of the European Union, who, despite not having the citizenship of a Member State, holds the right to residence or the right of permanent residence or to be a citizen of third countries holding the EC long-term residence permit or to be the holder of refugee status or subsidiary protection status;
- 4) possession of the requirement referred to in Article 3, paragraph 1, point 1) or 1bis) “Requirements for admission”;
- 5) any assessable qualifications referred to in art. 10 of this announcement, considered useful for the purposes of this procedure;
- 6) any qualifications of preference with equal merit provided for by art. 11 of this announcement (these qualifications will be taken into consideration only if they are declared in the application for admission to the procedure);
- 7) the enjoyment of civil and political rights (Foreign citizens must declare that they enjoy civil and political rights even in the States they belong to or of origin or the reasons for non-enjoyment);
- 8) that they have not been excluded from the active political electorate;

- 9) the Municipality in whose electoral lists they are registered or the reasons for non-registration or cancellation from the same electoral lists;
- 10) to be immune from criminal convictions or any reported criminal convictions (even if an amnesty, pardon, pardon, judicial pardon or plea bargaining sentence has been granted) and any ongoing or pending criminal proceedings against you;
- 11) services provided to public administrations and causes for termination of previous public employment relationships (this declaration must be made even if negative);
- 12) the current position regarding military service obligations (the declaration regarding this requirement is required only of Italian male citizens born within 1985);
- 13) to have physical fitness for continuous and unconditional service for the job, to which the selection procedure refers (this declaration is not required for candidates with disabilities);
- 14) to have the need, as they are recognized as having a disability pursuant to law no. 104 of 1992 or, in application of law no. 170 of 2010, having specific learning disabilities, of the following aids and / or additional times for carrying out the tests, as per the certificate attached issued by the competent public health facility;
- 15) to have adequate knowledge of the Italian language (this declaration must be made only by foreign citizens);
- 16) that they have not been excluded from the active political electorate;
- 17) that they have not been dismissed or exempted from employment in a public administration for persistent insufficient performance and that they have not been declared forfeited from state employment pursuant to art. 127, first paragraph, letter d) of the Presidential Decree 10 January 1957, n. 3;
- 18) not to have a degree of kinship or affinity within the fourth degree including with a professor belonging to the proposing structure, with the Rector, with the General Manager or with a member of the Board of Directors of "Tor Vergata" University of Rome.

6. Any change relating to residence and/or domicile, PEC address and e-mail address, as well as telephone number, elected by the candidates for the purposes of this procedure, must be communicated to Direzione V - Divisione 4 - Competition Office of "Tor Vergata" University of Rome.

7. The Administration declines all responsibility in the event of dispersion of the communications sent by it, where such dispersion is attributable to incorrect indication of the contact details by the candidate in the application form; failure or not timely communication of the change in the contact details initially indicated by the candidate in the application form; nor assumes any responsibility for any postal or telegraphic errors or for any illegibility of the files transmitted via certified e-mail, which are not attributable to the Administration itself or which are attributable to a third party, fortuitous event or force majeure.

8. Candidates are required to attach to the application:

- (a) curriculum vitae, drawn up in Italian and possibly also in English, digitally signed or dated and signed with a handwritten signature at the bottom, initialed on each page, with the explicit indication that everything stated is true, pursuant to and for the purposes of articles 46 and 47 of the D.P.R. no. 445 of 2000. Please note that the curriculum vitae, attached to the application, has only cognitive value;
- (b) qualifications, documents and publications deemed useful for the purposes of this procedure and related lists;

- (c) copy (front and back) of the identity document;
- (d) copy (front and back) of the tax code;
- (e) (for candidates recognized as having a disability pursuant to law n.104 of 1992 and, in application of law n.170 of 2010, for candidates with specific learning disabilities regarding the necessary aid and/or any need for additional time for carrying out the tests, pursuant to the aforementioned laws) certificate issued by the competent public health facility;
- (f) (only for non-European citizens) copy of the valid residence permit;
- (g) (only for candidates who have obtained their qualifications abroad) decree of equivalence or determination of equivalence or receipt of delivery of the related application requests.

9. Applications sent by certified e-mail or sent after the expiry of the peremptory term established by this article.

10. Failure to sign the application or lack of the essential elements thereof will result in exclusion from the procedure.

#### **Art. 5 Waiver of the procedure**

1. Candidates who, having proposed their application for admission to the procedure, intend to renounce participating in the procedure itself, are required to submit a specific note (in PDF format), containing the declaration of renunciation, accompanied by a photocopy of the identity document, using one of the following alternative modes:

- a) sending by certified e-mail (PEC) to the address [protocollo@pec.torvergata.it](mailto:protocollo@pec.torvergata.it);
- b) sending by e-mail to the address: [concorsi@uniroma2.it](mailto:concorsi@uniroma2.it).

2. This waiver is irrevocable.

#### **Art. 6 - Exclusion from the selective procedure**

1. Candidates are admitted to the procedure with reservations.

2. Exclusion from the procedure can be ordered at any time with a managerial measure notified to the excluded candidate.

#### **Art. 7 - Examining commission**

1. The commission examining the public selective procedure is appointed by decree of the Acting General Director, upon proposal of the Department Council to which the technologist will belong and is made public on the website of the University of Rome "Tor Vergata" at the address

[https://web.uniroma2.it/percorso/ufficio\\_concorsi/sezione/tecnologi\\_di\\_primo\\_livello](https://web.uniroma2.it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello)

2. The examining commission is made up of three members, experts in the subjects covered by the selection procedure, chosen from among professors and researchers, including those from outside the University. The examining commission can be assisted by experts to ascertain linguistic and/or IT knowledge, whose opinion the commission will take into account when assigning points. A secretary, chosen from among the technical, administrative and librarian staff of the University, participates in the work of the commission, with functions of taking minutes.

3. The commission is required to conclude its work within three months of the date of the preliminary session.

4. If the works are not completed within the aforementioned term, the Acting General Manager may grant an extension, having assessed the reasons for the request by the chairman of the commission, or with a reasoned

provision, start the procedures for the replacement of the components to which the causes of the delay are attributable, at the same time establishing a new and reasonable term for the conclusion of the jobs.

5. The commission carries out its work in the presence of all the members, passes its resolutions with an absolute majority of the members and makes use of telematic tools for collective work.

6. Before the exams are carried out, the commission prepares the outlines of the written exam and the questions to be asked of the candidates for the oral exam and establishes the criteria and methods for evaluating the exams themselves.

7. The criteria and methods for evaluating the exams and qualifications must be formalized in the relative minutes in order to justify the scores to be attributed to the qualifications and individual tests

### **Art. 8 - Exams**

1. The exams consist of a written test - also with theoretical-practical content - and an oral exam and are aimed at verifying the knowledge, skills and professional qualifications deemed necessary to ensure the correct performance of the required functions. For foreign candidates, the exams will also be aimed at ascertaining the knowledge of the Italian language

2. The examining commission has a total of 100 points available, of which 30 are reserved for the written test, 30 for the oral test and 40 for the evaluation of qualifications.

3. The written test will consist of open questions, multiple-choice questions or a short essay and will focus on one or more of the subjects referred to in article 2, paragraph 3 of this summoning decree. For the evaluation of the written test, the commission has 30 points. Candidates who have obtained a score of no less than 21/30 in the written test will be admitted to the oral test.

4. The oral exam will focus on the subjects referred to in Article 2 of the notice, as well as on the assessment of knowledge of the English and computer languages. For the evaluation of the oral test, the commission has 30 points. The oral test is considered passed if the candidate receives a vote of not less than 21/30. The assessment of the skills referred to in Article 2, paragraph 4, letter c) contributes to the evaluation of the oral test.

5. The examination of the candidates admitted to the oral exam will be carried out in alphabetical order.

6. The sessions of the examining commission during the oral exam are public and designed to ensure maximum participation.

7. At the end of the oral exam or of each session of the oral exam, the commission will draw up a list of candidates examined with an indication of the marks obtained by each one, which will be posted in the exam venue

8. The final score for each candidate consists of the sum of the mark obtained in the written test, the mark obtained in the assessment of qualifications, referred to in article 10 below, and the score obtained in the oral test.

### **Art. 9 - Diary of the exams**

1. The place, date and time of the exam tests will be made known with a notice published on the website of the University of Rome "Tor Vergata" at the address

[https://web.uniroma2.it/it/percorso/ufficio\\_concorsi/sezione/tecnologi\\_di\\_primo\\_livello](https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello)

with compliance with the relevant notice periods, where and as required by law.

2. The list of candidates admitted to the oral test will be made known with a notice published on the website of the University of Rome "Tor Vergata" at the address indicated above.



3. The notices indicated in paragraphs 1 and 2 of this article have the value of notification for all legal purposes. Therefore, candidates are required to present themselves, without further notice or notice, at the office, on the day and time indicated in the notices referred to in the previous paragraphs.

4. It is the exclusive and primary responsibility of the candidates to periodically consult the institutional website of the University and, in particular, the page dedicated to the procedure (reachable at the address indicated in the previous paragraphs 1 and 2), so as to be duly and promptly informed in this regard. with each update relating to the procedure itself.

5. To be admitted to take the exams, candidates must be in possession of a valid identification document and a receipt certifying the actual submission of the application, to be shown if necessary.

6. Failure of candidates to appear at any of the exams will be considered as a definitive manifestation of the desire to renounce the procedure, whatever the cause.

### **Art. 10 - Valuable qualifications**

1. The examining commission has 40 points at its disposal for the evaluation of qualifications.
2. The categories of qualifications that can be assessed, as long as they pertain to the activities of the place offered, are the following:

#### **1) educational and training qualifications**

**Max 15 points:**

- a) academic qualifications such as post-graduate specialization diploma, research doctorate, university master's degree, university specialization course, if not required by the call as a requirement for access and used for this purpose by the candidate
- b) certificates of training activities with final evaluation issued following the attendance of professional training courses organized by public administrations or private bodies (max 5 points)

Max 10 points

Max 5 points

#### **2) professional experience**

**massimo 15 punti**

professional experience gained in the context of employment relationships at "Tor Vergata" University of Rome, public or private entities or in the performance of freelance activities / collaborations / entrepreneurial activities carried out on their own, pertaining to the position sought.  
The period exceeding that required as an access requirement and used for this purpose by the candidate is the subject of evaluation

#### **3) technical or specialist qualifications**

**max 10 points**

- a) scientific publications: articles published in scientific journals, communications published in conference proceedings, books or contributions to books, patents
- b) participation, as speaker, in conferences, courses and seminars

max 8 points

max 2 points

5. The qualifications must be held on the date of submission of the application for admission to the procedure.

6. For the relevant evaluation, candidates are required to draw up a specific list of qualifications deemed useful for the purposes of the procedure, using Annex B) to this decree calling for the procedure. In the aforementioned list, candidates are required to specify in an analytical and precise manner every element useful for the purposes of evaluating qualifications as well as for carrying out the necessary checks on the truthfulness of the self-certified data (for example: duration of the employment relationship - days/ mm/yy of start and end of the relationship, employer, training institution, duration in days of the training course, any evaluation or final test of the training course, etc.).

7. Qualifications that have not been indicated and detailed in the aforementioned Attachment B) will not be evaluated.
8. The qualifications present in the list drawn up pursuant to the previous paragraphs 6 and 7, of which the presentation of a copy is deemed appropriate, must be accompanied by a declaration in lieu of certification drawn up pursuant to Article 19 of the Presidential Decree. 28 December 2000, n. 445.
9. As for publications, only publications or texts accepted for publication will be evaluated, together with the publisher's confirmation letter, according to current regulations, as well as essays included in collective works and articles published in magazines in paper or digital format with the exclusion of internal notes or departmental reports if they do not have an international ISSN or ISBN code.
10. For publications published abroad, the following details must be provided: the date, the place of publication or, alternatively, the ISBN code or other equivalent.
11. For publications published in Italy, before 2 September 2006, the obligations must be fulfilled in accordance with the forms established by the art. 1 of the Lieutenant Decree of 31 August 1945, n. 660; starting from 2 September 2006, the obligations must be fulfilled according to the forms established by law 15 April 2004, n. 106 and the related regulation issued with Presidential Decree. 3 May 2006, n. 252.
12. The publications, documents and titles must be produced in the original language, accompanied by a translation into Italian or English, certified as compliant with the foreign text, drawn up by the competent diplomatic or consular representation or by an official translator, or drawn up by the person submitting the application and declared compliant with the original text by means of a declaration in lieu of the deed of notoriety pursuant to art. 47 of the Presidential Decree 445/2000.
13. The Administration reserves the right to carry out appropriate checks on the truthfulness of the substitute declarations. If the check reveals that the content of the declaration is untrue, the declarant will lose the benefits obtained on the basis of the untruthful declaration, without prejudice to the provisions of the art. 76 of the Presidential Decree 28 December 2000, n. 445 and subsequent amendments. regarding criminal sanctions.
14. The documents and qualifications declared by the candidates, if requested for investigative purposes at any stage of the procedure, must be exhibited within the strict deadline set by the Administration.

#### **Art. 11 - Preferences with equal merit**

1. With equal qualifications and merit, and in the absence of further benefits provided for by special laws, the order of preference of qualifications is as follows:
- a) those awarded the medal for military valor and civil valour, if they leave service;
  - b) disabled and disabled people due to service in the public and private sectors;
  - c) the orphans of the fallen and the children of the disabled, disabled and those permanently unable to work for reasons of service in the public and private sector, including the children of those practicing healthcare professions, those practicing the profession of social worker and social workers - healthcare workers who died following SarsCov2 infection contracted while carrying out their work;
  - d) those who have provided commendable service in any capacity, for no less than one year, in the administration that announced the competition, where they do not benefit from any other preferential title due to the service performed;
  - e) greater number of dependent children;
  - f) disabled and disabled civilians who do not fall within the category referred to in letter b);
  - g) volunteer soldiers of the Armed Forces discharged without demerit at the end of their service or re-enlistment;
  - h) athletes who have had sporting work relationships with military and civil sports groups of the State;

- i) have successfully completed the further period of completion at the office for the trial pursuant to article 50, paragraph 1-quater, of the legislative decree of 24 June 2014, n. 90, converted, with amendments, by law 11 August 2014, n. 114;
  - l) have successfully completed the training internship at the judicial offices pursuant to article 37, paragraph 11, of the legislative decree of 6 July 2011, n. 98, converted, with amendments, by law 15 July 2011, n. 111, despite not being part of the trial office, pursuant to article 50, paragraph 1-quinques, of the legislative decree of 24 June 2014, n. 90, converted, with amendments, by law 11 August 2014, n. 114;
  - m) have successfully completed the internship at the judicial offices pursuant to article 73, paragraph 14, of the legislative decree of 21 June 2013, n. 69, converted, with amendments, by law 9 August 2013, n. 98;
  - n) be the owner or have carried out collaboration tasks conferred by ANPAL Servizi S.p.A., in implementation of the provisions of article 12, paragraph 3, of the legislative decree of 28 January 2019, n. 4, converted, with amendments, by law 28 March 2019, n. 26;
  - o) belonging to the least represented gender in the administration that announces the procedure in relation to the qualification for which the candidate is competing;
  - p) younger age.
2. Preference qualifications for equal merit must be held on the expiry date of the deadline for submitting the application for admission to the procedure.
3. Preference qualifications with equal merit are taken into consideration only if they are declared by the candidate in the application for participation in the competition with specification of the category they belong to.

#### **Art. 12 - Formation and approval of the merit ranking**

- 1. The merit ranking is formed in descending order of the overall score obtained by each candidate, with the observance, with equal scores, of the qualifications of preference with equal merit declared in the application for admission and specified in the previous art. 11.
- 2. The candidate usefully placed in the ranking is declared the winner within the limits of the place available, under the suspensive condition of the verification of the requirements for admission to employment.
- 3. Subject to verification of the formal regularity of the documents, the merit ranking, together with the winner's declaration, is approved by the Director General with his own decree.
- 4. The decree, effective immediately, is published within 30 days from the date of the oral exam on the website of the University of Rome "Tor Vergata" at the address:  
[https://web.uniroma2.it/it/percorso/ufficio\\_concorsi/sezione/tecnologi\\_di\\_primo\\_livello](https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello)
- 5. The term for any appeals starts from the date of publication of the directorial decree approving the deeds.

#### **Art. 13 - Establishment of the employment relationship**

- 1. The recruitment of the winner of the selection takes place subject to the absence of constraints of a regulatory and financial nature, including the actual making available by the competent bodies (Ministry, National Centres, Hubs, Spoke leaders, etc.) to in favor of the University of Rome "Tor Vergata" of the funding envisaged in relation to the initiatives of the National Recovery and Resilience Plan".
- 2. The winner enters into a 18-month fixed-term employment contract with the University of Rome "Tor Vergata", with a full-time commitment regime, as a first-level technologist, governed by the provisions in force in the field.
- 3. The winner must take up service within the term indicated in the convocation; failure to take up service, without justified reason, within the established term will result in the forfeiture of the right to stipulate the contract. If the winner takes up service, for a justified reason, late with respect to the deadline set for him, the legal and economic effects start from the day he actually takes up service.

4. The fixed-term employment contract established with the technologist is signed by the General Manager.
5. The employment relationship is governed by the individual contract and by the provisions in force regarding subordinate work, also as regards the tax, welfare and social security treatment envisaged for income from employment
6. The successful candidate of the procedure, hired on a fixed-term basis, is entitled to the economic treatment parameterized to that envisaged for the EP category, economic position EP3, as per the resolution of the Board of Directors, passed in the meeting of *September 26, 2023* and mentioned in the introduction.
7. The technologist is subjected to a probationary period lasting one month, which cannot be renewed or extended upon expiry. Once half of the probationary period has elapsed, in the remaining period each of the Parties may withdraw from the relationship at any time without prior notice or indemnity in lieu of notice. The withdrawal of the Administration must be motivated.
8. Once the probationary period has elapsed without the employment relationship being terminated by one of the Parties, the technologist is considered confirmed in service, for the duration of the contract, with recognition of the relative seniority from the day of the probationary hiring.
9. The termination of the employment relationship is determined by the expiry of the term or, once the trial period has elapsed, by the withdrawal of one of the Parties if there is a cause which, pursuant to art. 2119 of the Civil Code, does not allow the continuation, even temporary, of the relationship.
10. In the event of withdrawal, the salary is paid up to the last day of effective service, including the accruals of the thirteenth month's salary and the salary corresponding to the accrued and unused vacation days.
11. The annulment of the selective procedure which constitutes its precondition constitutes a condition for termination of the contract, without prior notice.
12. The contract referred to in this article does not give rise to rights regarding access to the roles of academic staff or technical-administrative staff of the University, nor can it be transformed into an open-ended contract.

#### **Art. 14 - Treatment of personal data - Information**

1. Pursuant to current legislation, the processing of personal data provided in the application for participation, possibly communicated with supplementary documents of the aforementioned application or otherwise acquired by the University of Rome "Tor Vergata" (e.g. request for verification of the judicial; requests for confirmation of qualifications to schools, universities, etc.), is aimed at the completion and management of the procedure and any recruitment procedure, as well as, where provided for by the notice, for the management of the rankings . The data processing is carried out by authorized personnel and is carried out with the use of procedures, including computerized ones, in the ways and within the limits necessary for the pursuit of the aforementioned purposes.
2. The data controller is the University of Rome "Tor Vergata" in the person of its legal representative the pro tempore Rector, with registered office in Rome (00133), Via Cracovia, 50 (PEC [direzione.generale@pec.uniroma2.it](mailto:direzione.generale@pec.uniroma2.it) )
3. The information, provided in accordance with current legislation, is available on the institutional website at the page:

[https://web.uniroma2.it/it/contenuto/trattamento\\_dei\\_dati\\_personali](https://web.uniroma2.it/it/contenuto/trattamento_dei_dati_personali)

#### **Art. 15 - Organizational unit responsible and in charge of the procedure**

1. The organizational unit responsible for the procedure, pursuant to articles 4 and 5 of the law of 7 August 1990, n. 241 and subsequent amendments, is Directorate V - Division 4 - Competitions Office (e-mail: [concorsi@uniroma2.it](mailto:concorsi@uniroma2.it)).
2. The person in charge of the procedure is Dr. Annalisa De Cesare – head of the Competitions Office (email: [concorsi@uniroma2.it](mailto:concorsi@uniroma2.it)).



### **Art. 16 - Final provisions**

1. For anything not expressly provided for in this notice and, to the extent compatible, the university regulations in force and those concerning bankruptcy procedures and access to jobs in the public administration apply.
2. This decree is acquired in the official collection of the University and is published on the website of the University of Rome "Tor Vergata" at the address  
[https://web.uniroma2.it/it/percorso/ufficio\\_concorsi/sezione/tecnologi\\_di\\_primo\\_livello](https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello)
3. This decree is also publicized in extract form, in Italian and English, on the following websites:  
<http://bandi.miur.it> and <http://ec.europa.eu/euraxess>

**ACTING GENERAL MANAGER**

(F.to Dott.ssa Silvia Quattrocioche)

## ALLEGATO A

Schema da seguire per la compilazione della domanda

Alla Direttrice Generale f.f.

dell'Università degli Studi di Roma "Tor Vergata"

Il/la sottoscritto/a	<i>(inserire nome e cognome le donne coniugate dovranno indicare il cognome da nubi)</i>
nato a	
in data	
residente in	<i>(inserire città, cap, via/viale/piazza/largo, numero civico)</i>
domiciliato in	<i>(inserire città, cap, via/viale/piazza/largo, numero civico)</i>
codice di identificazione personale (codice fiscale)	
indirizzo email	
indirizzo PEC	
recapito telefonico	

### CHIEDE

di essere ammesso a partecipare alla procedura pubblica selettiva finalizzata al reclutamento di un tecnologo di primo livello, categoria economica di riferimento EP3, a tempo determinato e pieno, per la durata di 24 mesi, presso il Dipartimento di Fisica dell'Università degli Studi di Roma "Tor Vergata", nell'ambito del Piano Nazionale di Ripresa e Resilienza (PNRR), Missione 4 Istruzione e ricerca, Componente 2 Dalla ricerca all'impresa, Investimento 3.1, "Fondo per la realizzazione di un sistema integrato di infrastrutture di ricerca e innovazione", azione di riferimento 3.1.1 "Creazione di nuove IR o potenziamento di quelle esistenti che concorrono agli obiettivi di Eccellenza Scientifica di Horizon Europe e costituzione di reti" - **Progetto "STrengthening the Italian Leadership in ELT and SKA (STILES)"**, finanziato dall'Unione europea – NextGenerationEU, indetta con Decreto Direttoriale n. \_\_\_\_\_ del \_\_\_\_\_ (Rif. \_\_\_\_\_).

A tal fine, consapevole delle sanzioni penali nel caso di dichiarazioni non veritiere di formazione o uso **di atti falsi, ai sensi dell'art. 76 del D.P.R. 445 del 2000 e ss.mm.ii., il/la sottoscritto/a**

### DICHIARA <sup>(1)</sup>

1) di essere:

- ☐ cittadino italiano **oppure**
- ☐ cittadino del seguente Stato membro dell'Unione Europea: \_\_\_\_\_ **oppure**
- ☐ familiare di un cittadino di uno degli Stati membri dell'Unione Europea, titolare del diritto di soggiorno o del diritto di soggiorno permanente **oppure**
- ☐ cittadino di Paese Terzo titolare del permesso di soggiorno CE per soggiornanti di lungo periodo o titolare dello status di rifugiato **oppure**
- ☐ titolare dello status di protezione sussidiaria **oppure**

<sup>(1)</sup> Nella compilazione dello schema di domanda si raccomanda:

- di prestare attenzione alla completezza e correttezza delle dichiarazioni rese;
- in presenza di più ipotesi alternative, di apporre una X sulla dichiarazione da rendere;
- di inserire nell'elenco degli allegati (in calce alla domanda) solo quanto viene effettivamente allegato alla domanda;
- di cancellare dallo schema di domanda e dall'elenco degli allegati tutto ciò che non è di interesse e che non è oggetto di dichiarazione o di trasmissione.

☐ di essere in possesso del seguente titolo di soggiorno: \_\_\_\_\_ (*ndr: indicare uno di quelli previsti dalla vigente disciplina in materia di immigrazione, che consentano la stipulazione di contratti di lavoro di natura subordinata presso la pubblica amministrazione*);

- 2) di essere in possesso del seguente titolo di studio richiesto dall'articolo 3, comma 1, n. 1) del decreto direttoriale di indizione della procedura:

\_\_\_\_\_ in \_\_\_\_\_

\_\_\_\_\_ rilasciata da: \_\_\_\_\_

\_\_\_\_\_ in data: \_\_\_\_\_

\_\_\_\_\_ con votazione: \_\_\_\_\_

**solo per i titoli di studio conseguiti all'estero:**

nonché del provvedimento di riconoscimento (equipollenza/equivalenza) del valore legale del titolo di studio suindicato:

\_\_\_\_\_ rilasciata da: \_\_\_\_\_

\_\_\_\_\_ in data: \_\_\_\_\_

**nonché** di particolare qualificazione professionale ricavabile da:

☐ precedente esperienza lavorativa **almeno** \_\_\_\_\_ (*inserire biennale o quadriennale a seconda della tipologia di diploma di laurea posseduto*), congruente con l'attività da svolgere, come di seguito indicata \_\_\_\_\_ **oppure**

☐ dai seguenti titoli post-universitari: \_\_\_\_\_

- 3) di essere in possesso di (ulteriori) titoli valutabili ai sensi e per gli effetti di cui all'articolo 10 del decreto direttoriale di indizione della procedura, come dettagliati nell'elenco di cui all'Allegato B) cui si fa espresso rinvio;
- 4) di essere in possesso del/dei seguente/i titolo/i di preferenza a parità di merito di cui all'articolo 11 del decreto direttoriale di indizione della procedura:

- 5) di godere dei diritti civili e politici (*ndr: si ricorda che i candidati di cittadinanza diversa da quella italiana devono possedere, ai fini della partecipazione alla procedura, il godimento dei diritti civili e politici anche negli stati di appartenenza o di provenienza*);

- 6) quanto all'iscrizione nelle liste elettorali:

☐ di essere iscritto nelle liste elettorali del Comune di \_\_\_\_\_ (prov. \_\_\_\_\_) **oppure**

☐ di non essere iscritto per le seguenti motivazioni: \_\_\_\_\_  
(*ndr: I cittadini stranieri devono dichiarare la struttura amministrativa - Comune od altro organismo amministrativo - nelle cui liste elettorali sono iscritti oppure indicare i motivi della mancata iscrizione o cancellazione dalle liste medesime*)

- 7) quanto alle condanne penali e ai procedimenti penali pendenti:

- ☐ di non aver riportato condanne penali o interdizione o altre misure che escludano dall'accesso agli impieghi presso le pubbliche amministrazioni secondo la normativa vigente e non avere procedimenti penali pendenti **oppure**;
- ☐ di aver riportato le seguenti condanne penali: \_\_\_\_\_ (ndr: è preciso onere del candidato indicare nella domanda di aver o meno riportato condanne penali, anche non ancora passate in giudicato; occorre indicare: data del provvedimento \_\_\_\_\_ autorità giudiziaria che lo ha emesso \_\_\_\_\_);
- ☐ di avere i seguenti procedimenti penali pendenti: \_\_\_\_\_ (ndr: è preciso onere del candidato indicare nella domanda di essere o meno sottoposto a procedimento penale);

**8) quanto ai servizi prestati presso pubbliche amministrazioni:**

- ☐ di avere prestato servizio/servizi presso pubbliche amministrazioni **oppure**
- ☐ di non aver mai prestato servizio presso una pubblica amministrazione;

**9) (ndr: per i soli candidati italiani di sesso maschile) quanto agli obblighi di leva:**

- ☐ di aver adempiuto agli obblighi di servizio di leva **oppure**;
- ☐ di godere della sospensione dal servizio obbligatorio di leva di cui alla legge 23 agosto 2004 n. 226: "Sospensione anticipata del servizio obbligatorio di leva e disciplina dei volontari di truppa in ferma prefissata, nonché delega al Governo per il conseguente coordinamento con la normativa di settore";

**10) di non essere stato escluso dall'elettorato politico attivo;**

**11) di non essere stato destituito o dispensato dall'impiego presso una pubblica amministrazione per persistente insufficiente rendimento;**

**12) di non essere stato dichiarato decaduto da un impiego statale per aver conseguito l'impiego mediante la produzione di documenti falsi o viziati da invalidità non sanabile ai sensi dell'art. 127, comma 1, lettera d) del D.P.R. 10 gennaio 1957, n. 3;**

**13) (ndr: tale dichiarazione non è richiesta ai candidati portatori di handicap) di essere idoneo al servizio continuativo ed incondizionato all'impiego cui la procedura selettiva si riferisce;**

**14) di avere necessità dei seguenti ausili e/o tempi aggiuntivi ai sensi dell'articolo 20 della legge n. 104 del 1992:**

\_\_\_\_\_ come risulta dall'allegata certificazione;

**15) (ndr: per i soli candidati aventi cittadinanza straniera) di avere adeguata conoscenza della lingua italiana;**

**16) di non avere un grado di parentela o di affinità entro il quarto grado compreso con il Rettore, il Direttore Generale o un componente del Consiglio di Amministrazione dell'Università degli Studi di Roma "Tor Vergata".**

**Il/La sottoscritto/a dichiara di eleggere i seguenti recapiti di riferimento:**

indirizzo	Via _____ città _____ prov. _____ cap _____
indirizzo email	_____
indirizzo PEC	_____
recapito telefonico	_____



impegnandosi a comunicare tempestivamente ogni modifica degli stessi che dovesse successivamente intervenire.

**Il/La sottoscritto/a dichiara, altresì, sotto la propria responsabilità, che tutto quanto sopra dichiarato corrisponde a verità e si obbliga a comprovare mediante la presentazione di idonea e opportuna documentazione.**

Il/La sottoscritto/a **allega** alla presente domanda:

- 1) *curriculum vitae*, redatto in lingua italiana (*e, eventualmente, anche in lingua inglese*), firmato digitalmente oppure datato, siglato in ogni pagina e sottoscritto con firma autografa in calce, con l'esplicita indicazione che tutto quanto in esso dichiarato corrisponde a verità, ai sensi e per gli effetti di cui agli articoli 46 e 47 del D.P.R. n. 445 del 2000;
- 2) elenco dei titoli valutabili ai sensi e per gli effetti di cui all'articolo 10 del decreto direttoriale di indizione della procedura, firmato digitalmente oppure datato, siglato su ogni pagina e sottoscritto con firma autografa in calce (*da redigersi utilizzando l'Allegato B) al presente decreto*);
- 3) copia (*fronte e retro*) del documento di identità;
- 4) copia (*fronte e retro*) del codice fiscale;
- 5) certificato medico (*il candidato deve riportare questo punto esclusivamente se è riconosciuto portatore di handicap ai sensi della legge n. 104 del 5 febbraio 1992 e successive modificazioni ed integrazioni ovvero, in applicazione della legge n. 170 del 2010, sia affetto da disturbi specifici dell'apprendimento e richieda l'ausilio necessario e/o la necessità di tempi aggiuntivi per l'espletamento delle prove*);
- 6) (*solo i cittadini extraeuropei devono produrre tale allegato*) copia del permesso di soggiorno in corso di validità;
- 7) (*solo per i candidati che abbiano conseguito il titolo di studio all'estero*) provvedimento di avvenuto riconoscimento del valore legale del titolo estero posseduto (equipollenza/equivalenza) oppure, in mancanza del suddetto provvedimento, la ricevuta di avvenuta presentazione della relativa richiesta.

*(n.d.r.: si raccomanda di inserire nel sopra indicato elenco solo quanto viene effettivamente allegato alla domanda e di cancellare quanto non sia di interesse)*

Data \_\_\_\_\_

(firma per esteso e leggibile) <sup>(2)</sup>

Il/La sottoscritto/a dichiara di aver preso visione e di accettare in modo pieno e incondizionato le disposizioni del decreto direttoriale di indizione della procedura (Rif \_\_\_\_\_), ivi incluso l'art. 14 "Trattamento dei dati personali- Informativa" e di avere conoscenza e consapevolezza delle finalità e delle modalità di trattamento dei propri dati.

Data \_\_\_\_\_

(firma per esteso e leggibile) <sup>(2)</sup>

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*(2) Ai sensi della normativa vigente non è richiesta l'autenticazione della firma apposta in calce alla domanda.*

## ALLEGATO B)

**Elenco dei titoli valutabili**  
**ai sensi e per gli effetti di cui all'articolo 10 del Decreto direttoriale di indizione della procedura**  
**(Rif \_\_\_\_\_)**

Il/la sottoscritto/a	(inserire nome e cognome le donne coniugate dovranno indicare il cognome da nubi)
indirizzo email	
indirizzo PEC	

sotto la propria responsabilità e con piena consapevolezza e conoscenza delle sanzioni penali nel caso di dichiarazione non veritiere, di formazione o uso di atti falsi, richiamate dall'art. 76 del D.P.R. 28 dicembre 2000, n. 445, nonché della decadenza dai benefici eventualmente conseguenti al provvedimento emanato qualora l'Amministrazione, a seguito di controllo, riscontri la non veridicità del contenuto della suddetta dichiarazione, di cui all'art. 75 del D.P.R. 28 dicembre 2000, n. 445

**DICHIARA**

- (a) quanto ai **titoli di studio** *(non richiesti dal bando come requisito per l'accesso e non utilizzati a tal fine dal candidato)*, di essere in possesso di:

Titolo/Tipologia:

*(in via esemplificativa: diploma/i di diploma di specializzazione post lauream, dottorato di ricerca, master universitario, corso di perfezionamento universitario,)*

in

rilasciato da:

in data:

con votazione:

- (b) quanto ad **attestazioni di attività formative con valutazione finale**, rilasciati a seguito di frequenza di corsi di formazione professionale organizzati da Pubbliche Amministrazioni o Enti privati, di essere in possesso di:

Titolo/Tipologia:

*(in via esemplificativa: diploma/i di diploma di specializzazione post lauream, dottorato di ricerca, master universitario, corso di perfezionamento universitario, purché non richiesti dal bando come requisito per l'accesso e non utilizzati a tal fine dal candidato)*

in

rilasciato da:

in data:

con votazione:

- (c) quanto all'**esperienza professionale** pertinente al profilo richiesto *(eccedente rispetto al periodo richiesto quale requisito di accesso ed utilizzato a tale scopo dal candidato)* maturata presso l'Università degli Studi di Roma "Tor Vergata e/o altre Istituzioni universitarie, di avere svolto:

☐ con contratto di lavoro **subordinato a tempo indeterminato** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta– ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

☐ con contratto di lavoro **subordinato a tempo determinato** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta– ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

☐ con contratto di **lavoro autonomo** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta– ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

(d) quanto all'**esperienza professionale** pertinente al profilo richiesto (*eccedente rispetto al periodo richiesto quale requisito di accesso ed utilizzato a tale scopo dal candidato*) maturata presso **altre pubbliche amministrazioni**, di avere svolto:

☐ con contratto di lavoro **subordinato a tempo indeterminato** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta– ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

☐ con contratto di lavoro **subordinato a tempo determinato** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta– ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

☐ con contratto di **lavoro autonomo** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta– ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

(e) quanto all'**esperienza professionale** pertinente al profilo richiesto (*eccedente rispetto al periodo richiesto quale requisito di accesso ed utilizzato a tale scopo dal candidato*) maturata presso **strutture private**, di avere svolto:

☐ con contratto di lavoro **subordinato a tempo indeterminato** la seguente attività:

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta – ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

☐ con contratto di lavoro **subordinato a tempo determinato** la seguente attività:

\_\_\_\_\_

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta – ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

☐ con contratto di **lavoro autonomo** la seguente attività:

\_\_\_\_\_

(*ndr: si raccomanda di indicare ogni dettaglio utile all'esatta identificazione dell'attività svolta – ad esempio: ente, qualifica, periodo (dal gg/mm/aa al gg/mm/aa) – nonché le cause di risoluzione, ove intervenuta*)

**(f) quanto ai titoli di qualificazione tecnica o specialistica e in specie alle pubblicazioni:**

Tipologia (*ndr: articoli pubblicati su riviste scientifiche, comunicazioni pubblicate in atti di congressi, libri o contributi a libri, brevetti*):

\_\_\_\_\_

Titolo: \_\_\_\_\_

\_\_\_\_\_

Editore: \_\_\_\_\_

\_\_\_\_\_

numero di pagine di cui si è autore:

**(a) quanto ai titoli di qualificazione tecnica o specialistica e in specie alla partecipazione in qualità di relatore a convegni, a corsi e a seminari:**

Tipologia (*convegno/corso/seminario*):

\_\_\_\_\_

Titolo: \_\_\_\_\_

\_\_\_\_\_

luogo di svolgimento: \_\_\_\_\_

\_\_\_\_\_

data di svolgimento (dal gg/mm/aa/ di inizio al gg/mm/aa)

\_\_\_\_\_

*Ndr: si raccomanda di inserire nel sopra indicato elenco solo quanto di interesse eliminando quanto non sia compilato.*

**Il/La sottoscritto/a dichiara, altresì, sotto la propria responsabilità, che tutto quanto sopra dichiarato corrisponde a verità e si obbliga a provarlo mediante la presentazione di idonea e opportuna documentazione.**

*Luogo e data*

Il dichiarante  
(firma per esteso e leggibile)



## ALLEGATO C)

**DICHIARAZIONE SOSTITUTIVA DI CONFORMITÀ ALL'ORIGINALE DI COPIA**  
(ai sensi dell'art. 19 del D.P.R. 28 dicembre 2000, n. 445)

Il/la sottoscritto/a	(inserire nome e cognome le donne coniugate dovranno indicare il cognome da nubi)
nato a	
in data	
residente in	(inserire città, cap, via/viale/piazza/largo, numero civico)
domiciliato in	(inserire città, cap, via/viale/piazza/largo, numero civico)
codice di identificazione personale (codice fiscale)	
indirizzo email	
indirizzo PEC	

sotto la propria responsabilità e con piena consapevolezza e conoscenza delle sanzioni penali nel caso di dichiarazione non veritiere, di formazione o uso di atti falsi, richiamate dall'art. 76 del D.P.R. 28 dicembre 2000, n. 445, nonché della decadenza dai benefici eventualmente conseguenti al provvedimento emanato qualora l'Amministrazione, a seguito di controllo, riscontri la non veridicità del contenuto della suddetta dichiarazione, di cui all'art. 75 del D.P.R. 28 dicembre 2000, n. 445

**DICHIARA**

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Il sottoscritto allega fotocopia di documento di identità in corso di validità.

Letto, confermato e sottoscritto.

*Luogo e data*

Il dichiarante  
(firma per esteso e leggibile)

Il/La sottoscritto/a dichiara di aver preso visione e di accettare in modo pieno e incondizionato le disposizioni del decreto direttoriale di indizione della procedura (Rif \_\_\_\_\_), ivi incluso l'art. 14 "Trattamento dei dati personali- Informativa" e di avere conoscenza e consapevolezza delle finalità e delle modalità di trattamento dei propri dati.

Letto, confermato e sottoscritto.

*Luogo e data*

Il dichiarante  
(firma per esteso e leggibile)

**Nota esplicativa all'Allegato C)**

**Dichiarazioni sostitutive di conformità all'originale di copia  
disciplinate dall'art. 19 del D.P.R. 20 dicembre 2000 n. 445**

*Con le dichiarazioni sostitutive di conformità all'originale di copia disciplinate dall'art. 19 del D.P.R. 20 dicembre 2000 n. 445 viene attestata la conformità all'originale di copia di un documento rilasciata da una pubblica amministrazione, di una pubblicazione, di un titolo di studio.*

*Le dichiarazioni sostitutive di conformità all'originale di copia possono essere sostituite dalla dichiarazione di conformità all'originale apposta in calce alla copia del documento.*

*I titoli/pubblicazioni dei quali si attesta la conformità all'originale possono essere inseriti in un'unica dichiarazione sostitutiva, purché siano indicati analiticamente ed espressamente, non essendo sufficiente allo scopo una generica espressione del tipo "tutti i documenti/pubblicazioni allegati alla domanda sono conformi all'originale".*

*A titolo puramente esemplificativo si riportano talune formule che possono essere trascritte nel facsimile di dichiarazione sostitutiva di conformità all'originale di copia:*

*la copia della seguente pubblicazione dal titolo \_\_\_\_\_, di cui al n. \_\_\_\_ dell'elenco "pubblicazioni" allegato alla domanda, edita da \_\_\_\_\_ riprodotta per intero oppure riprodotta per estratto da pag. \_\_\_\_ a pag. \_\_\_\_ e, quindi, composta da n. \_\_\_\_ fogli è conforme all'originale;*

*la copia del seguente atto/documento \_\_\_\_\_, conservato/rilasciato dalla seguente amministrazione pubblica \_\_\_\_\_, composto da n. \_\_\_\_ fogli è conforme all'originale.*