THE RECTOR

In accordance with law n. 537 of December 24th, 1993 and in particular article 5;

In accordance with law n. 69 of June 18th, 2009 and in particular article 32, relative to compliance with legally advertising by publicizing on-line;

In accordance with law n. 240 of December 30th, 2010 containing “Norms for the University organization, academic staff and recruitment, as well as the governmental mandate fostering quality and efficiency of the universities”, including article 23;

In accordance with the Ministerial Decree of July 21st, 2011 relative to the scale of emoluments foreseen for teaching contracts and in particular article 1;

In accordance with Law Decree n. 5 of February 9th, 2012, in force since 02.13.2012, which sets out “Urgent regulations relative to simplification and development,” and with particular regard to the University, article n. 49 modifying article n. 23 of law n. 240/2010, sub-article 1;

In accordance with Ministerial Decree n. 827 of 10.15.2013, “General guidelines for the University planning for the years 2013-2015”, promoting quality of the Universities also by strengthening the international dimension of research and training via the recruitment of academics and professors operating abroad;

In accordance with the statute of University of Rome “Tor Vergata”;

In accordance with the University’s rules relative to administration, finance and accounting of University of Rome “Tor Vergata”;

In accordance with the University’s rules relative to the Mobility of Visiting Professors at the University of Rome “Tor Vergata”, which were approved in a resolution by the Academic Senate on 4.15.2014 and the Board of Directors on 05.06.2014;

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Art.1

Object of the call

A public selection procedure is announced with the aim of funding visiting professors, highly scientifically-qualified, being permanent staff of foreign Universities, research or advanced professional training Institutions, in order to carrying out mainly teaching, and possibly research, in:

- Bachelor degree courses, Master of Sciences degree courses, one-cycle degree and PhD courses activated at the University of Rome “Tor Vergata”.

The Visiting Professor will receive funding for periods not less than 3 months long and not more than one semester. The activities should be carried out continuously, excluding the terms
of exams, according to the didactic modules which make up an integral part of the mentioned above courses.

Visits should take place during the academic year 2015/2016 and the first semester of the academic year 2016/2017. It should coincide with scheduled teaching activities.

Individual Departments will collect proposals submitted by one or more of their own members ("the proposing professor"). The Departments can use additional Departmental funds in addition to those provided by the University.

Remaining residual funds should be used to finance additional "Visiting Scholar" for shorter period after future specific public call. These funds must be used to cover travel, food and housing expenses.

Art.2

Admission requirements

In accordance with the guidelines laid out in article 23, sub-article 1 of law n. 240/10, as modified in article 49 by law decree n. 5/2012 and converted by law n. 35/2012, highly scientifically-qualified lecturers or professors in staff of the entities mentioned in article 1 with a significant scientific or professional curriculum and proven, continuous didactic experience, may take part in this selection process.

Applicants who are related to any professor of the Departments, or spouses of, up to the fourth degree of family, cannot take part in the call. The same applies to candidates related to the Rector, General Director or members of the Board of Directors of the University. The respect of the deadline is a compulsory legal requirement.

Candidates who received a Visiting Professors funding in the last two academic years cannot take part in the selection process.

Art.3

Application submission procedures and deadline

Requests for contributions should be presented by the proposing professor to the Head of the Department, who should submit them to the International Relations Office, upon Departmental approval. The approved requests, must include the Departmental Board’s resolution, should be listed in order of priority.

In addition, if the Department had received funding for the same purpose in the last five years, a scientific and financial report on Visiting Professors’ activities is mandatory and must be included with the application.

Applications must be sent by email to relazioni.internazionali@uniroma2.it specifying in the reference “Bando Visiting Professor 2015”, within 45 days following the publication of this announcement. Applications received after the deadline cannot be taken in consideration.

The resolution of the Department Board’s endorsement must include:

- the name of the proposing professor and his/her contacts (mail, phone number, fax, etc);
- the name of the proposed Visiting Professor and his/her contacts (address, mail, phone number, fax)
Ufficio Speciale per le Relazioni Internazionali

- the registered name of the institution to which the visiting professor belongs, with indications of any Agreements stipulated with the Athenaeum or Department at Tor Vergata, if that is the case;
- through a curriculum vitae and a specific description of his/her academic profile, i.e. documented scientific qualifications, professional competencies and all other information giving a complete academic and scientific profile of the candidate;
- a description of the specific activities that the “Visiting Professor” will undertake during his/her stay, including the typology of activities to be done, indication of the number of hours of teaching, in agreement with also the academic calendar; the name of the course in which he/she will teach and in which semester.

Lack of any of the above listed items will imply the exclusion of candidates.

Art. 4
Selection committee and evaluation criteria
Funding requests for Visiting Professors will be evaluated by a Committee appointed by the Rector of the University of Rome Tor Vergata with an ad hoc decree.
The Committee will be responsible for the acceptance of the proposals and for formulating a ranking of the proposals submitted, according to funding availability (in total € 335,000.00).
The Commission evaluates the applications according to the following general criteria:
- the curriculum vitae and academic profile of the visiting professors;
- the reputation of University or Research Institution of the candidate;
- the proposed teaching (and eventual research activities) during the stay;
- the consistency between the candidate’s profile and the teaching (and research) proposed;
- the relevance of the teaching module (and eventual research activities) within the degree program.

Art. 5
Evaluation of the Results and formal Appointment
The successful candidates, published with a Rectoral Decree on the University website www.uniroma2.it, will be appointed as a member of the teaching staff by the individual Department of the proposing professor.
The private contract with the visiting professor is to be framed within a “collaborazione coordinate e continuativa (co.co.co.)” as specified by the Italian law. The remuneration has been paid by specific funds allocated by the Board of Directors, are subject to current taxation and social security norms. The Commission will evaluate the applications on the basis of scientific and academic quality criteria. The criteria will be determined before the stand of the evaluation itself. Compensation will be assigned on the basis of an evaluation grid as follow:

- outstanding scientific quality (6700 euro/month total expenses);
- excellent scientific quality (5800 euro/month total expenses);
- very good scientific quality (4900 euro/month total expenses);
- good scientific quality (4000 euro/month total expenses).

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The above mentioned emoluments include travelling as well as accommodation and insurance expenses, for the duration of his/her stay. Should any successful candidate turn down or give up the proposed appointment, the Department will have to communicate it as soon as possible to the International Relations Office. The visiting professor will be substituted according to the ranking order listed by the Commission.

Art. 6
Mandatory report
At the end of the Visiting Professor’s teaching program, the Department Director must submit to the International Relations Office a financial, scientific/teaching report on the activities carried out, according to the guidelines supplied by such Office when the candidate receives the funding. Failure to comply to this reporting, commitment will not allow any applications of that Department for Visiting Professors for the next year and anyway until the report has been submitted.

Art. 7
Use of personal data
The use of personal data is regulated by the legislative decree n. 196 of 30 June 2003 – “Regulation relative to the protection of personal data” – published in the Official Gazette, general series n. 174, ordinary supplement n. 123/L., on 29 July 2003. Personal data supplied by candidates in their applications for selection will be used exclusively with reference to the current competition announcement. It is necessary to supply this data so that the candidate’s requisites may be evaluated, otherwise he/she will be excluded from participating. The participant’s rights are protected by the above mentioned law, which includes the right to access data concerning him/her, as well as collateral rights such as the right to rectify, update, complete or cancel incorrect, incomplete or unlawfully-processed data.

Art. 8
Final norms: reference
For all issues not covered by this notice, please see the rules concerning Visiting Professors cited in the introduction.

Art. 9
Head of Procedures
The official responsible for Procedures is Dr. Anna Gambogi, e-mail: relazioni.internazionali@uniroma2.it, tel. 06 72592107/2556; fax 06 7236605.

THE RECTOR
Prof. Giuseppe Novelli

Rome, 01 APR, 2015