

## DIREZIONE II - DIVISIONE 2 - RIPARTIZIONE I - International Relations Cooperation and Agreements Office

Università "Tor Vergata"  
URM2 - CLE - Partenza  
Tit./Cl.: III/13  
Prot: 0001511/2017  
Data: ROMA 18/01/2017  
Decreto N: 115/2017

### THE RECTOR

Having regard to	the law n. 168/1989 on the establishment of the Italian Ministry of Education
Having regard to	the law of 24 December 1993 n. 537 and in particular art. 5;
Having regard to	the law 18 June 2009 n. 69 and in particular art. 32, related to the performance, effective as of 1 January 2010, of legal advertising duties through website publications;
Having regard to	the law n. 240 dated 30 December 2010, on "Regulations concerning the organisation of the University, academic staff and recruitment, as well as delegation to the Government for the boost of the quality and efficiency of the university system" and in particular art. 23;
Having regard to	the Ministerial Decree date 21 July 2011 related to the compensation due to contracts for teaching activities and in particular art. 1;
Having regard to	the Decree Law n. 5 dated 9 February 2012 in force since 13.2.2012, on "Urgent provisions relating to the simplification and the development" and in particular, relating to the University, the art. 49 amending art. 23 of the law 240/2010 c. 1;
Having regard to	the General programming guidelines of the Universities issued by the Miur (Italian Ministry of Education) in relation to the promotion of the quality of the University system to be carried out also through the strengthening of the international dimension of research and training by means of recruitment of scholars and professors active abroad;
Having regard to	the Statue of the University of Rome Tor Vergata;
Having regard to	the Rules of the University for the Administration, Finance and Accounting of the University of Rome Tor Vergata;
Having regard to	the Rules of the University for the Mobility of Visiting Professors of the University of Rome Tor Vergata approved with the Resolution of the Academic Senate of April 19 <sup>th</sup> 2016 and the Board of Directors of April 26 <sup>th</sup> 2016;

### DECREES

#### Article 1

##### Subject of the call for application

A public selection procedure is opened with the aim of financing highly scientifically qualified Visiting Scholars, permanent faculty member of foreign Universities of research or higher education, in order to carry out teaching and possibly research activities in:

- Bachelor degree courses, Master of Science degree courses, one-cycle degrees and PhD courses activated at the University of Rome Tor Vergata.

The Visiting Scholar's stay, which will be continuous except for possible commitments relating to exams sessions, will be financed for a period of minimum 15 (fifteen) days and maximum 45 (forty-five) days. It will have to include the fulfilment of teaching modules, which form an integral part of the Bachelor's degree course or Master of Sciences degree course or PhD course, for not less than a total of 10 (ten) hours. Activities should occur during the academic year 2016/2017 and the first semester of the academic year

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2017/2018. They should also coincide with the period of the academic calendar in which the teaching activities are expected to be carried out.

With regard to the financing of the Visiting Scholar's activities, 2 (two) positions are reserved to professors of universities, which are part of the YERUN network.

Departments, which submit proposals based on requests of their own professors ("the proposing professor"), shall be entitled to boost, with their own funds, the financing provided by the University.

### Article 2

#### Admissions requirements

In accordance with the provisions of the article 23, subsection 1 of law n. 240/10, as amended in article 49 by Law Decree n. 5/2012 and passed with amendments into law n. 35/2012, highly scientifically qualified professors of the entities mentioned in article 1 presenting a remarkable scientific or professional curriculum as well as an academic experience made continuously overtime, may take part in this selection process.

Applicants who are related, up to the fourth degree of consanguinity including the spouse, to any professor of the Department or of the Structure making the call, meaning the Rector, the General Director or members of the Board of Directors of the University, cannot take part in the call. The respect of the deadline set by this call is also an admission requirement.

### Article 3

#### Terms and conditions to submit the application

Financing requests should be submitted by the proposing professor to the Head of the Department, which should submit them to the International Relations Cooperation and Agreements Office, upon approval from the Department's Council. The approved requests, which must include the resolution of the Department's Council, should be listed in order of priority if more than one request is presented.

Applications must be sent by email to [relazioni.internazionali@uniroma2.it](mailto:relazioni.internazionali@uniroma2.it), putting "**Bando Visiting Scholar 2017**" as subject, within 30 (thirty) days following the publication of this call **in order to be accepted**. Applications received after the deadline cannot be taken into consideration.

The resolution under subsection 1 must include:

- the name of the proposing professor and his/her contacts (e-mail address, phone number);
- the name of the proposed Visiting Scholar and his/her contacts (mailing address, e-mail address, phone number);
- the registered name of the institution to which the Visiting Scholar belongs to, with indications, when applicable, of the Agreements/Conventions stipulated with the University of Rome Tor Vergata or the Department itself;
- a description of the scientific qualification of the Visiting Scholar through a curriculum vitae and a specific description of his/her academic profile, i.e. professional skills and all other information giving a complete academic and scientific profile of the scholar;
- a description of the specific activities that the Visiting Scholar will undertake during his/her stay, including the typology of the activities to be assigned, indication of the number of teaching hours, in accordance also with the academic calendar; the name of the course he/she will teach and in which semester.

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### Article 4

#### **Selection Committee and evaluation criteria**

Financing requests for Visiting Scholar are assessed by a Committee made up of three professors of the University and appointed by a specific Rector Decree.

The Committee will be responsible for assessing the eligibility of the requests and for drawing up a ranking list of selected and approved ones, according to the budget available (in total € 35.000,00 including the amount at the expenses of the University).

The Commission evaluates the applications taking into account the following criteria:

- the curriculum vitae and academic profile of the Visiting Scholar;
- the reputation of the home University of the Visiting Scholar;
- the proposed plan of teaching activities (and possible research activities) to be undertaken during the stay;
- the consistency between the Visiting Scholar's academic profile and the proposed teaching module (and research) to be carried out;
- the relevance of the teaching module (and possible research activities) within the degree programme.

### Article 5

#### **Job Assignment and related publication**

Selected candidates whose names will be published under the Rectoral Decree available on the website [www.uniroma2.it](http://www.uniroma2.it), will be conferred the teaching assignment through the resolution of the proposing professor's Department Council. For Visiting Scholar, the relationship will be formalised with the stipulation of the Italian private law contract of annual term, arranged for tax purposes as coordinated and continuous collaborations.

Available compensations for Visiting Scholars from funds allocated for this purpose by the Board of Directors, are subject to fiscal norms of social protection in force, to the unquestionable judgement of the Board based on merit, which will be established in a lump sum of € 3.500,00 total expense.

The consideration allocated to the Visiting Scholar, established under the previous subsection, includes travelling, accommodation and insurance expenses, for the duration of his/her stay according to the current norms.

Should any selected candidate turn down or give up the assignment, the Departments are required to communicate it as soon as possible to the International Relations Cooperation and Agreements Office. In that case, the Visiting Scholar will be substituted according to the order set in ranking list.

### Article 6

#### **Reporting obligations**

At the end of the Visiting Scholar's activity, the Department's Council must submit to the International Relations Cooperation and Agreements Office a teaching and scientific report on the activities carried out. Failure to comply with this reporting obligation will hinder the submission of applications from the Department for Visiting Scholars for the following year or in any case until reception of the report.

### Article 7

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### Personal data processing

The processing of personal data is regulated by the legislative decree n. 196 of 30 June 2003 "Regulation relative to the protection of personal data", published in the Italian Official Gazette, general series n. 174, ordinary supplement n. 123/L, on 29 July 2003. Personal data supplied by candidates in their applications for selection will be processed exclusively with reference to this call. It is mandatory to supply these data for the assessment of the candidates' qualifications; otherwise, he/she will be excluded from the selection process. The participant's rights are protected by the above-mentioned decree, which includes the right to access data concerning him/her, as well as complementary rights such as the right to rectify, update, complete or cancel incorrect, incomplete or unlawfully procured data.

### Article 8

#### Final regulations- reference

All matters not provided for in this call shall be governed by the Rules and Regulations of Visiting Professors mentioned in the preamble.

### Article 9

#### Person in charge of the procedure (Responsible Official)

The person in charge of the procedure (Responsible Official) is Mr. Damiano Pinnacchio, e-mail: [relazioni.internazionali@uniroma2.it](mailto:relazioni.internazionali@uniroma2.it), tel. 06 7259 2556/2104; fax 06 7236605.

Rome, 18 GEN. 2017

THE RECTOR  
Giuseppe Novelli



Il Prorettore Vicario  
Prof. Claudio Franchini

