

## THE PRESIDENT

- In accordance with** law n. 537 of 24 December 1993 and in particular article 5;
- In accordance with** law n. 69 of 18 June 2009 and in particular article 32, relative to compliance with legally advertising by publicizing on-line;
- In accordance with** law n. 240 of 30 December 2010, containing “Norms relative to University organization, academic staff and recruitment, as well as the governmental mandate for incentivizing the quality and efficiency of the university system”, and in particular article 23;
- In accordance with** the Ministerial Decree of 21 July 2011 relative to the scale of emoluments foreseen for teaching contracts and in particular article 1;
- In accordance with** Law Decree n. 5 of 9 February 2012, in force since 13.2.2012, which sets out “Urgent regulations relative to simplification and development,” and with particular regard to the University, article n. 49 modifying article n. 23 of law n. 240/2010 point 1;
- In accordance with** the “Regulations for conferring teaching assignments” at Tor Vergata University, set out in the Dean’s decree n. 1970 of 13.7.2011, in accordance with the abovementioned law;
- In accordance with** Ministerial Decree n. 827 of 15.10.2013, “General programming guidelines for the University for the years 2013-2015”, which foresees promoting the quality of the University system also by strengthening the international dimension of research and training and recruiting academics and professors operating abroad;
- In accordance with** the statute of Tor Vergata University of Rome;
- In accordance with** the rules governing the Administration, finance and accounting of Tor Vergata University of Rome;
- In accordance with** the Athenaeum’s rules relative to the Mobility of Visiting Professors at the Tor Vergata University of Rome, which were approved in a resolution by the Academic Senate on 15.4.2014 and the Board of Directors on 6.5.2014;

## DECREES

### Art.1

#### Object of the announcement

A public selection procedure is announced with the aim of funding highly scientifically-qualified professors belonging to the permanent staff of foreign University, research or advanced professional training institutions, for carrying out didactic and possibly also research activities in:

- B. A. degree courses, Master of Sciences degree courses, single-cycle Master degree courses and PhD courses included in the training on offer.

The sojourns will receive prioritized funding for periods of not less than 3 months and not more than six, and should be carried out continuously in pursuance of the didactic modules which make up an integral part of the B.A. degree, the M. Sc. Degree, the Master degree or

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PhD course. Should funding remain, requests regarding briefer periods will also be taken into consideration, and *ad hoc* announcements yet to be defined will be made.

The visits should take place in the course of the academic year 2014/2015 and the first semester of 2015/2016, and should coincide with a period in the academic calendar when didactic activities are foreseen.

The Departments making the proposals on the basis of requests made by a member of the Department (“the proposing professor”) have the faculty of adding to the funding provided by the Athenaeum sums out of their own funds.

### **Art.2**

#### **Requisites for admission**

In accordance with the guidelines laid out in article 23, sub-article 1 of law n. 240/10, as modified in article 49 of law decree n. 5/2012, highly scientifically-qualified lecturers of the teaching staff of foreign Universities, in possession of significant scientific or professional curricula and proven, continuous didactic experience, may take part in the public selection process.

Those who are related to any professor who belongs to the Department or Structure making the announcement, or to the President, the Director General or any member of the Board of Directors of the Athenaeum, spouses included, up to and including the fourth degree, may not take part in the selection process.

### **Art.3**

#### **Procedures and deadline for submitting applications**

Requests for contributions should be presented by the proposing professor to the Head of the Department and the latter should submit them to the International Relations Office, once approved. The approved requests should include the Departmental Board’s resolution relative to the approval of the applications received, listing the applications in order of priority should more than one be submitted.

Applications should be sent by email to [relazioni.internazionali@uniroma2.it](mailto:relazioni.internazionali@uniroma2.it) or at the address Ufficio Relazioni Internazionali, Via Orazio Raimondo, 18 -00173 Roma (V floor, Room n. 551, Rectorate, Law Department) within 30 days following the publication of this announcement.

The resolution must include:

- the name of the proposing professor;
- the registered name of the institution to which the applicant belongs, with indications, when this is the case, of any Agreements stipulated with the Athenaeum or Department;
- a description of the scientific qualifications of the academic proposed, comprising curriculum vitae, documented professional competencies and all other information giving a complete didactic and scientific profile of the candidate;
- a description of the specific activities the “Visiting Professor” is called upon to perform during his/her stay at the Athenaeum, specifying the type of activities to be assigned and an indication of the number of hours of teaching, also taking into consideration the academic calendar, together with the name of the course in which he/she will carry out teaching activities and the relevant semester.

### **Art.4**

#### **Selection committee and evaluation criteria**

Funding requests for Visiting Professors will be evaluated by a Committee appointed by the President with an *ad hoc* decree.

The Committee will be responsible for formulating a ranking of the proposals submitted, according to funding availability.

It will evaluate the applications with the following general criteria in mind:

- the “visiting professor’s” curriculum vitae and academic profile;
- the prestige attached to the “visiting professor’s” Athenaeum of origin;
- the planned didactic and possible research activities to be carried out during the stay;
- the degree of coherence between the “visiting professor’s” academic profile and the didactic module and the possible research program he/she intends to carry out;
- the degree of relevance of the didactic module and possibly of the research program within the course of study.

The Committee will formulate a ranking of proposals deserving of funding, specifying whether the professor be deemed relevant or of high scientific quality.

### **Art.5**

#### **Appointment and publication of the results**

The successful candidate/s, whose name/s will be published with a Rectoral Decree on the Athenaeum website [www.uniroma2.it](http://www.uniroma2.it), will be appointed as a member of the teaching staff with a resolution by the relevant Department.

The emoluments, which will be paid from funds specifically allocated by the Board of Directors, are subject to current taxation and social security norms and equivalent to:

- 5000 euro gross per month for professors of relevant scientific standing, as evaluated by the Committee on the basis of documentation submitted by the Department;
- 3000 euro gross per month for professors of good scientific standing, as evaluated by the Committee on the basis of documentation submitted by the Department.

The Visiting Professor should provide for his/her travelling expenses plus board and lodging, as well as insurance coverage for the duration of his/her stay, out of the abovementioned emoluments. Should any visiting professor inserted in the rankings and deemed deserving of funding turn down or give up on the appointment, he/she will be substituted according to the ranking order.

Further information can be obtained from Dr. Anna Gambogi - e-mail: [relazioni.internazionali@uniroma2.it](mailto:relazioni.internazionali@uniroma2.it), tel. 06 72592107/2556; fax 06 7236605 - at the Special Office for International Relations.

### **Art.6**

#### **Mandatory report**

At the end of the Visiting Professor’s teaching program, the Departmental Board must submit a scientific/didactic report relative to the activities carried out to the Special Office for International Relations, according to the guidelines supplied when the candidate receives funding. Non-



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compliance with this commitment will be prejudicial to the presentation of further applications in successive possible funding announcements for Visiting Professors' teaching activities.

### **Art.7**

#### **Use of personal data**

The use of personal data is regulated by the legislative decree n. 196 of 30 June 2003 – “Regulations relative to the protection of personal data” – which was published in the Official Gazette, general series n. 174, ordinary supplement n. 123/L, on 29 July 2003. Personal data supplied by candidates in their applications for selection will be used exclusively with reference to the current competition announcement. It is necessary to supply this data so that the candidate's requisites may be evaluated, otherwise he/she will be excluded from participating. The participant's rights are protected by the abovementioned law, which includes the right to access data concerning him/her, as well as collateral rights such as the right to rectify, update, complete or cancel incorrect, incomplete or unlawfully-procured data.

### **Art.8**

#### **Final norms: reference**

For all issues not covered by this notice, please see the rules concerning Visiting Professors cited in the introduction.

### **Art.9**

#### **Head of Procedures**

The person responsible for Procedures is Dr. Anna Gambogi, e-mail: [relazioni.internazionali@uniroma2.it](mailto:relazioni.internazionali@uniroma2.it), tel. 06 72592107/2556; fax 06 7236605.

**THE PRESIDENT**  
Prof. Giuseppe Novelli

Rome, May 28th, 2014