

**ANNEX B**

**INSTRUCTIONS REGARDING REGISTRATION FOR STUDENTS WITH ACADEMIC  
QUALIFICATIONS OBTAINED ABROAD  
ACADEMIC YEAR 2017/2018**

**THE FOLLOWING CITIZENS CAN REGISTER:**

- a) ITALIAN CITIZENS
- b) CITIZENS OF THE EUROPEAN UNION REGARDLESS OF WHERE THEY RESIDE
- c) NON-EUROPEAN UNION CITIZENS THAT OFFICIALLY RESIDE IN ITALY (in accordance with art. 26 of Law n. 189 of 30/07/2002)
- d) NON-EUROPEAN UNION CITIZENS LIVING ABROAD THAT HAVE APPLIED FOR A STUDY VISA

FOR CITIZENS THAT CORRESPOND TO CATEGORY a), b) AND c), NO CERTIFICATION REGARDING ITALIAN LANGUAGE ABILITY IS REQUIRED, WHILE FOR CITIZENS THAT CORRESPOND TO CATEGORY d) PROOF OF ITALIAN FLUENCY IS COMPULSORY, APART FROM IN THE SITUATIONS OUTLINED IN POINTS I.4 AND I.9 OF THE "INTER-MINISTERIAL PROCEDURE IN FORCE FOR THE 2017/18 ACADEMIC YEAR OF 28/02/2017" IN CASES WHERE THE DEGREE COURSE IS HELD EXCLUSIVELY IN ENGLISH. APPLICANTS CANNOT PARTICIPATE IN OTHER PARTS OF THE SELECTION IF THEY HAVE FAILED TO PASS THE ITALIAN LANGUAGE EXAM.

HAVING SATISFIED THE APPLICATION REQUIREMENTS, CITIZENS THAT BELONG TO CATEGORY a), b) AND c), WILL BE INCLUDED IN THE SAME RANKING LIST AS THE STUDENTS WITH ITALIAN ACADEMIC QUALIFICATIONS.

THE CITIZENS WHICH CORRESPOND TO POINT (d) SHALL BE INCLUDED IN THE SELECTION LIST UP TO THE NUMBER OF PLACES AVAILABLE FORESEEN IN THE BAND FOR THIS CATEGORY AND IN LINE WITH THE MINISTERIAL DECREE, WHILE IF THEY ARE IN POSSESSION OF A QUALIFICATION MENTIONED IN ANNEX 2 OF THE "INTERMINISTERIAL PROCEDURES IN FORCE FOR THE 2017/18 ACADEMIC YEAR OF 28/02/2017 ", THEY WILL BE INCLUDED EXTERNAL TO THE NUMBER OF POSITIONS RESERVED FOR NON EUROPEAN UNION CITIZENS LIVING ABROAD THAT HAVE APPLIED FOR A STUDY VISA.

ON PASSING THE TEST, IN ORDER TO OFFICIALLY REGISTER, THE STUDENTS CORRESPONDING TO CATEGORIES a), b), AND c) WILL THEN HAVE TO GO THE SECRETARIAL OFFICE OF THE FACULTY THEY HAVE CHOSEN WITH THE FOLLOWING DOCUMENTS:

**FOR ONE CYCLE DEGREE COURSES**

- 1) APPLICATION FORM FOR REGISTRATION;
- 2) COPY OF HIGH SCHOOL OR SECONDARY SCHOOL CERTIFICATE(\*), TRANSLATED INTO ITALIAN BY AN OFFICIAL TRANSLATOR AND WHICH HAS BEEN OFFICIALLY RECOGNISED BY THE AUTHORITIES OF THE COUNTRY WHERE THE QUALIFICATION WAS OBTAINED;
- 3) "DECLARATION OF VALUE" REGARDING THE DIPLOMA ISSUED BY THE ITALIAN DIPLOMATIC REPRESENTATIVES OF THE COUNTRY WHERE THE SCHOOL THAT GRANTED THE CERTIFICATE OR DIPLOMA IS SITUATED PROVIDED BY THE [centri ENIC-NARIC](#) (in Italia, you can consult the website of [CIMEA](#)) ONLY IF YOU ARE A EUROPEAN UNION CITIZEN OR NON EUROPEAN CITIZEN THAT ALREADY RESIDES IN ITALY;
- 4) CERTIFICATE WHICH DEMONSTRATES YOU HAVE PASSED THE TEST (WHERE APPLICABLE) FORESEEN TO PARTICIPATE IN UNIVERSITY COURSES OF YOUR COUNTRY OF ORIGIN;
- 5) ONLY FOR NON EUROPEAN UNION CITIZENS: PHOTOCOPY OF TEMPORARY PERMISSION OF STAY DOCUMENT;
- 6) FOR HOLDERS OF CERTIFICATES OBTAINED FOLLOWING A PERIOD OF SCHOOL STUDY OF LESS THAN TWELVE YEARS: CERTIFICATE REGARDING PARTIALLY COMPLETED ACADEMIC STUDIES OR POST SECONDARY DIPLOMA FROM A NON-UNIVERSITY INSTITUTE, TRANSLATED AND OFFICIALLY RECOGNISED BY A DIPLOMATIC REPRESENTATIVE FROM THE TERRITORY IN QUESTION.

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7) THREE PASSPORT-SIZE PHOTOGRAPHS, AND, IF YOU ARE A NON EUROPEAN UNION RESIDENT THAT RESIDES ABROAD, AN OFFICIAL PHOTOGRAPH AND A PRE-REGISTRATION FORM ISSUED BY THE ITALIAN EMBASSY IN QUESTION.

NON-EUROPEAN UNION CITIZENS LIVING ABROAD THAT HAVE APPLIED FOR A STUDY VISA WHO HAVE PASSED THE TEST WILL HAVE TO HAND IN ALL THE ABOVE-MENTIONED DOCUMENTATION TO THE INTERNATIONAL-STUDENT SECRETARIAL OFFICE – Edificio Rettorato atrio Segreterie studenti – Via Orazio Raimondo n. 18 - Roma – ON THE FOLLOWING DAYS: MONDAY 9 -12, - WEDNESDAY: 9-12 / 14-16; FRIDAY 9-12 ([INTERNATIONAL.STUDENTS@UNIROMA2.IT](mailto:INTERNATIONAL.STUDENTS@UNIROMA2.IT)- TEL.06 7259 2566-2567-3231)

## FOR NON ONE CYCLE DEGREE COURSES

1) A COPY OF THE ACADEMIC QUALIFICATION OBTAINED AT A UNIVERSITY OR A POST SECONDARY QUALIFICATION OBTAINED IN A NON UNIVERSITY INSTITUTE WHICH ALLOWS THE CONTINUATION IN LOCO OF YOUR UNIVERSITY STUDIES AT THE NEXT LEVEL, WHICH MUST BE TRANSLATED INTO ITALIAN BY AN OFFICIAL TRANSLATOR AND OFFICIALLY RECOGNISED BY THE AUTHORITIES OF THE COUNTRY WHERE THE QUALIFICATION WAS OBTAINED;

2) "DECLARATION OF VALUE" REGARDING THE DIPLOMA ISSUED BY THE ITALIAN DIPLOMATIC REPRESENTATIVES OF THE COUNTRY OR CERTIFICATION ISSUED BY [centri ENIC-NARIC](#) (In Italy, you can consult the website of [CIMEA](#)) ONLY IF YOU ARE EUROPEAN UNION CITIZEN OR NON EUROPEAN UNION CITIZEN ALREADY RESIDING IN ITALY;

3) CERTIFICATE ISSUED BY STUDENT'S UNIVERSITY - WITH OFFICIAL CONFIRMATION PROVIDED BY A DIPLOMATIC REPRESENTATIVE – CERTIFYING THE EXAMS TAKEN (TRANSCRIPT MUST BE PROVIDED) AND FOR EACH DISCIPLINE, A DETAILED PROGRAMME OF THE SUBJECTS COVERED IN THE EXAMS. THE STUDY PROGRAMME CAN BE CERTIFIED THROUGH A "DIPLOMA SUPPLEMENT", WHERE ADOPTED;

4) THREE PASSPORT-SIZE PHOTOGRAPHS AND, ONLY IF YOU ARE A NON EUROPEAN UNION RESIDENT THAT RESIDES ABROAD, AN OFFICIAL PHOTOGRAPH AND A PRE-REGISTRATION FORM ISSUED BY THE ITALIAN EMBASSY IN QUESTION.

THOSE THAT ARE INTERESTED IN APPLYING FOR A LAZIODISU SCHOLARSHIP CAN CONSULT THE WEBSITE <http://www.laziodisu.it/>, THE CLOSING DATE OF THE CALL FOR THE 2017/18 ACADEMIC YEAR IS 28TH JULY 2017.

(\*) DETAILS

Foreign diploma which is valid for access to university courses

Consult MIUR for details regarding the foreign diplomas that are valid for access to university courses:

[Annex 1 of the "Inter-ministerial procedures of 28/2/2017"](#)

[- titoli di High School - titoli britannici - titoli greci "apolityrion" - titoli rilasciati da istituti universitari di studi ecclesiastici con sede in Italia approvati dalla Santa Sede](#)

[Annex 2 of the "Inter-ministerial procedures of 28/2/2017"](#)

[- titoli conseguiti presso "scuole di frontiera" - titoli conseguiti presso le scuole europee \(legge 3 gennaio 1960 n.102 e legge 19 maggio 1965 n.577\) - titoli della Repubblica di San Marino - titoli conseguiti presso scuole internazionali in Italia](#) - Baccellierato Internazionale – titoli conseguiti presso "sezioni italiane" di scuole stranieri.