



Courtesy of Prof.

.....

Institution,

Address.....

Dear Prof..... ,

Following your application for a Visiting Professorship for a 3-month course in the first/second semester of the academic year/....., I am pleased to officially inform you that the selection process has been successfully completed and we are now in a position to award you the Visiting Professorship at Tor Vergata University of Rome. First of all, I would like to offer you my warmest congratulations and express my great satisfaction, also on behalf of your future students, to welcome such a qualified researcher to our Institution.

In this context, I invite you to visit our Department from to

The main details of the agreement are listed below:

Title of the Course:

Type of Contract: Self-employed

Salary: Euro..... (2/3 of the salary will be paid at the beginning of your teaching activity and the other 1/3 at the end of your duties). This salary also covers travel, accommodation and living expenses during your stay in Italy.

Salary is gross of Italian taxes. Please note that the amount indicated in the call and confirmed in this invitation letter is an expression of the total cost for the Visiting Professor. Your salary will therefore be charged with social and legal costs, which will still be paid by our administration from your salary. For this reason, the net amount will be reduced by approximately 30%.

However, if you prefer not to deduct the Italian tax part (an additional 30%) from your salary, you must provide us with a handwritten, dated and signed document stating that you will take advantage of the agreement between our Countries against double taxation. In this case, you will be required to pay taxes in your Country of residence (i.e., the Country where you regularly pay taxes) upon your return.

Tor Vergata Welcome Office will contact you and send you the necessary documents to fill out and sign (welcome@uniroma2.it).

I look forward to meeting you in Rome.

Sincerely yours,

Department Director.....