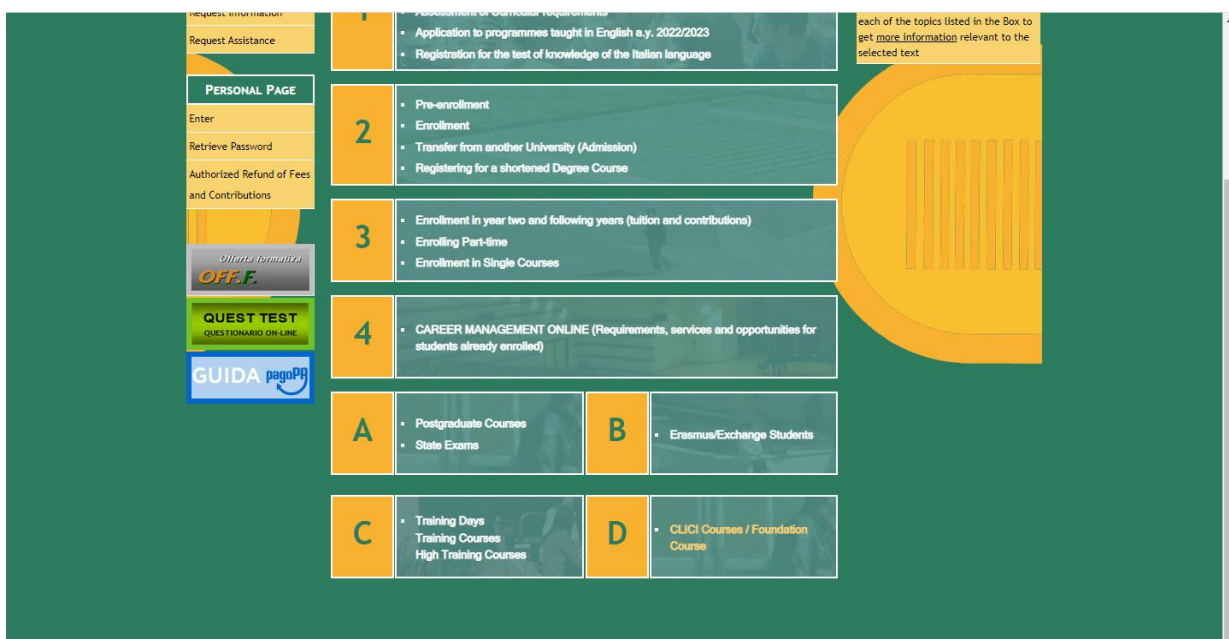


## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 1. Access Delphi <https://delphi.uniroma2.it/totem/jsp/index.jsp?language=EN> and click on “Student Section”



Step 2. Select “FOUNDATION COURSE” in section D



Step 3. Select “Registration”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT 

*Delphi* Versione: test

Access to the Reserved Section

[Registration](#)  
[Retrive Password](#)

FISCAL CODE

PASSWORD

ENTER

Step 4. Insert your name and surname. If you already have an Italian fiscal code (codice fiscale) you can enter it; if you don't have it, click directly on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT 

*Delphi* Versione: test

Registration

Personal Information Registration


NAME	<input type="text"/>
SURNAME	<input type="text"/>
SEX	F <input type="button" value="v"/>
FISCAL CODE <small>(IF ISSUED BY THE REVENUE AGENCY)</small>	<input type="text"/>

BACK NEXT

## REGISTRATION PROCEDURE FOUNDATION COURSE





Step 5. Enter your personal data and click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  Delphi Versione: test

Registration


Personal Information Registration

DATE OF BIRTH	01/01/1995 
STATE/PROVINCE OF BIRTH: (SELECT EE FOR FOREIGN COUNTRY)	EE 
COUNTRY:	AUSTRALIA 
FOREIGN CITY OF BIRTH:	adelaide
E-MAIL	studenti.stranieri@uniroma2
PHONE NUMBER	00000000000000000000
CITIZENSHIP	AUSTRALIA 

BACK NEXT

Step 6. Check that all the entered information is correct and click on “confirm displayed information”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  Delphi Versione: test

CHECK CAREFULLY THAT ALL THE ENTERED DATA ARE CORRECT

IF THEY ARE CORRECT, CLICK ON THE "CONFIRM INFORMATION DISPLAYED" BUTTON TO COMPLETE THE APPLICATION. WAIT FOR THE PROCESS TO FINISH WITHOUT PRESSING ANY ADDITIONAL KEYS.

IF DATA ARE INCORRECT, CLICK ON "BACK" TO CORRECT THEM.

Personal Information

Fiscal Code:	WHTNGA95A41Z700P
Name and Surname:	ANGIE WHITE
Date of Birth:	01/01/1995
Country of Birth:	AUSTRALIA
City of Birth:	adelaide
E-Mail:	studenti.stranieri@uniroma2.it
Mobile Number:	00000000000000000000
Citizenship:	AUSTRALIA

BACK CONFIRM DISPLAYED INFORMATION

Step 7. The system will provide you with a password and a fiscal code (if you didn't enter it). They will also be sent to your email address.

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 8. You will have to access delphi again (step 3) and enter the fiscal code and password provided

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  *Delphi* Versione: test

Access to the Reserved Section

[Registration](#)  
[Retrive Password](#)

FISCAL CODE

PASSWORD

ENTER

Step 9. Select “Sign up for courses”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  *Delphi* Versione: test

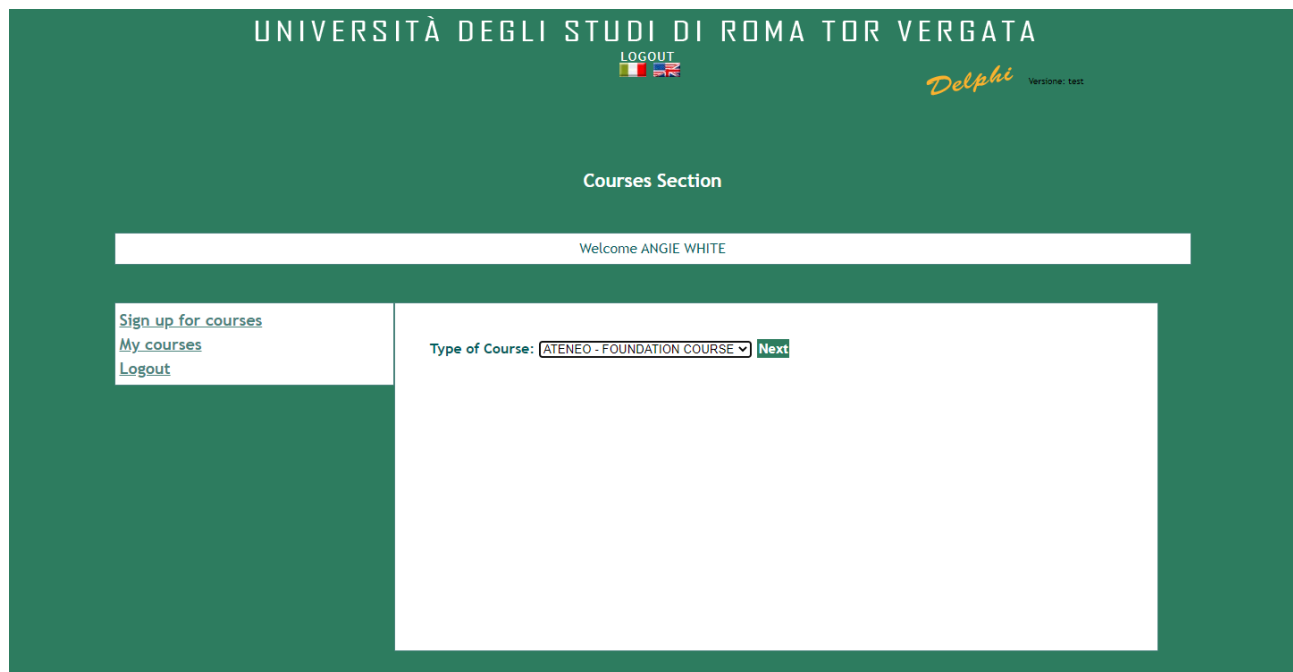
Courses Section

Welcome ANGIE WHITE

<a href="#">Sign up for courses</a> <a href="#">My courses</a> <a href="#">Logout</a>	No registrations
---	------------------

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 10. Select from the drop-down menu "Foundation Course"



UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT

Delphi Versione: test

Courses Section

Welcome ANGIE WHITE

[Sign up for courses](#)  
[My courses](#)  
[Logout](#)

Type of Course:

Step 11. Read the privacy policy and, if you agree, click on "I have read and understood the privacy policy"



UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT

Delphi Versione: test

FOUNDATION COURSE

Read the Privacy Policy

 **TOR VERGATA**  
UNIVERSITÀ DEGLI STUDI DI ROMA

UFFICI E SERVIZI POSTI ALLE DIRETTE DIPENDENZE  
DEL DIRETTORE GENERALE  
Ripartizione Protezione Dati e Conservazione Digitale



**Information pursuant to Article 13 of the EU Regulation 2016/679 ("GDPR")  
for the processing of personal data of users enrolling in FOUNDATION**

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 12. Your personal data will be displayed, click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT

Delphi

Versione: test

FOUNDATION COURSE

Student information

E-MAIL

studenti.stranieri@uniroma2

PHONE NUMBER

00000000000000000000

CITIZENSHIP

AUSTRALIA



BACK

NEXT

Step 13. Enter your current address and click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT

Delphi

Versione: test

FOUNDATION COURSE

Mailing address

ADDRESS

SCONOSCIUTO

STATE/PROVINCE:  
(SELECT EE FOR FOREIGN COUNTRY)

EE

COUNTRY:

FOREIGN CITY

ZIP CODE

BACK

NEXT

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 14. Enter the data of your ID document or Passport , upload it and click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT Delphi Versione: 15.8

PLEASE FILL IN THE FOLLOWING DOCUMENT

TYPE \* ☐ ID (only EU) ☒ PASSAPORT

PDF FILE \* Scegli file Nessun file selezionato  
Upload Pdf file

Fields marked with \* are mandatory.

BACK NEXT

Step 15. Choose the course of study you prefer.

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT Delphi Versione: 15.8

PLEASE FILL IN THE FOLLOWING DOCUMENT

SUBJECTS CHARACTERIZING THE SOCIAL SCIENCES CURRICULUM

*Italian literature and culture*  
*Geography and history*  
*Principles of economics*  
*Political institutions*  
*Mathematics*

SUBJECTS CHARACTERIZING THE NATURAL SCIENCES CURRICULUM

*Biology*  
*Chemistry*  
*Mathematics*  
*Physics*  
*Political institutions*

SELECTED COURSE OF STUDY \* Select ▼

Fields marked with \* are mandatory.


BACK NEXT

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 16. Enter the data and upload the required documents and click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT



*Delphi* Versione: test

PLEASE FILL IN THE FOLLOWING DOCUMENT

PERMIT OF STAY \*

☐ No permit of stay required (only for EU)  
☐ Permit of stay renewal  
☐ Visa  
☐ Permit of stay  
☐ I will request a VISA for registration of Foundation Course

RELEASE DATE

*If renewal Insert the date of payment on the request receipt*

EXPIRATION DATE

*If renewal Insert the date of appointment for finger prints*

TYPE OF PERMIT

*write the type of permit in your possession*

PDF FILE

Scegli il file

Nessun file scelto

*upload pdf file*

Fields marked with \* are mandatory.

BACK

NEXT

Step 17. upload the required document and click on “Next”

Upload the pdf file of the statement of comparability of your final title, issued by CIMEA pr, in alternative, the declaration of value issued by the italian diplomatic representation.

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT



*Delphi* Versione: test

PLEASE FILL IN THE FOLLOWING DOCUMENT

FILE PDF \*

Scegli file

Nessun file selezionato

*Carica il file pdf relativo all'attestato di comparabilità del titolo finale rilasciato dal CIMEA o, in alternativa, la Dichiarazione di valore rilasciata dalla Rappresentanza Diplomatica italiana*

Fields marked with \* are mandatory.

BACK

NEXT





## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 18. Upload the pdf file of the english language certificate stating the knowledge of the english language (minimum b1 level) and click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT



*Delphi* Versione: test

PLEASE FILL IN THE FOLLOWING DOCUMENT

UPLOAD FILE PDF \*

Scegli file

Nessun file selezionato

Effetta l'upload del file pdf relativo al certificato attestante il livello di conoscenza della lingua inglese (livello minimo B1)

Fields marked with \* are mandatory.


BACK

NEXT

Step 19. Upload your final High School title and click on “Next”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT



*Delphi* Versione: 15.8

PLEASE FILL IN THE FOLLOWING DOCUMENT

UPLOAD YOUR FINAL HIGH SCHOOL TITLE \*

Scegli file

Diploma mat... per prova.pdf

Pdf file

Fields marked with \* are mandatory.

BACK

NEXT

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 20. Check that all the entered data are correct and click on “Confirm displayed information”

CHECK CAREFULLY THAT ALL THE ENTERED DATA ARE CORRECT.	
IF THEY ARE CORRECT, CLICK ON THE "CONFIRM INFORMATION DISPLAYED" BUTTON TO COMPLETE THE APPLICATION. WAIT FOR THE PROCESS TO FINISH WITHOUT PRESSING ANY ADDITIONAL KEYS!	
IF DATA ARE INCORRECT CLICK "BACK" TO CORRECT THEM.	
Course: FOUNDATION COURSE	
Personal Information	
Fiscal Code: DBNNGA64A41Z700T	
Name and Surname: ANGIE DE BEN	
Date of Birth: 01/01/1964	
Country of Birth: AUSTRALIA	
City of Birth: Adelaide	
E-Mail: studenti.stranieri@uniroma2.it	
Mobile Number: 0000000000000000	
Citizenship: AUSTRALIA	
Address (Chosen Mailing Address)	
Address: SCONOSCIUTO	
Town: ADELAIDE	
Country: AUSTRALIA	
IDENTIFICATION	
TYPE: PASSAPORT	

Step 21. Click on “Print” if you want to download a pdf file of the application.

To complete the registration click on “print invoice” and pay the fee through the pagoPA system

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA	
LOGOUT 	
Delphi Versione Test	
To complete the registration click on "print invoice" and pay the fee through the pagoPA system.	
PRINT	
PRINT INVOICE	
BACK	

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 22. Clicking on “Back” you will log out. Then, you will have to enter your fiscal code and password again (Step 3) in order to be able to confirm the application you submitted.

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  Delphi Versione: 15.8

Access to the Reserved Section

[Registration](#)  
[Retrive Password](#)

FISCAL CODE

PASSWORD

ENTER

Step 23. Now you can confirm your registration by clicking on “Manage”

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  Delphi Versione: test

Courses Section

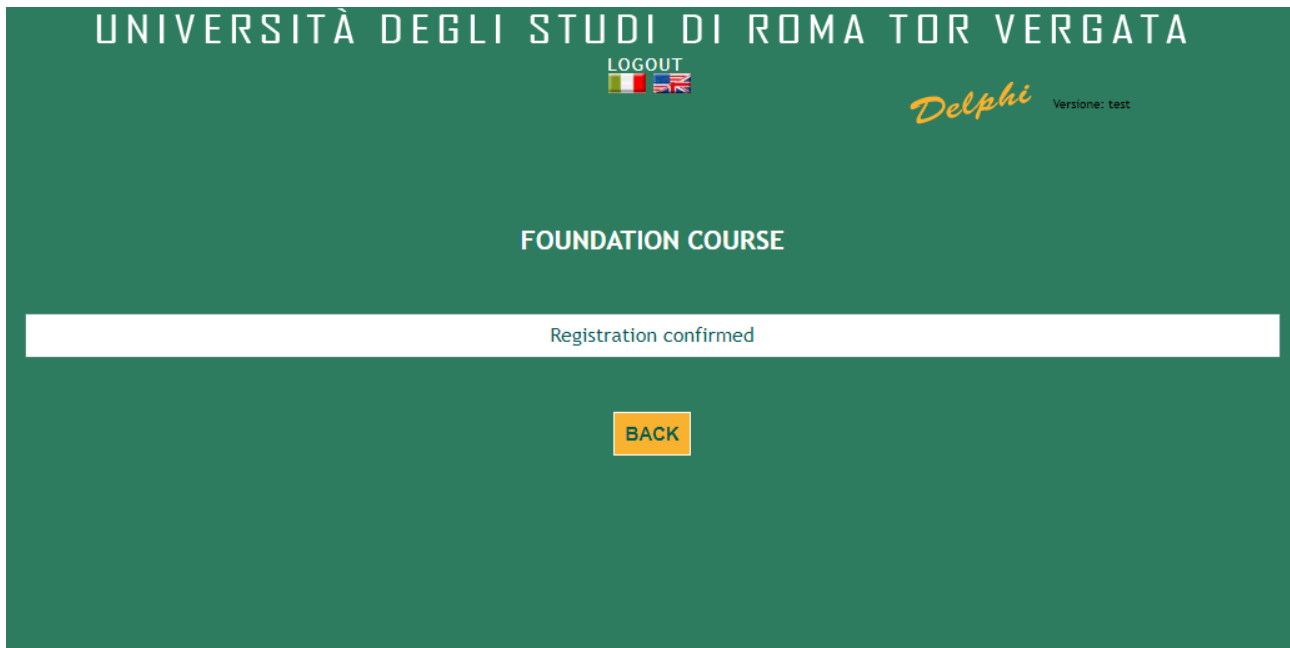
Welcome VIRGINIA MOTTOLA

[Sign up for courses](#)  
[My courses](#)  
[My contact information](#)  
[Logout](#)  
[Request Assistance](#)

UNIVERSITA' DI TOR VERGATA - FOUNDATION COURSE Academic Year 2023/2024 **Manage** **Print**

## REGISTRATION PROCEDURE FOUNDATION COURSE

Step 24. Click on “Back”



Step 25. If you want to print the application or print the bulletin for the payment or print the payment invoice, Click on “print”



UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT  


*Delphi* Versione: test

## FOUNDATION COURSE

Registration confirmed

Reprint of candidacy  
Print invoice/receipt Tassa di iscrizione

BACK