

CALL FOR ADMISSION TO THE FOUNDATION COURSE¹
Academic year 2023/2024

FOUNDATION COURSE IN ENGLISH – Preparatory Courses

For the academic year 2023/2024, the Foundation Course will be taught (in presence and in English) at the IAD School in accordance with art. 6 par. 1 of Italian Ministerial Decree 270/2004, which allows universities to organize preparatory training activities for admission to academic courses.

AIMS

The Foundation Course is an English language program designed to prepare international students for study at Italian universities. It is aimed at those who have a high school diploma but do not have the 12 years of schooling required for admission to Italian universities and/or do not have the formal qualifications required for enrollment in a university in their own country and in Italy. The Foundation Course is also designed for those who, despite having 12 years of schooling, wish to improve their educational and language skills.

In the proposed classes, students will have the opportunity to complete their linguistic and subject preparation, to become familiar with the technical language of each subject and finally to acquire the necessary skills to pass the admission tests.

ARTICULATION

The Foundation Course is divided into two different training paths, for each of which 60 university-equivalent credits are awarded (20 of which are for Italian and 10 for English). Students who already have Italian language skills at (at least) level B2 and/or English language skills at (at least) level B2 can apply for recognition² of the above 30 credits.

The remaining 30 credits are divided as follows:

- Social Sciences
- Natural Sciences

Social Sciences	Natural Sciences
Italian Literature and Culture (6 equivalent credits)	Biology (6 equivalent credits)
Geography and History (6 equivalent credits)	Chemistry (6 equivalent credits)
Principles of Economics (6 equivalent credits)	Mathematics (6 equivalent credits)
Political Institutions (6 equivalent credits)	Physics (6 equivalent credits)
Mathematics (6 equivalent credits)	Political Institutions (6 equivalent credits)

¹ The English version is for information purposes only. For resolving any dispute and for all legal purposes, only the Italian version of the call shall be binding.

² Upon presentation of an official certificate issued by an accredited certification body.

The training path must be chosen at the time of enrollment in the Foundation Course and cannot be changed. Both paths include workshops to prepare for entrance exams for courses such as IMAT - CISIA (TOLC-E, TOLC-F, etc.).

ADMISSION REQUIREMENTS

- High school diploma;
- Statement of Comparability of your final qualification issued by CIMEA (to be requested online at the following link: <https://cimea.diplo-me.eu/torvergata/#/auth/login>) or, alternatively, the Declaration of Value (DOV) issued by the competent Italian diplomatic authority (Embassy or Consulate) in the country to which the final qualification refers. In this case, the qualification must be written in Italian or English and legalized or apostilled;
- Certificate of English language proficiency at least equivalent to level B1, issued by an accredited certification body (<https://piattaformaenticert.pubblica.istruzione.it/pocl-piattaforma-enti-cert-web/elenco-enti-accreditati>).

Documents referring to additional degrees (Bachelor's or Master's degree) will not be considered for admission and may lead to exclusion from the Foundation Course.

AVAILABLE PLACES – DATES AND DEADLINES

The maximum number of applicants admitted is 100 and the minimum number is 25. The selection of the 100 applicants will be made in the chronological order of receipt of the applications, **from 05/04/2023 to 02/05/2023**.

In the event that the maximum number of 100 participants is reached before the scheduled deadline, the possibility of submitting additional applications will be automatically closed.

Should there be any dropouts or exclusions amongst the top 100 applicants, a second round of application will be scheduled **from 15/05/2023 to 31/05/2023**.

The Foundation Course will not be activated if the number of applicants is less than 25.

HOW TO APPLY

The application for admission must be submitted online using the following link:

<https://delphi.uniroma2.it/totem/jsp/corsiErogati/accedi.jsp> (in Italian)

<https://delphi.uniroma2.it/totem/jsp/corsiErogati/accedi.jsp?language=EN> (in English)

For information on the procedure, see the section dedicated to the Foundation Course at the following link: https://web.uniroma2.it/it/percorso/studenti/sezione/studenti_internazionali

PLEASE NOTE: You must upload the documents indicated below and pay the pre-registration fee (€ 100³) no later than **02 May 2023**.

³ The 100-euro fee includes a 16-euro stamp paid virtually.

The payment must be made through the PagoPa system (a mode that allows to pay through multiple channels, either physical or online. For more information on payment options, please visit: <http://studenti.uniroma2.it/pagamento/> - https://web.uniroma2.it/en/contenuto/pago_pa_tutorial76126) .

Only applications where payment has been received by the deadline will be considered.

Note: The registration fee will not be refunded for applications rejected due to incomplete documentation.

Required documents:

- High school diploma;
- Statement of Comparability of your final qualification issued by CIMEA (to be requested online at the following link: <https://cimea.diplo-me.eu/torvergata/#/auth/login>) or, alternatively, the Declaration of Value (DOV) issued by the competent Italian diplomatic authority (Embassy or Consulate) in the country to which the final qualification refers. In this case, the qualification must be written in Italian or English and legalized or apostilled;
- Valid Identity document (only for Italian and EU citizens) or passport;
- Valid residence permit (only for non-EU citizens residing in Italy);
- Certificate of English language proficiency equivalent to at least level B1, issued by an accredited certification body ((<https://piattaformaenticert.pubblica.istruzione.it/pocl-piattaforma-enti-cert-web/elenco-enti-accreditati>))

Once the enrollment procedure is completed and the pre-registration fee has been paid, admitted students will be emailed:

1. the instructions to print the conditional acceptance letter;
2. the procedure for accessing the Italian and English language proficiency tests, which must be taken by **30 June 2023**.

VISA APPLICATION PROCEDURE FOR NON-EU STUDENTS RESIDING ABROAD

Non-EU students residing abroad must submit their pre-enrollment via the University portal (www.universitaly.it) by **31 July 2023**. Prospective students must correctly enter their personal information as per their passport (it is important that there are no differences, as this information will be sent directly to the Embassy for visa issuance) and select:

- academic year 2023/24;
- Tor Vergata University of Rome;
- Foundation Course;
- Embassy/Consulate that will issue the entry VISA.

The documents below must be attached to the pre-enrollment application:

- copy of passport;
- any English or Italian language proficiency certificates;

- admission letter;
- Statement of Comparability of your final qualification issued by CIMEA (to be requested online at the following link: <https://cimea.diplo-me.eu/torvergata/#/auth/login>) or, alternatively, the Declaration of Value (DOV) issued by the competent Italian diplomatic authority (Embassy or Consulate) in the country to which the final qualification refers. In this case, the qualification must be written in Italian or English and legalized or apostilled.

Prospective students are requested to wait for the validation by the University. Only after that, they are asked to contact the relevant diplomatic-consular Representation to complete the steps after pre-enrollment for the issuance of the entry visa.

HOW TO ENROLL

Starting from 1 **September 2023** prospective students must submit to the International Students Office (Via Cracovia, 50 - Building D, floor 0) all the original documents uploaded to the Delphi system. The International Students Office will check the authenticity of the documents submitted. If everything is in order, students will be issued with the enrollment slip for the amount of 2,500.00 euros, which is to be paid in a lump sum **no later than 16 October 16 2023**.

In case of incomplete or inadequate documentation, admission to the Foundation course will be declared invalid.

The following persons are exempt from paying the fees:

- international students who have the political refugee status or have applied for temporary protection (DIRECTIVE 2001/55/EC of 20 July 2001 on minimum standards for giving temporary protection in the event of a mass influx of displaced persons).

FOUNDATION COURSE SCHEDULE

Classes will begin in November 2023 (the course schedule will be available on the website <http://www.scuolaiad.it/> prior to the start of the course).

ATTENDANCE AND ADMISSION TO EXAMS

Classes will be held in person and attendance is compulsory. Students are required to sign the attendance sheet for each module.

A final exam is scheduled at the end of each teaching module. The exam can only be taken by students who can prove that they have attended at least 70% of the classes.

UNDERAGE STUDENTS

Students who have not reached the age of 18 by 31 July 2023, but were born on or before 31 July 2006, may participate in the Foundation Course.



In this case, the parents of underage students must:

- Submit a consent form for admission to the program;
- Appoint a legal guardian residing in Italy for the duration of the Foundation Course until the student reaches the age of majority;
- Submit a power of attorney to apply for a fiscal code on behalf of the student;
- Attach a copy of the parents' identification documents;
- Attach a copy of the guardian's ID.

Note: All documents must be original, signed and stamped by the relevant authorities and translated into Italian.

DURATION AND CERTIFICATE OF COMPLETION

The total duration of the Foundation Course is one academic year, starting in November. Students who pass the final examinations of the Foundation Course will be granted:

- the minimum entry requirements for three-year and single-cycle degree courses;
- exemption from the **placement tests** required for admission to the courses held at Tor Vergata University of Rome. However, students applying for admission-restricted degree programs will still be required to take the admission test.

Successful completion of all scheduled exams is required for the issuance of the final certificate. No partial certificates of class attendance and/or passing of individual exams will be issued.

IMPORTANT: The qualification awarded at the end of the Foundation Course does not guarantee immediate admission to other Italian universities. Students wishing to enroll in other universities must contact the relevant offices of the respective institution for further information and clarification.

The Acting Director-General

(Dr. Silvia Quattrociocche)