

ANNEX B

**INSTRUCTIONS REGARDING REGISTRATION IN BACHELOR AND ONE-CYCLE DEGREE COURSES
FOR STUDENTS WITH ACADEMIC QUALIFICATIONS OBTAINED ABROAD**

ACADEMIC YEAR 2025/2026

THE FOLLOWING CITIZENS CAN REGISTER:

- a) ITALIAN CITIZENS
- b) CITIZENS OF THE EUROPEAN UNION REGARDLESS OF WHERE THEY RESIDE
- c) NON-EUROPEAN UNION CITIZENS THAT OFFICIALLY RESIDE IN ITALY (in accordance with art. 26 of Law n. 189 of 30/07/2002)
- d) NON-EUROPEAN UNION CITIZENS LIVING ABROAD THAT HAVE APPLIED FOR A STUDY VISA

UPON PASSING THE RELEVANT ADMISSION TEST, FOR CITIZENS REFERRED TO POINTS a), b) AND c), WILL BE PLACED IN THE SAME RANKING LISTS AS FOR STUDENTS WITH AN ITALIAN QUALIFICATION. THE CITIZENS REFERRED TO IN POINT d) WILL BE PLACED IN A SPECIAL MERIT RANKING LIST RELATING TO THE RESERVED QUOTA, AS INDICATED IN THE MINISTERIAL PROCEDURES IN FORCE FOR THE 2025/26 ACADEMIC YEAR.

ONCE THEY PASS THE TEST, ALL CANDIDATES WITH FOREIGN QUALIFICATIONS MUST UPLOAD THE DOCUMENTS INDICATED BELOW ONLINE AND SUBMIT THE ORIGINALS TO THE INTERNATIONAL STUDENTS OFFICE FOR APPROPRIATE CHECKS ON THE FOLLOWING DAYS: MONDAY 9-12, -WEDNESDAY: 9-12 / 14-16; FRIDAY 9-12 - building D - floor 0 room n. 1 (INTERNATIONAL.STUDENTS@UNIROMA2.IT - TEL.06 7259 2567-3231-2566-3233).

ALL INFORMATION CAN BE CONSULTED IN THE STUDENT'S GUIDE PUBLISHED AT THE FOLLOWING LINK: <http://studenti.uniroma2.it/guida-dello-studente/>

DOCUMENTS REQUIRED FOR REGISTRATION

1) FINAL HIGH SCHOOL DIPLOMA COMPRISING AT LEAST 12 ACADEMIC YEARS(*).

If the diploma was issued by signatory countries to the Lisbon Convention()** it will be mandatory to submit:

- ARDI Certificate of Correspondence, downloadable for free from the ARDI database (check the list of countries and qualifications directly in the [ARDI database](#)) or the Declaration of Value issued by the Italian Embassy of the country to which the qualification's educational system belongs;
- Verification Certificate issued by CIMEA, which can be requested online at the following link: <https://cimea-diplome.it/page-comparability-verification-service>, or the translation and legalization (or Hague Apostille) of the qualification by the Italian Diplomatic Representation in the country to which the qualification's educational system belongs.

If the diploma was issued by countries that are not signatories to the Lisbon Convention()** it will be mandatory to submit:

- Verification Certificate issued by CIMEA, which can be requested online at the following link: <https://cimea-diplome.it/page-comparability-verification-service>. Only if CIMEA is unable to issue the Certificate of Verification of the qualification or if the student already holds a previously issued CIMEA Certificate of Comparability, its authenticity can be verified through translations and legalizations (or Hague Apostilles) carried out by the Italian Embassy in the country to which the qualification is subject. If the country that issued the qualification requires an academic eligibility test for admission to the university of the country of origin, it will be mandatory to present the certificate stating that this test has been passed. Consult the following link: <https://www.universitaly.it/studenti-stranieri> for the Ministerial Procedures for the 2025/26 academic year for the entry, stay, and enrollment of international students and related annexes (Annexes 1 and 2) to learn about the specific documentation, suitable to access Italian

universities, based on the country that issued the qualification.

- 2) **FOR “NON-EU CITIZENS” ONLY:** VALID RESIDENCE PERMIT, RESIDENCE CARD OR RENEWAL REQUEST RECEIPT.
- 3) **FOR “NON-EU CITIZENS REQUIRING A VISA” ONLY:** PRE-ENROLLMENT APPLICATION FOR VISA ISSUANCE SUBMITTED ON THE UNIVERSITALY PLATFORM (www.university.it)
- 4) PASSPORT
- 5) **NON-EU CITIZENS** enrolled in single courses at an Italian university and holding a valid residence permit for study purposes must submit a certificate of successful completion of at least one single course by the enrollment deadline. This certificate must be issued by the Italian university where the single course was taken.

(*) To fill the missing years of schooling, if final qualifications earned at the end of a school period of less than 12 years must be evaluated, the University may alternatively require:

- An academic certificate attesting to passing all exams required for the first year of studies at a higher education institution in the case of an eleven-year local school system, or an academic certificate attesting to passing all exams required for the first two academic years in the case of a ten-year local school system.
- An official Italian or foreign post-secondary qualification obtained from a non-university higher education institution in a subject related to the chosen program, lasting one year in the case of an eleven-year local school system, or two years in the case of a ten-year local school system, respectively.
- Certifications from other Italian universities attesting to passing preparatory courses (Foundation Courses), which fill the gap in education.

The aforementioned additional and complementary certifications to secondary school qualifications obtained with less than twelve years of schooling, allow in Italy only enrolment in the first academic year and cannot be further evaluated for enrolments with a shortened study programme, in order to avoid a double evaluation of the same qualifications.

Please Note: students with a foreign qualification are advised to prepare the study documents required for enrolment well in advance. In the event of irregularities in the documentation provided relating to the foreign qualification, the student's enrolment will be automatically cancelled.

REALLOCATION OF RESIDUAL NON-EUROPEAN UNION STUDENT PLACES

FOLLOWING ANY PUBLICATIONS ON <https://www.studiare-in-italia.it/studentistranieri/> REGARDING REMAINING PLACES, CANDIDATES MUST REGISTER ON THE DELPHI PORTAL

FOLLOWING THE INSTRUCTIONS PROVIDED UNDER THE INTERNATIONAL STUDENT LINK:

http://web.uniroma2.it/module/name/Content/newlang/italiano/navpath/STD/section_parent/6299 UNDER THE HEADING "NOTICES"

THOSE THAT ARE INTERESTED IN APPLYING FOR A LAZIODISCO SCHOLARSHIP CAN CONSULT THE WEBSITE <http://www.laziodisco.it/>

(**) Countries having signed or ratified the Lisbon Convention

Albania, Andorra, Armenia, Australia, Austria, Azerbaijan, Bielorussia, Belgio, Bosnia ed Herzegovina, Bulgaria, Canada, Croazia, Cipro, Repubblica Ceca, Danimarca, Estonia, Finlandia, Francia, Georgia, Germania, Grecia, Islanda, Irlanda, Israele, Italia, Kazakistan, Lettonia, Liechtenstein, Lituania, Lussemburgo, Macedonia del Nord, Malta, Moldavia, Monaco, Montenegro, Nuova Zelanda, Norvegia, Paesi Bassi, Polonia, Portogallo, Romania, Russia, San Marino, Santa Sede (Vaticano), Serbia e Montenegro, Slovacchia, Slovenia, Spagna, Svezia, Svizzera, Turchia, Ucraina, Ungheria, Regno Unito, Stati Uniti d'America