

Riferimento 2556

Public competitive procedure for the recruitment of a second-level technologist (reference economic category D3), under a fixed-term, full-time contract for a duration of 24 months, at the Department of Systems Medicine of the University of Rome Tor Vergata, within the framework of the project entitled «Precision Immunology: Mining Inborn Errors of Immunity for Personalized Therapeutic Strategies in Non-monogenic Inflammatory Disorders»

THE GENERAL DIRECTOR

HAVING REGARD TO Law no. 168 of May 9, 1989, containing provisions on university autonomy, as subsequently amended and supplemented;

HAVING REGARD TO Law no. 241 of August 7, 1990, “New regulations on administrative procedures and the right of access to administrative documents,” as subsequently amended and supplemented;

HAVING REGARD TO Law no. 104 of February 5, 1992, “Framework law for assistance, social integration and the rights of persons with disabilities”;

HAVING REGARD TO Presidential Decree (D.P.C.M.) no. 174 of February 7, 1994, “Regulations concerning access by citizens of European Union Member States to public sector jobs,” as subsequently amended and supplemented;

HAVING REGARD TO Presidential Decree (D.P.R.) no. 487 of May 9, 1994, “Regulations on access to employment in public administrations and on the procedures for public competitions and other forms of recruitment,” as most recently amended by D.P.R. no. 82 of June 16, 2023;

HAVING REGARD TO Law no. 68 of March 12, 1999, “Provisions for the right to work of persons with disabilities” and the related implementing regulation issued by D.P.R. no. 333 of October 10, 2000;

HAVING REGARD TO Presidential Decree (D.P.R.) no. 445 of December 28, 2000, “Consolidated Act on legislative and regulatory provisions on administrative documentation,” as subsequently amended and supplemented;

HAVING REGARD TO Legislative Decree no. 165 of March 30, 2001, “General rules on the organization of labor within public administrations,” as subsequently amended and supplemented;

HAVING REGARD TO Legislative Decree no. 196 of June 30, 2003, “Personal Data Protection Code,” as subsequently amended, and Legislative Decree no. 101 of August 10, 2018, “Provisions for the adaptation of national legislation to the EU Regulation 2016/679 (General Data Protection Regulation)”;

HAVING REGARD TO Legislative Decree no. 82 of March 7, 2005, “Digital Administration Code,” particularly Articles 6 and 65;

HAVING REGARD TO Legislative Decree no. 198 of April 1, 2006, “Equal Opportunities Code for men and women”;

HAVING REGARD TO Presidential Decree (D.P.R.) no. 189 of July 30, 2009, “Recognition of foreign educational qualifications for access to public competitions”;

HAVING REGARD TO Circular no. 12/2010 from the Department of Public Administration on “Public competition procedures and computerization. Application submission procedures for public competitions. Interpretive clarifications on the use of PEC”;

HAVING REGARD TO Law no. 240 of December 30, 2010, “Provisions on university organization, academic staff, and recruitment, as well as delegation to the Government to enhance the quality and efficiency of the university system,” as subsequently amended and supplemented;

HAVING REGARD TO Law no. 183 of November 12, 2011, “Provisions for the preparation of the annual and multi-year State budget” (Stability Law 2012), particularly Article 15 on certificates and substitute declarations;

HAVING REGARD TO Legislative Decree no. 49 of March 29, 2012, “Regulation for planning, monitoring, and evaluating university budget and recruitment policies,” as subsequently amended and supplemented;

HAVING REGARD TO Law no. 190 of November 6, 2012, on “Provisions for the prevention and repression of corruption and illegality in public administration,” as subsequently amended and supplemented;

HAVING REGARD TO Legislative Decree no. 33 of March 14, 2013, on “Reorganization of regulations regarding civic access and transparency obligations in public administrations,” as subsequently amended and supplemented;

HAVING REGARD TO Law no. 97 of August 6, 2013, “Provisions for the fulfilment of obligations arising from Italy's membership in the European Union – European Law 2013,” particularly Article 7;

HAVING REGARD TO Legislative Decree no. 81 of June 15, 2015, “Comprehensive regulation of employment contracts and revision of job classification rules,” particularly Chapter III titled “Fixed-Term Employment”;

HAVING REGARD TO Decree-Law no. 80 of June 9, 2021, converted with amendments by Law no. 133 of August 6, 2021, “Urgent measures for strengthening the administrative capacity of public administrations for the implementation of the National Recovery and Resilience Plan (PNRR) and for the efficiency of justice”;

HAVING REGARD TO D.P.C.M. of November 9, 2021, regarding “Methods of participation in public competitions for individuals with specific learning disabilities”;

HAVING REGARD TO Law no. 207 of December 30, 2024, “State Budget for Fiscal Year 2025 and Multi-Year Budget for the 2025–2027 Period”;

HAVING REGARD TO the National Collective Labor Agreement for the Education and Research sector, signed on January 18, 2024, as well as the provisions of previous applicable and compatible collective agreements and relevant sectoral regulations, within the limits of Legislative Decree no. 165 of March 30, 2001, as subsequently amended;

HAVING REGARD TO the Statute of the University of Rome Tor Vergata, enacted by Rectoral Decree no. 3427 of December 12, 2011, as subsequently amended and supplemented;

HAVING REGARD TO the Code of Ethics of the University of Rome Tor Vergata;

HAVING REGARD TO the Code of Conduct for employees of the University of Rome Tor Vergata;

HAVING REGARD TO the University Regulations on the recruitment of fixed-term technologists pursuant to Article 24-bis of Law no. 240/2010 and on employment relationships, enacted by Rectoral Decree no. 1619 of July 6, 2021, published on July 12, 2021;

HAVING REGARD TO the resolution of the Council of the Department of System Medicine, adopted in the session of July 10, 2025;

HAVING REGARD TO the resolution of the Board of Directors (Resolution No. 10.13), adopted in the session of September 30, 2025, by which the activation of the public competitive procedure was approved for the recruitment of a second-level technologist (reference economic category D3), under a fixed-term, full-time contract for a duration of 24 months, at the Department of System Medicine of the University of Rome Tor Vergata, within the framework of the project entitled «*Precision Immunology: Mining Inborn Errors of Immunity for Personalized Therapeutic Strategies in Non-monogenic Inflammatory Disorders*»;

NOTING that, with regard to gender equality, the percentage of female candidates for the position in question is 33,34% and the percentage of male candidates is 66,66%, resulting in a gender gap exceeding 30%;

CONFIRMING the necessary financial coverage;

DECREES

Article 1 – Call for the public selective procedure

1. The following public selective procedure is announced, based on qualifications and exams, aimed at recruiting a second-level technologist, with a reference economic category of D3, on a full-time and fixed-term basis, for a duration of 24 months, at the Department of System Medicine of the University of Rome Tor Vergata within the framework of the project entitled «*Precision Immunology: Mining Inborn Errors of Immunity for Personalized Therapeutic Strategies in Non-monogenic Inflammatory Disorders*»;
2. The position covered by this notice is funded by the project «*Precision Immunology: Mining Inborn Errors of Immunity for Personalized Therapeutic Strategies in Non-monogenic Inflammatory Disorders*» Funded by resources from the research project EPPERMED2024-308.
3. The University of Rome Tor Vergata ensures equal opportunities between men and women in access to employment and in employment conditions.

Art. 2 – Professional Profile

1. The second-level technologist, within the framework of the directives assigned, carries out tasks of review, analysis, and technical collaboration related to the project «*Precision Immunology: Mining Inborn Errors of Immunity for Personalized Therapeutic Strategies in Non-monogenic Inflammatory Disorders*» assuming responsibility for the technical accuracy of the solutions adopted.
2. In particular, the candidate is required to perform the aforementioned functions in the following areas:
 - execution of analyses and tests on biological samples using specialized laboratory equipment;
 - processing, analysis, and interpretation of test results;
 - management of materials, receipt and dispatch of samples, labeling, and storage;
 - work planning and prioritization.
3. The performance of the above functions requires knowledge and skills in the following areas:
 - molecular and cellular biology;

- NGS techniques;
- biochemistry, flow cytometry, and immunofluorescence techniques;
- immunology and the mechanisms underlying primary immunodeficiencies.

4. Additionally, the following are required:

- (a) Good knowledge of the English language;
- (b) Strong IT skills related to the areas mentioned in paragraph 3 above, as well as proficiency in Microsoft Office, internet use, email, and major social networks;
- (c) Strong organizational and planning abilities with a focus on problem-solving and achieving results; excellent teamwork, interpersonal, and communication skills.

5. The professional figure will operate within the levels of autonomy and responsibility associated with the contractual area, as defined by the current National Collective Labour Agreement (CCNL) for the Education and Research sector.

Art. 3 – Admission Requirements

1. To be admitted to the procedure referred to in Article 1, candidates must meet the following requirements:

- 1) Possession of a master's degree (D.M. no. 270/2004), a specialist degree (D.M. no. 509/1999), or an old system university degree (prior to D.M. no. 509/1999) in one of the following classes (and the corresponding equivalent degrees as defined by the ministerial table):

Master's Degree (Ministerial Decree No. 270/2004)	Specialist Degree (Ministerial Decree No. 509/1999)	Degree Diploma under the previous system (prior to Ministerial Decree No. 509/1999)
LM-6 Biologia cellulare e molecolare e scienze biomediche; LM-9 Biotecnologie mediche	6/S Scienze biologiche; 9/S Biotecnologie mediche	Scienze biologiche

and also

Particular professional qualification obtainable	from previous work experience of at least one year consistent with the activity to be performed
	<p>or</p> <p>from the following postgraduate qualifications:</p> <ul style="list-style-type: none"> - PhD in Immunology and Applied Biotechnology; - Professional qualification as a Biologist; - Research fellowships or research grants, for a total duration of at least one year, in one of the fields referred to in Article 2, paragraph 3 of this call or in related areas.

OR

1bis) be in possession of a degree obtained under Ministerial Decree No. 509/99 or Ministerial Decree No. 270/04 in one of the following classes:

Degree pursuant to Ministerial Decree No. 509/1999	Degree pursuant to Ministerial Decree No. 270/2004
12 Scienze biologiche 1 Biotecnologie	L-13 Scienze biologie L-2 Biotecnologie

and also

Particular professional qualification obtainable	From previous work experience of at least three years consistent with the activity to be performed.
	or
	From the following postgraduate qualifications: first-level university master's degrees, research fellowships and/or post-graduate research grants, for a total duration of at least three years, in one of the fields referred to in Article 2, paragraph 3 of this call or in related areas.

In the case of academic qualifications obtained abroad, one of the following alternatives must be met:

- (a) Attach to the application, if already in possession at the time of submission, the official academic recognition of the foreign qualification, issued pursuant to Article 74 of Presidential Decree no. 382 of July 11, 1980 (formerly “equivalence”) or pursuant to Article 38, paragraph 3.2, of Legislative Decree no. 165 of March 30, 2001, as amended;
- (b) Start the academic recognition procedure pursuant to Article 38, paragraph 3.2 of Legislative Decree no. 165 of March 30, 2001, as amended, by submitting the relevant application to a university, following the procedures and timelines indicated by the university;
- (c) Start the procedure for targeted recognition of the foreign qualification pursuant to Article 38, paragraph 3 of Legislative Decree no. 165 of March 30, 2001, as amended, by submitting the appropriate application to the Department of Public Administration following the procedures and timelines indicated in the above paragraph.

It should be noted that the declaration proving academic recognition or the official recognition of the foreign qualification must be submitted to the Administration, under penalty of forfeiture, before any possible start of employment or, at the latest, within 90 days from the signing of the contract, otherwise the employment relationship will be terminated.

For further information on academic recognition or targeted recognition of foreign qualifications, refer to the following website:

<https://www.mur.gov.it/it/aree-tematiche/universita/equipollenze-equivalenza-ed-equiparazioni-tra-titoli-di-studio/titoli>

- 1) Italian citizenship or citizenship of another EU Member State. Furthermore, pursuant to Article 38, paragraphs 1 and 3 bis of Legislative Decree No. 165 of 2001 and its amendments, family members of a citizen of an EU Member State who do not hold the citizenship of a Member State but are holders of the right of residence or permanent residence, and citizens of third countries who hold the EU long-term residence permit or who are recognized as refugees or granted subsidiary protection status, as well as those who possess any of the residence permits required by the current immigration laws, are eligible to participate in the selection, provided they allow the signing of employment contracts of a subordinate nature within the public administration.
- 2) Enjoyment of civil and political rights.
- 3) Not having been excluded from active political electorate.
- 4) Not having been dismissed or removed from public employment due to persistent poor performance, nor having been declared dismissed from a state job under Article 127, letter d), of Presidential Decree no. 3 of 1957.
- 5) Not having criminal convictions or other measures that prevent hiring or that would result in dismissal from public administration jobs.
- 6) Compliance with military service obligations (required only for Italian male citizens born before 1985).
- 7) Physical fitness for the position.
- 8) Age not below 18 and not above the statutory retirement age.
- 9) No kinship or affinity up to and including the fourth degree with any professor from the department or proposing structure, the Rector, the Director General, or a member of the University's Board of Directors.

Art. 4 - Admission Applications - Terms and Methods

1. To participate in the procedure, candidates must submit their application following the form published along with the announcement on the official website of the University of Rome Tor Vergata, on the page dedicated to the procedure, accessible via the link:

https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondo_livello

and attached to this decree (Annex A).

2. Candidates are required to submit the application, addressed to the General Director of the University of Rome Tor Vergata, digitally signed or initialed on each page, dated, and signed with a handwritten signature at the bottom, along with the attachments indicated in paragraph 7 of this article, under penalty of exclusion, by the strict deadline of 13:00 on the twentieth day following the publication of the announcement on the official website of the University of Rome Tor Vergata, on the page dedicated to the procedure, accessible via the link:

https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello

If the deadline falls on a public holiday, the application can be submitted by 13:00 on the first following business day.

Applications received after 13:00:00 on the indicated day will not be considered as they will be deemed late.

3. The application and the relevant attachments must be sent in PDF format via certified email (PEC) to the address protocollo@pec.torvergata.it, with the subject: “*Domanda Technologist Selection – Rif. 2556*”. It is recommended (1) that the attachments in each PEC do not exceed 30 MB, with the possibility of using multiple successive PECs, properly numbered, to complete the submission of documents, and (2) that the file names do not exceed 20 characters and do not contain special characters. The validity of the transmission of the certified

email message is attested by the acceptance receipt and the delivery receipt issued by the email service provider, according to Article 6 of Presidential Decree No. 68 of 2005.

It is specified that if multiple PECs are sent, all of them must be transmitted within the strict deadline mentioned above; PECs sent after 13:00:00 on the indicated day will not be considered and will be deemed late.

4. Notwithstanding the provisions of the previous paragraph, it is specified that only in case of proven objective impossibility to activate a PEC account or to use the PEC submission method – *an impossibility that must be communicated to the Administration in advance at concorsi@uniroma2.it* – the submission of the application and the relevant attachments can be done by sending them by registered mail with return receipt: in this case, candidates are required to send the documentation (not in paper format, but) in PDF format on a storage device (non-rewritable CD-ROM, with the candidate's name handwritten on it). The envelope containing the storage device with the application and relevant attachments must be addressed to the General Director of the University of Rome Tor Vergata, Via Cracovia, 50, 00133 Rome, and the following details must be written in capital letters on the envelope: “*Name and Surname of the candidate – Technologist Selection – Rif. 2556*”. The post office stamp will determine the timeliness of the application submission.

5. In the application, candidates must declare under their own responsibility, pursuant to Articles 46 and 47 of Presidential Decree No. 445 of 2000 and its amendments:

- 1) Name and surname (*married women must indicate their maiden name*);
- 2) Place and date of birth;
- 3) Address of residence or domicile, email and PEC address, and telephone number elected by the candidate for communications and notifications related to the procedure, for all legal purposes;
- 4) Tax code;
- 5) Nationality (*whether Italian or from another EU Member State, or a family member of a citizen of an EU Member State, not holding the nationality of an EU Member State but holding the right of residence or permanent residence, or a third-country citizen holding the EU long-term residence permit or recognized as a refugee or granted subsidiary protection status*);
- 6) Possession of the required qualification (**degree + professional experience**) as specified in Article 3, paragraph 1, item 1) or item 1bis);
- 7) (*In case of possession of a foreign qualification*) the details of the academic recognition (equivalence) decree or, alternatively, the receipt of the application for academic recognition or recognition of a foreign qualification, or the commitment to initiate the recognition procedure under Article 38, paragraph 3.2 of Legislative Decree No. 165/2001 and its amendments;
- 8) Any qualifications that are evaluable under Article 11 of this decree, considered useful for the procedure. These qualifications will be considered only if specifically, and in detail declared in Annex B) to this decree;
- 9) Any preference qualifications, in case of equal merit, provided for by Article 12 of this decree. These qualifications will be considered only if declared in the admission application;
- 10) Enjoyment of civil and political rights;
- 11) The municipality in which the candidate is registered in the electoral roll or the reasons for non-registration or removal from the electoral roll;
- 12) To be free from criminal convictions or any criminal convictions (*even if amnesty, pardon, or a plea deal has been granted*) and any ongoing or pending criminal proceedings;

- 13) The current position regarding military service obligations (*this declaration is required only for male Italian citizens born before 1985*);
- 14) Services rendered in public administrations and reasons for the termination of previous public employment (*this declaration must be made even if negative*);
- 15) To be physically fit for the employment position related to this procedure;
- 16) For candidates recognized as disabled under Law No. 104 of 1992: request for necessary assistance related to their disability and/or any need for additional time for performing the tests, in accordance with current regulations, supported by a certificate issued by the competent public healthcare authority;
- 17) For candidates with specific learning disabilities: request for necessary assistance (*e.g., oral exam instead of written test for candidates with severe and documented dysgraphia and dysorthographia; word processing programs with spell check or voice dictation instead of written tests for dysgraphia and dysorthographia cases; text-to-speech programs for dyslexia; use of a calculator for dyscalculia; any other appropriate technological aid*) and/or any need for additional time for performing the tests, supported by a certificate from the competent public healthcare authority;
- 18) Not having been excluded from active political voting rights;
- 19) Not having been dismissed or released from public administration employment for persistent poor performance, or declared disqualified from a state job under Article 127, paragraph 1, letter d) of DPR No. 3 of 1957;
- 20) Not having a degree of kinship or affinity within the fourth degree with a professor belonging to the department or institution making the call or with the Rector, the General Director, or a member of the University Board of Directors;
- 21) Being aware that the decree of appointment of the examination commission, the evaluation criteria set by the commission, along with the minutes of the meeting, the exam schedule, and the list of candidates admitted to the oral exam, as well as the decree approving the acts, will be made known through publication of the documents and/or related notice on the official website of the University of Rome Tor Vergata, on the page dedicated to the procedure, accessible via the following link:

https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_primo_livello

6. Candidates who are not Italian citizens must also provide the following declarations:

- a) That they enjoy political rights in their country of origin or nationality;
- b) That they have an adequate knowledge of the Italian language.

7. Candidates must attach the following documents to their application:

- 1) Curriculum vitae, written in Italian (*and optionally in English*), digitally signed or dated, initialed on each page, and signed with a handwritten signature at the bottom, explicitly stating that all information in the CV is truthful, in accordance with Articles 46 and 47 of Presidential Decree No. 445 of 2000 – for information purposes only;
- 2) Annex B), containing the evaluable qualifications as per Article 11 of the decree, digitally signed or dated, initialed on each page, and signed with a handwritten signature at the bottom. It should be noted that qualifications not included in Annex B will not be evaluated;
- 3) (*If publications, reports, etc., are attached*) a substitute declaration of conformity to the original, made in accordance with Article 19 of Presidential Decree No. 445 of 2000, for publications and reports submitted;

- 4) A copy (*front and back*) of a valid identity document;
- 5) A copy (*front and back*) of a valid tax code;
- 6) (Only if requesting aids or additional time for tests) appropriate certification from the competent public healthcare authority supporting the request for aids or additional time;
- 7) (*Only for non-EU citizens*) a copy of a valid residence permit;
- 8) (*Only for candidates with foreign qualifications and the related academic recognition decree*) the academic recognition decree for the foreign qualification, issued under Article 74 of Presidential Decree No. 382/1980 (equivalence) or under Article 38, paragraph 3.2 of Legislative Decree No. 165/2001 and its amendments;
- 9) (*Only for candidates with foreign qualifications who have started the procedure for academic recognition*) a copy of the receipt for the application for academic or final recognition of the foreign qualification.

8. Any changes in residence or domicile, email address, PEC address, or telephone number elected by the candidates for this procedure must be communicated to the VI - Area 1 - Division 1 - Ufficio Concorsi of the University of Rome Tor Vergata (email: concorsi@uniroma2.it).

9. The Administration declines any responsibility for the failure to deliver communications if the candidate has provided incorrect contact information or has failed to notify the change of contact information in a timely manner, or in case of postal, telegraphic errors, or illegible files transmitted via PEC, not attributable to the Administration's gross negligence or to third-party actions, force majeure, or accident.

10. According to current regulations, authentication of the application signature is not required.

Art. 5 - Withdrawal from the Procedure

1. Candidates who, having applied to participate in the procedure, wish to withdraw their application must submit a specific notice (in PDF format) containing their declaration of withdrawal, accompanied by a copy of a valid identity document, using one of the following methods:

- a) via certified email (PEC) to the address: protocollo@pec.torvergata.it;
- b) via standard email to the address: concorsi@uniroma2.it.

2. This withdrawal is irrevocable.

Art. 6 - Administrative Checks and Grounds for Exclusion

1. All candidates are admitted to the procedure conditionally.

2. The Administration reserves the right to carry out appropriate checks on the accuracy of the applications and on the statements and certifications submitted by the candidates, pursuant to Presidential Decree no. 445 of December 28, 2000.

3. If any inaccuracy is found in the submitted declarations, the candidate will forfeit any benefits obtained based on the untruthful statement, without prejudice to the criminal penalties set forth in Article 76 of Presidential Decree no. 445 of December 28, 2000.

4. Exclusion from the procedure may be ordered by the University at any time, including after the procedure has concluded and even after the employment relationship has commenced.

5. In case of exclusion, the candidate will receive a personal and reasoned decision by the Director, notified to the PEC address (or, failing that, the email address) indicated in the application.

6. Grounds for exclusion include, but are not limited to:

- (a) lack of signature on the application form or use of a signature method different from that specified in Article 4, paragraph 2;
- (b) failure to meet one or more of the required eligibility criteria;
- (c) untruthful self-certification statements;
- (d) submission of the application after the strict deadline set out in Article 4, paragraph 2;
- (e) failure to attach the PDF version of the application, even if all other required documents are included.

Art. 7 - Selection Committee

1. The selection committee for the public procedure is appointed by decree of the Director General upon proposal of the Department Council to which the technologist will be assigned, and is published on the institutional website of the University of Rome Tor Vergata, on the dedicated procedure page at: https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondo_livello
2. The selection committee consists of three members who are experts in the subjects relevant to the selection procedure and are chosen among professors and researchers, including those external to the University. The committee may be assisted by experts for assessing language and/or IT skills, whose opinions will be considered when awarding points. A secretary, chosen from the University's technical, administrative, or library staff, participates in the committee and is responsible for recording the minutes.
3. At least one-third of the committee members, unless duly justified otherwise, must be women.
4. The committee must conclude its work within three months from the date of the preliminary meeting.
5. If the committee fails to meet this deadline, the Director General may grant an extension after reviewing the reasons submitted by the committee chair, or, with a reasoned decision, initiate procedures to replace the members responsible for the delay and establish a new deadline.
6. The committee deliberates in the presence of all members, decides by absolute majority, and may use digital tools for remote collaboration.
7. Before the exams take place, the committee will prepare the written test questions and the oral exam topics, and establish the criteria and methods for evaluating both.
8. The criteria and evaluation methods for the exams and qualifications must be recorded in the official minutes to justify the points awarded.

Art. 8 - Examination Program

1. The examination consists of a written test, which may include theoretical-practical elements, and an oral test. These aim to assess the knowledge, skills, and professional qualifications required to perform the duties. For foreign candidates, the exams will also assess proficiency in the Italian language.
2. The committee has a total of 100 points to allocate: 30 for the written test, 30 for the oral test, and 40 for evaluation of qualifications.
3. The written test will be administered using IT tools and may include multiple-choice questions, open-ended questions, or a written essay, covering one or more topics listed in Article 2, paragraph 2 of this call. A score of at least 21/30 is required to pass the written test.
4. The oral exam will cover the topics listed in Article 2, paragraphs 2 and 3. A minimum score of 21/30 is required to pass the oral exam. Evaluation of the skills in Article 2, paragraph 3, letter c) will count toward the oral exam score.

5. Before each oral exam session, the committee will determine the questions to be asked for each subject. These questions will be drawn at random for each candidate.
6. Oral exams will be conducted in alphabetical order.
7. Oral exam sessions are public to ensure transparency and participation.
8. At the end of each oral exam session, the committee will compile a list of the candidates examined, with their respective scores, which will be posted at the exam venue.
9. The final score for each candidate is the sum of (1) the written test score, (2) the oral test score, and (3) the score from the evaluation of qualifications.

Art. 10 - Examination Schedule

1. The date, time, and location of the examinations will be announced via a notice published on the University of Rome Tor Vergata's website, on the procedure's dedicated page:
https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondo_livello
in accordance with applicable legal notice periods.
2. **The list of candidates admitted** to the oral test will also be published on the same web page.
3. The notices referred to in paragraphs 1 and 2 of this article have the value of notification for all legal purposes. Therefore, candidates are required to appear, without any further summons or notice, at the venue, on the day and at the time indicated in the notices mentioned in the previous paragraphs.
4. **It is the sole responsibility of the candidates to regularly check the University's official website and the specific page for the procedure in question in order to stay informed of all updates.**
5. To take the exams, candidates must present a valid ID and a receipt confirming submission of the application, to be shown upon request.
6. Pregnant candidates who are unable to attend on the scheduled exam dates may request a supplementary session, provided the overall deadline for the procedure is respected as per Art. 11, paragraph 4 of Presidential Decree no. 487/1994 and subsequent amendments. The request (in PDF format), digitally signed or signed with a handwritten signature, must be sent to concorsi@uniroma2.it at least 48 hours before the scheduled test, accompanied by a valid ID and medical documentation certifying the inability to attend.
7. Breastfeeding candidates have the right to designated areas during the exams and to recover any time used. They must submit a specific request (in PDF format), digitally signed or signed with a handwritten signature, to concorsi@uniroma2.it at least 76 hours before the test date, with a valid ID attached.
8. Requests under paragraphs 6 and 7 will not be considered if they:
 - do not comply with the stated requirements;
 - are submitted after the deadlines;
 - lack the required documentation;
 - are based on health reasons not covered above.
9. Except as provided in paragraph 6, failure to attend any exam session will be considered a definitive withdrawal from the procedure, regardless of the reason.

Art. 10 - Qualifications Subject to Evaluation

1. The examination board has 40 points available for the evaluation of qualifications.
2. The categories of qualifications that can be evaluated, provided they are relevant to the areas related to the required professional skills, are as follows:

<p>1) titoli di studio e formativi</p> <p>(a) titoli di studio quali diploma di specializzazione post lauream, dottorato di ricerca, master universitario, corso di perfezionamento universitario, se non richiesti dal bando come requisito per l'accesso e utilizzato a tal fine dal candidato</p> <p>(b) attestazioni di attività formative con valutazione finale rilasciati a seguito di frequenza di corsi di formazione professionale organizzati da Pubbliche Amministrazioni o Enti privati</p>	<p>massimo 15 punti:</p> <p>massimo 10 punti</p> <p>massimo 5 punti</p>
<p>2) esperienze professionali</p> <p>esperienze professionali maturate nell'ambito di rapporti di lavoro subordinato presso l'Università degli Studi di Roma "Tor Vergata", soggetti pubblici o privati o nello svolgimento di attività libero professionali/collaborazioni/attività imprenditoriali svolte in proprio, di pertinenza della posizione ricercata.</p> <p>Costituisce oggetto di valutazione il periodo eccedente quello richiesto come requisito di accesso e utilizzata a tal fine dal candidato</p>	<p>massimo 15 punti</p>
<p>3) titoli di qualificazione tecnica o specialistica</p> <p>(a) pubblicazioni scientifiche: articoli pubblicati su riviste scientifiche, comunicazioni pubblicate in atti di congressi, libri o contributi a libri, brevetti</p> <p>(b) partecipazione, in qualità di relatore, a convegni, a corsi e a seminari</p>	<p>massimo 10 punti</p> <p>massimo 8 punti</p> <p>massimo 2 punti</p>

3. The evaluation of qualifications is carried out by the examination committee after the oral test, based on the pre-established evaluation criteria, and is concluded within 30 days from the date of the oral test or the last session of the same.

4. The qualifications must be held by the date of submission of the admission application and must be self-certified in accordance with Articles 46 and 47 of Presidential Decree No. 445 of December 28, 2000, by properly completing **Annex B**), available on the official website of the University of Rome Tor Vergata, on the page dedicated to the procedure, accessible through the link:

https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondo_livello

In the aforementioned annex, candidates are required to specify in a detailed and precise manner every element useful for the evaluation of qualifications, as well as for carrying out the necessary checks on the truthfulness of the self-certified data (for example: duration of the employment relationship – start and end date, employer, training institution, duration of the training course in days, any final evaluation or exam of the training course, etc.).

5. **Qualifications that are not indicated and detailed in the aforementioned Annex B) or those already considered as an admission requirement for this procedure under Article 3 of this announcement will not be evaluated.** The curriculum vitae, which has only informational value, will not be taken into consideration or evaluated.
6. Qualifications listed in Annex B) for which a copy is deemed necessary must be accompanied by a self-declaration of conformity to the original, in accordance with Article 19 of Presidential Decree No. 445 of December 28, 2000 (Annex C).
7. Non-EU citizens legally residing in Italy may self-certify:
- States, facts, and qualities that can be certified or attested by Italian public entities;
 - States, facts, and qualities that can be certified or attested under international agreements between Italy and the applicant's country of origin, specifying the invoked agreement and the act with which it was incorporated into Italian law.
8. Outside the cases referred to in the previous paragraph 7, candidates who are citizens of non-EU countries must make a simple declaration concerning the states, facts, and qualities requested. At the time of potential employment, such declarations must be verified through certification issued by the competent authorities of the foreign state, accompanied by a translation into Italian certified by the Italian consular authority, confirming its conformity with the original according to the procedures indicated in Article 3 of Presidential Decree No. 445 of December 28, 2000.
9. Documents and qualifications declared by the candidates, if requested for verification at any stage of the procedure, must be exhibited by the mandatory deadline set by the Administration.
10. Regarding publications, only publications or texts accepted for publication, along with the publisher's confirmation letter, in accordance with current regulations, as well as essays included in collective works and articles published in printed or digital journals, excluding internal notes or departmental reports without an international ISSN or ISBN code, will be evaluated.
11. For publications published abroad, the following details must be provided: the date, place of publication, or alternatively, the ISBN code or other equivalent.
12. For publications published in Italy before September 2, 2006, the obligations must be fulfilled in accordance with Article 1 of the Decree of the Lieutenant Governor of August 31, 1945, No. 660; from September 2, 2006, the obligations must be fulfilled according to the forms provided by Law No. 106 of April 15, 2004, and the related regulation issued by Presidential Decree No. 252 of May 3, 2006.
13. Publications and qualifications must be presented in their original language. If the language is not Italian, French, English, German, or Spanish, the publications must be translated into certified Italian, conforming to the foreign text, by the competent diplomatic or consular representation or an official translator. In any case, the examination committee referred to in the following Article 7 may request candidates, at any time during the procedure, an official translation into Italian, drafted by the competent diplomatic or consular representation or an official translator, even for publications in French, German, and Spanish.

Art. 11 - Preferences in case of equal merit

1. In the event of equal qualifications and merit, and in the absence of additional benefits provided by special laws, the order of preference for the titles is as follows:
- Those awarded the military and civil valor medal, if discharged from service;
 - Those disabled due to service in the public and private sectors;

- c) Orphans of the fallen and children of the disabled, invalids, and permanently unfit to work due to service in the public and private sectors, including children of healthcare professionals, social workers, and socio-health operators who died from SARS-CoV-2 infection contracted during their professional activity;
- d) Those who have provided commendable service for at least one year, for any reason, within the administration that has issued the procedure, provided they do not benefit from another preference due to the service performed;
- e) Highest number of dependent children;
- f) Civilian disabled and mutilated persons who do not fall under letter b);
- g) Voluntary military personnel of the Armed Forces discharged without fault at the end of their service or renewal;
- h) Athletes who have had employment relationships with military sports groups or state civil corps;
- i) Those who have successfully completed an additional period of training at the office for the process under Article 50, paragraph 1-quater of Legislative Decree No. 90/2014, converted, with amendments, by Law No. 114/2014;
- l) Those who have successfully completed the training internship at judicial offices under Article 37, paragraph 11, of Legislative Decree No. 98/2011, converted, with amendments, by Law No. 111/2011, even if they are not part of the office for the process, under Article 50, paragraph 1-quinques of Legislative Decree No. 90/2014, converted, with amendments, by Law No. 114/2014;
- m) Those who have successfully completed an internship at judicial offices under Article 73, paragraph 14, of Legislative Decree No. 69/2013, converted, with amendments, by Law No. 98/2013;
- n) Those who are or have held positions of collaboration assigned by ANPAL Servizi S.p.A., in implementation of Article 12, paragraph 3, of Legislative Decree No. 4/2019, converted, with amendments, by Law No. 26/2019;
- o) Belonging to the underrepresented gender in the administration that issues the procedure in relation to the position for which the candidate is applying;
- p) Younger age.

2. The preference titles in case of equal merit must be held by the deadline for submitting the application for admission to the procedure.

3. Preference titles in case of equal merit, as mentioned in paragraph 1 – with the exception of the title in letter p) – will only be taken into consideration if declared by the candidate in the application, specifying the category of belonging.

4. Given that the gender gap for technologists in service as of December 31, 2024, economic category reference EP1, exceeds 30%, the preference title referred to in paragraph 1, letter o), is applicable in favor of the female gender as it is less represented.

Art. 12 - Formation and approval of the merit list

- 1. After completing the evaluation of qualifications, the examination board prepares the final merit list of the procedure.
- 2. The merit list is drawn up in descending order of the total score obtained by each candidate, observing the preference titles in case of equal merit declared in the application, as specified in Article 12.
- 3. The candidate placed within the limit of available positions is declared the winner, subject to the verification of the requirements for admission to the position.

4. Following verification of the formal regularity of the acts, the merit list, along with the declaration of the winner, is approved by the Director-General with an official decree and is valid for the terms prescribed by law.

5. The decree, which is immediately effective, will be published within 30 days from the date of the oral exam on the official website of the University of Rome Tor Vergata, on the page dedicated to the procedure, accessible via the link:

[https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondo livello](https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondolivello)

6. From the date of publication of the directorate's decree approving the acts, the period for any appeals will begin.

7. The provisions regarding compulsory recruitment, with respect to the use of public competition rankings for mandatory hiring as per Articles 1, 3, and 18 of Law No. 68/1999, and Article 1, paragraph 2, of Law No. 407/1998, are subject to the limits set by current regulations.

Art. 13 - Establishment of the employment relationship

1. Following the approval of the merit list, the candidate selected as the winner will be invited to sign an individual employment contract aimed at establishing a fixed-term employment relationship of 24 months, as a second-level technologist, governed by the applicable provisions, and will be employed subject to the verification of the required qualifications.

2. The hiring of the candidate selected as the winner may take place subject to the absence of financial and regulatory constraints. In any case, at the time of hiring, the candidate must not have exceeded the age limit set for retirement due to age limits.

3. At the time of hiring, the winner must not have any other public or private employment relationships and must not be in any of the situations of incompatibility provided for by Article 53 of Legislative Decree No. 165 of March 30, 2001, and subsequent amendments. If applicable, they must opt for the employment relationship at this University.

4. Upon hiring or, at the latest, within 90 days from the signing of the contract, under penalty of termination of the employment relationship, the winners are required to submit a statement proving the academic recognition or the formal recognition of the foreign degree.

5. A non-EU citizen must be in possession of one of the residence permits provided by the current immigration regulations in order to sign the subordinate employment contract with the University of Rome Tor Vergata. Therefore, the contract cannot be signed if the winner does not possess the appropriate residence permit required for employment or if they do not intend to simultaneously sign a residence contract, as required by law. Loss of the necessary residence permit after signing the employment contract will result in the termination of the contract.

6. The winner must assume service by the deadline specified in the invitation. The winner who, without justifiable reason, does not assume service by the established deadline will forfeit the right to sign the contract. If the winner assumes service, with justifiable cause, after the established deadline, the legal and economic effects will begin from the actual start of service.

7. The technologist is subject to a probationary period of one month, which is neither extendable nor renewable. After half of the probationary period, either party may terminate the relationship at any time without the obligation of notice or payment in lieu of notice. The Administration's termination must be motivated.

8. Once the probationary period has elapsed without termination of the employment relationship by either party, the technologist is considered confirmed in service for the duration of the contract, with the recognition of seniority from the date of the probationary appointment.
9. Termination of the employment relationship occurs when the term expires or, after the probationary period, when one of the parties terminates the relationship due to a cause that, according to Article 2119 of the Civil Code, prevents the continuation, even temporarily, of the relationship.
10. In case of termination, the salary will be paid up to the last day of actual service, including any accrued but unused holiday pay and the thirteenth-month salary entitlement.
11. The cancellation of the selection procedure upon which the contract is based constitutes a condition for termination of the contract, without the obligation of notice.
12. The contract referred to in this article does not grant any rights concerning access to the roles of academic or technical-administrative staff at the University, nor can it be converted into an indefinite-term contract.

Art. 14 - Processing of personal data - Information notice

1. Pursuant to the applicable laws, the processing of personal data provided in the participation application, possibly communicated with supplementary documents or otherwise acquired by the University of Rome Tor Vergata (e.g., *requests for verification from the criminal records office; requests for confirmation of educational qualifications from schools, universities, etc.*), is aimed at the execution and management of the procedure and related actions (including potential access to documents related to the procedure), the possible hiring process, and, where provided in the notice, the management of rankings. The data processing is carried out by authorized personnel and is performed using both manual and computerized procedures, in the ways and to the extent necessary to achieve the aforementioned purposes.
2. The data controller is the University of Rome Tor Vergata, represented by the legal representative, the Rector pro tempore, with headquarters in Rome (00133), Via Cracovia, 50 (direzione.generale@pec.uniroma2.it).
3. The information notice, provided pursuant to the applicable laws, is available on the official website of the University of Rome Tor Vergata at the following page:

https://web.uniroma2.it/it/contenuto/trattamento_dei_dati_personali

Art. 15 - Responsible organizational unit and procedure manager

The competent organizational unit is the VI Directorate - Area 1 - Division 1 - Recruitment Office of the University of Rome Tor Vergata (email: concorsi@uniroma2.it).

The procedure manager is Dr. Annalisa De Cesare, head of the Recruitment Office (email: concorsi@uniroma2.it).

Art. 16 - Publicity and final provisions

1. For everything not expressly provided for in this notice and, where applicable, the current university regulations and those relating to competitive procedures as well as access to public administration employment apply.
2. This decree is included in the official collection of the University and is published on the official website of the University of Rome Tor Vergata, on the page dedicated to the procedure, reachable through the following link:

[https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondo livello](https://web.uniroma2.it/it/percorso/ufficio_concorsi/sezione/tecnologi_di_secondolivello)

3. This decree is also published in extract, in both Italian and English, on the following websites:
<http://bandi.miur.it> and <http://ec.europa.eu/euraxess>.

GENERAL DIRECTOR

(Signed Dott.ssa Silvia Quattrociocche)

ANNEX A

Template to be used for completing the application

To the General Director
of the University of Rome Tor Vergata

The undersigned	
born in	
on (date)	
resident in	
domiciled in	
personal identification code (tax code)	
Email address	
Certified email address (PEC)	
Telephone number	

REQUESTS

to be admitted to participate in the public competitive procedure for the recruitment of a second-level technologist (reference economic category D3), under a fixed-term, full-time contract for a duration of 24 months, at the Department of Civil Engineering and Computer Engineering of the University of Rome Tor Vergata, within the framework of the project entitled 'Monitoring the implementation of the “Guidelines for the classification and management of risk, safety assessment, and monitoring of existing bridges”’ (Ref. 2503).

To this end, fully aware of the criminal penalties in the event of false statements or the use of false documents, pursuant to Article 76 of Presidential Decree No. 445 of 2000 and subsequent amendments, the undersigned

DECLARES

Pursuant to and for the purposes of Articles 46 and 47 of Presidential Decree No. 445 of December 28, 2000.

1) to be:

an Italian citizen

or

a citizen of the following Member State of the European Union: _____

or

a family member of a citizen of a Member State of the European Union, holding the right of residence or the right of permanent residence

or

a third-country national holding an EU long-term residence permit or holding refugee status

or

a beneficiary of subsidiary protection status

or

holder of the following residence permit: _____ (*Note: indicate one of the types provided for under current immigration regulations that allow for the signing of employment contracts with public administrations*);

2. to hold the following academic qualification required by Article 3, paragraph 1, point 1) of the call for applications:

[Degree Title]

in [Field of Study]

obtained at [Institution]

on [Date]

If the qualification was obtained abroad, the undersigned further declares:

to hold the following academic recognition document: _____ [Recognition Document]

issued by [Issuing Authority]

on [Date]

or

to have initiated the procedure for academic recognition of the aforementioned qualification:

[Details of Application: Date, Recipient Institution] _____

or

to have initiated the procedure for the final recognition of the aforementioned qualification:

[Details of Application: Date, Recipient Institution] _____

or

- to commit to initiating the procedure for academic or final recognition of the aforementioned qualification by submitting a specific recognition request to:
- the University of \[University Name], according to the methods and deadlines indicated by the said University;
 - the Department of Public Administration pursuant to Article 38, paragraph 3 of Legislative Decree No. 165 of 30 March 2001 and subsequent amendments

3. to hold the following professional qualification, as per Article 3, paragraph 1, point 2) of the call for applications:

4. to possess the following additional qualifications evaluable under Article 11 of the call for applications, as detailed in Annex B, to which explicit reference is made (*Note: qualifications will only be considered if specifically and thoroughly declared in Annex B to the call for applications*);

5. to possess the following preferential qualifications in case of equal merit, as per Article 12 of the call for applications (*Note: these qualifications will only be considered if declared in the application*):

6. to enjoy civil and political rights;

6bis. *for candidates of non-Italian citizenship*: to enjoy civil and political rights also in the following country of origin or residence: \[Country];

7. regarding electoral registration:

to be registered in the electoral rolls of the Municipality of \[Municipality] (Province: \[Province])

or

not to be registered for the following reasons: \[Reasons]

(Note: Foreign citizens must declare the administrative body - Municipality or other administrative entity - in whose electoral rolls they are registered or indicate the reasons for non-registration or removal from the same)

8. regarding criminal convictions and pending criminal proceedings:

not to have any criminal convictions or interdictions or other measures that exclude access to employment in public administrations under current legislation;

or

to have the following criminal convictions: \[Details of Convictions]:

_____ *(Note: it is the candidate's responsibility to indicate in the*

application whether they have or have not been convicted, including those not yet final; details should include: date of the provision, judicial authority that issued it);

and

not to have any pending criminal proceedings;

or

to have the following pending criminal proceedings: \[Details of Proceedings] *(Note: it is the candidate's responsibility to indicate in the application whether they are or are not subject to criminal proceedings);*

9. for male Italian candidates, regarding military obligations:

to have fulfilled military service obligations

or

to be in the exempted military status

or

to be in the discharged military status

or

to benefit from the suspension of mandatory military service as per Law No. 226 of 23 August 2004: "Early suspension of mandatory military service and regulation of voluntary military personnel in fixed-term service, as well as delegation to the Government for subsequent coordination with sector legislation";

10) Concerning services provided to public administrations:

I have provided the following service(s) to public administrations:

or

I have never worked for a public administration;

11) I declare that I possess the physical fitness required for the employment position to which this procedure refers.

12) *(For candidates recognized as disabled under Law No. 104/1992)* I declare that I require the following aids and/or additional time pursuant to Law No. 104/1992:

Aids: _____

Additional time: _____

as evidenced by the attached medical certification.

13) *(For candidates with specific learning disorders)* I declare that I require:

Aids: _____

Additional time: _____

14) *(For foreign candidates only)* I declare that I possess adequate knowledge of the Italian language.

15) I declare that I have not been excluded from active political voting rights.

16) I declare that I have not been dismissed or released from employment in a public administration due to persistent poor performance.

17) I declare that I have not been disqualified from a state position for having obtained the job through the use of false or invalid documents, pursuant to Art. 127, para. 1, letter d) of Presidential Decree No. 3 of January 10, 1957.

18) I declare that I am not related by blood or marriage, up to the fourth degree inclusive, to any professor in the department or structure that requested the activation of this procedure, nor to the Rector, the General Director, or any member of the University Board of Directors.

The undersigned declares the following contact details for communication purposes and undertakes to promptly notify any subsequent changes:

address	
email	
Certified Email (PEC)	
Phone Number	

The undersigned further declares, under their own responsibility, that all statements provided above are true and undertakes to prove them through appropriate and valid documentation.

The undersigned attaches the following documents to this application (*tick and include only what is actually submitted; delete as appropriate*):

- 1) Curriculum vitae, written in Italian (*and optionally in English*), digitally signed or dated, initialed on each page, and signed with a handwritten signature at the bottom, explicitly stating that all information in the CV is truthful, in accordance with Articles 46 and 47 of Presidential Decree No. 445 of 2000 – for information purposes only;
- 2) **Annex B**, containing the evaluable qualifications as per Article 11 of the decree, digitally signed or dated, initialed on each page, and signed with a handwritten signature at the bottom. It should be noted that qualifications not included in Annex B will not be evaluated;

- 3) *(If publications, reports, etc., are attached)* a substitute declaration of conformity to the original, made in accordance with Article 19 of Presidential Decree No. 445 of 2000, for publications and reports submitted;
- 4) A copy *(front and back)* of a valid identity document;
- 5) A copy *(front and back)* of a valid tax code;
- 6) (Only if requesting aids or additional time for tests) appropriate certification from the competent public healthcare authority supporting the request for aids or additional time;
- 7) *(Only for non-EU citizens)* a copy of a valid residence permit;
- 8) *(Only for candidates with foreign qualifications and the related academic recognition decree)* the academic recognition decree for the foreign qualification, issued under Article 74 of Presidential Decree No. 382/1980 (equivalence) or under Article 38, paragraph 3.2 of Legislative Decree No. 165/2001 and its amendments;
- 9) *(Only for candidates with foreign qualifications who have started the procedure for academic recognition)* a copy of the receipt for the application for academic or final recognition of the foreign qualification.

Date

Signature

The undersigned declares to have read and to fully and unconditionally accept the provisions of the Director's Decree initiating the procedure (Ref. 2503), including Article 15 "Processing of Personal Data – Information Notice," and to be aware of the purposes and methods of processing their personal data.

Date

Signature

Evaluable Titles

pursuant to and for the effects of Article 11 of the Director's Decree initiating the procedure (Ref. 2503)

under their own responsibility and with full awareness and knowledge of the criminal sanctions in the case of false declarations, forgery, or use of false documents, as outlined in Article 76 of Presidential Decree No. 445 of December 28, 2000, and the forfeiture of any benefits potentially arising from the action taken should the administration, after verification, find the declaration to be false, as per Article 75 of Presidential Decree No. 445 of December 28, 2000,

DECLARES

Note: It is recommended to include only relevant information, removing any non-applicable items.

(a) Regarding the category "educational and training qualifications":

I declare that I am in possession of the following additional qualifications beyond those required for admission as specified in the Director's Decree initiating the procedure:

Postgraduate specialization diploma:

_____;

(Note: It is recommended to provide all relevant details to accurately identify the title.)

PhD:

(Note: It is recommended to provide all relevant details to accurately identify the title.)

University Master's degree:

(Note: It is recommended to provide all relevant details to accurately identify the title.)

Specialization course:

(Note: It is recommended to provide all relevant details to accurately identify the title.)

(b) Regarding the category "professional experiences":

I declare that I have carried out the following activities beyond the period required as an access requirement and used for this purpose by the candidate:

The following activity at the University of Rome Tor Vergata:

(Note: It is recommended to provide all relevant details to accurately identify the activity carried out, such as: institution, qualification, period (from dd/mm/yyyy to dd/mm/yyyy), type of contract or position, as well as the reasons for termination, if applicable.)

The following activity at public institutions (other than the University of Tor Vergata):

(Note: It is recommended to provide all relevant details to accurately identify the activity carried out, such as: institution, qualification, period (from dd/mm/yyyy to dd/mm/yyyy), type of contract or position, as well as the reasons for termination, if applicable.)

The following activity at private institutions:

(Note: It is recommended to provide all relevant details to accurately identify the activity carried out, such as: institution, qualification, period (from dd/mm/yyyy to dd/mm/yyyy), type of contract or position, as well as the reasons for termination, if applicable.)

The following self-employed activity:

(Note: It is recommended to provide all relevant details to accurately identify the activity carried out, such as: qualification, period (from dd/mm/yyyy to dd/mm/yyyy).

(c) Regarding the category "technical or specialized qualification titles":

I declare that I hold the following publications:

Type (books/articles/monographs/technical reports):	
Title:	
Publisher:	
Year of publication:	
<i>(For collaborative works, indicate the number of pages):</i>	

I declare that I have participated, as a speaker, in the following conferences, courses, and seminars:

Type (conference/course/seminar):	
Title:	
Location:	
Issued by:	
Date:	
Duration:	

The undersigned further declares, under their own responsibility, that all the above declarations are true and undertakes to substantiate them with appropriate and relevant documentation.

Place and Date

The Declarant

(Signature)