



**Privacy notice pursuant to Article 13 of EU Regulation 2016/679 ("GDPR")
for the processing of personal data for the production of videos and multimedia
content to be used as educational or promotional materials by the University of Rome
Tor Vergata**

1. Data Controller and Data Protection Officer (DPO)	<p>Data Controller: University of Rome Tor Vergata "University", Via Cracovia 50, 00133, Roma, 06 72598753, email: rettore@uniroma2.it, PEC rettore@pec.uniroma2.it.</p> <p>Data Protection Officer (DPO): Via Cracovia 50, 00133, Roma, 06 72592151 email: rpd@uniroma2.it, PEC: rpd@pec.torvergata.it.</p>
2. Type of data processed	<p>The University processes personal details (first name, surname), contact details (email address), and audio, video and photographic material relating to students, speakers, lecturers, researchers, administrative staff (T.A.B.), and individuals from outside the University, such as experts, consultants or professionals (who may participate as interviewees or speakers), involved in filming and audio/video recordings.</p> <p>The University will not process special categories of personal data within the meaning of Article 9 of the GDPR.</p>
3. Source of personal data	<p>Personal data are collected directly from the data subject.</p>
4. Purpose of processing and legal basis	<p>The data is processed for the following purposes:</p> <p>4.1) audio/video recordings of lectures or training activities held in person or remotely;</p> <p>4.2) editing, graphic design and publication of audio/video recordings of lectures on the University's e-learning platforms, which the data subject accesses using their own login details;</p> <p>4.3) promotion of the University on its social media profiles.</p> <p>The legal bases are:</p> <ul style="list-style-type: none"> - for the purposes of points 4.1) and 4.2), Article 6 par.1 lett. e) of the GDPR ("<i>processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller</i>"); - for the purpose set out in point 4.3), Article 6 par.1 lett. a) of the GDPR ("<i>the data subject has given consent to the processing of his or her personal data for one or more specific purposes</i>"). <p>Pursuant to Article 96 of Law 633/1941, a portrait of a person may not be displayed, reproduced or placed on the market without that person's consent, unless the conditions set out in Article 97 are met; this provision states that the consent of the person portrayed is not required where the reproduction of the image is justified by the person's public profile or the public office held, by the needs of justice or the police, by scientific, educational or cultural purposes, or where the reproduction is linked to facts, events or ceremonies of public interest or taking place in public.</p> <p>In any case, any use that may cause prejudice to the honour, reputation or dignity of the person portrayed, filmed or recorded is excluded.</p> <p>The Data Controller does not use automated processes for the purpose of profiling the data subject.</p>
5. Categories of recipients of personal data	<p>The data will be processed by the University's staff and collaborators, in their capacity as persons authorized to process the data, and by third parties expressly designated as data processors, in accordance with Article 28 of the GDPR.</p>



6. Period of retention of personal data	Audio and video recordings are retained until the award of the degree and/or final certificate and/or until the publication of new teaching materials on the University's e-learning platforms.
7. Rights of the data subject	The data subject has the right to obtain from the Data Controller, (by writing to privacy@uniroma2.it) access to personal data, rectification, cancellation of the same, limitation of the processing, the right of portability and the right to oppose concerning him or her processing (Articles 15-21 of the GDPR). The data subject has the right to lodge a complaint with the Italian Data Protection Authority (protocollo@gpdp.it or protocollo@pec.gpdp.it) (Article 77 of the GPDR).
8. Obligation to provide personal data	For the purposes set out in point 4.3), the provision of personal data is optional. Failure to provide such data will result in exclusion from filming or photography.
9. Data processing methods	Personal data will be processed using both paper-based and electronic means, with appropriate security measures in place.
10. Transfer of personal data to non-EU countries	The personal data of data subjects is not transferred to third countries or international organisations.
11. Information date	28/04/2026

CONSENT TO THE PROCESSING OF PERSONAL DATA

I, the undersigned

(first name) _____ (surname) _____

GIVE

DENY

CONSENT TO THE PROCESSING OF DATA FOR THE PROMOTIONAL PURPOSES SET OUT IN SECTION 4.3)

Date _____

Signature _____