Privacy notice pursuant to Articles 13 and 14 of EU Regulation 2016/679 ("GDPR") concerning the processing of personal data carried out within agreements, conventions, memoranda of understanding and legal and administrative acts covered by Legislative Decree 50/2016 and subsequent amendments

1. Data Controller and DPO	**University of Rome Tor Vergata "University",** Via Cracovia 50, 00133, Roma, 06 72598753 email: rettore@uniroma2.it, PEC: rettore@pec.uniroma2.it **Data Protection Officer (DPO):** Via Cracovia 50, 00133, Roma, 06 72592151 email:rpd@uniroma2.it, PEC: rpd@pec.torvergata.it.
2. Categories of personal data	The personal data of legal representatives or their delegates, of employees, employees and referents of public and private entities collected under agreements, conventions, memoranda of understanding and any other legal and administrative act not covered by the Legislative Decree 50/2016 and subsequent amendments. The personal data processed are: personal data, tax code, contact information, identity document,(only if necessary for the purpose of the procedure), job title and signature.
3. Source of personal data	Personal data shall be collected directly by the person concerned and from third parties.
4. Purposes of data processing and legal basis	The data are processed for the conclusion and execution of agreements and conventions, memoranda of understanding, legal and administrative acts not covered by the Decree Legislative Act 50/2016 and subsequent amendments. The legal basis is article 6, paragraph 1, letter b) of GDPR. The Data Controller does not use automated processes for profiling purposes.
5. Categories of recipients of personal data	Data shall be processed by University staff and collaborators, in their capacity as Data Processing Officers and/or third parties expressly appointed as Data Processors, pursuant to article 28 of the GDPR.
6. Data retention period	The data collected is kept for the time required by law to comply with the accounting, tax and defense obligations in court. Furthermore, the retention of data underlies the time storage of administrative documents containing them in accordance with the provided for by the Selection Ceiling and the annex to the Selection Manual of the University.
7. Rights of the Data Subject	The Data Subject has the right to obtain from the Data Controller, (by writing to privacy@uniroma2.it) access, rectification, deletion of the personal data, as well as the right of limitation, of portability of the data and opposition to processing concerning him/her (articles 15-21 of the GDPR). The Data Subject has the right to lodge a complaint with the Garante Per La Protezione Dei Dati Personali (protocollo@gpdp.it or protocollo@pec.gpdp.it) (article 77 of the GDPR).
8. Obligation to provide personal data	The provision of data is necessary for the establishment of the the relationship envisaged under agreements, conventions, memoranda of understanding, legal and administrative matters not covered by Legislative Decree 50/2016; and successive changes between the University and the public or private entity.
9. Data processing methods	The processing of personal data will take place with paper and computer tools by taking appropriate security measures to ensure safety and confidentiality of data, in accordance with current legislation.
10. Transfer of personal data to nonEU countries	The data will not be transferred to third countries.
11. Privacy Notice version	22/10/2026